



**ATHLETE**

**MANUAL**

**USATF INDOOR TRACK & FIELD CHAMPIONSHIPS**  
**February 16-18, 2018**  
**Albuquerque Convention Center**  
**Albuquerque, New Mexico**

Please read this document carefully. You will find information in regard to the 2018 USATF Indoor Track & Field Championships.

**HEADQUARTERS HOTEL**

Hyatt Regency Albuquerque  
330 Tijeras Ave NW  
Albuquerque, NM 87102

**Credentialing & Packet Pick-Up**

Credential pick-up (athlete-A, coach-RC, support persons-WP/SP) will take place as follows. Photographs will be taken for credentials.

**Dates/Times:**

- Thursday, February 15: 11:00AM – 7:00PM
- Friday, February 16: 8:00AM – 5:00PM
- Saturday, February 17: 8:00AM – 5:00PM
- Sunday, February 18: 10:00AM – 1:00PM

Credentials will be required for access into the venue, for competition or practice, starting Thursday, February 15.

**Location:**

Albuquerque Convention Center – NW Exhibit Hall (across Second Street from the competition venue)



## CREDENTIALS & GUEST PASSES

Registered Coach "RC", Warm-up Pass "WP", and Stadium Pass "SP" credentials are designed to allow an athlete's coach and/or personal support access to the warm-up area, athlete seating or practice track for the purpose of preparing for competition. Credentials are non-transferrable and each support person will only be allowed to receive one credential.

- **Individual must be 18 years of age or older to receive a credential.**
- **Individual must be a current (2018) member of USA Track & Field.**
- **Individual receiving the "RC" Registered Coach's credential must also be a current (2018) member of USA Track & Field's Coaches Registry Program, which now includes completing the Safe Sport training courses. \*\*View the Registered Coach section below for more information on the application process.**
- **Individuals receiving the "WP" Warm-Up Pass credential must also be currently listed on USATF's SafeSport list.**  
**\*\*View the Warm Up Pass section below for more information on the process for receiving this credential.**

Credentials can be obtained at Credentialing/Packet Pick Up in Albuquerque, NM.

Athletes will have the following credential options for their support persons:

1. One Complimentary Credential Option (pick one of the following):

- **RC - Registered Coach - coach of record (warm-up area and stadium only)**
- **WP - Warm-up Pass (no stadium access; warm-up area access only)**
- **SP - Stadium Pass (stadium seating access only; no warm-up area access)**

Each participating athlete may request one of the above options for his or her personal support by specifying the name of the individual designated to receive that credential on his or her on-line registration (entry form). *On-line Registration (entries) closes Friday, February 9, USATF will not be accepting any updates for registration via email. Athletes who still need to designate (add/update) coaches/athlete support names for credentials can complete this on-site in Albuquerque, NM. There will be a USATF verification station that can validate which credential option the coach/athlete support is eligible for.*

2. Second Credential Option for purchase (pick one of the following):

- **WP - Warm-up Pass (no stadium access; warm-up area access only)**
- **SP - Stadium Pass (stadium seating access only; no warm-up area access)**

**There is a fee for the second credential option, which is in addition to USATF membership fee.**

Price for 2nd credential:

- \$30 (3 Day Pass)

Each participating athlete may request one of the above options for his or her personal support by specifying the name of the individual designated to receive that credential on his or her on-line registration (entry form). *On-line Registration (entries) closes Friday, February 9, USATF will not be accepting any updates for registration via email. Athletes who still need to designate (add/update) coaches/athlete support names for credentials can complete this on-site in Albuquerque, NM. There will be a USATF verification station that can validate which credential option the coach/athlete support is eligible for.*

---

**Credential category details below:**

**Individual must be 18 years of age or older to receive a credential.**

**RC - Registered Coach Credential (best option for coach)**

All coaches designated to receive a "RC" credential must be a current (2018) member of USATF and must be a current member of the USATF Coaches Registry and completed the USOC Safe Sport Course, prior to receiving a "RC" credential. Individuals must have completed and been approved (be listed on the USATF Coaches Registry) prior to their arrival in Albuquerque, NM. Only the individuals specified by participating athletes for this purpose will be allowed to receive an "RC" credential. You will not have the option to

sign up for the Coaches Registry on-site (in Albuquerque, NM) to obtain a coaches credential. Please view the following link for more details on the USATF Coaches Registry: <http://www.usatf.org/Resources-for---/Coaches.aspx>

### **WP - Warm-up Pass Credential (best option for personal medical)**

Personal support designated to receive a "WP" must be a current (2018) member of USATF and be currently listed on USATF's SafeSport list. Inclusion on the SafeSport list requires individuals to submit an application at [Coaches.aspx](http://www.usatf.org/Resources-for---/Coaches.aspx). When completing the Coaches Registry application, please select that you are coaching athletes under the age of 18. The Coaches Registry will require you to:

1. Be a current USATF member
2. Complete the SafeSport training courses to be SafeSport trained. <https://safesport.org/>
3. Pass the USATF criminal background screen through NCSI at a cost of \$16.

Please renew or sign-up for a membership at the following link:<http://www.usatf.org/Products---Services/Individual-Memberships.aspx>. Only the individuals specified by participating athletes for this purpose will be allowed to receive a "WP" credential. **There is no stadium access with this credential.**

### **Stadium Pass Credential (best option for family member or friend)**

Personal support designated to receive a "SP" must be a current (2018) member of USATF. Please renew or sign-up for a membership at the following link: <http://www.usatf.org/Products---Services/Individual-Memberships.aspx>. Only the individuals specified by participating athletes for this purpose will be allowed to receive an "SP" credential. **There is no warm-up access with this credential.**

Any unauthorized person in possession of a credential and any unauthorized person in a credential-restricted area (the athlete warm-up areas, or other restricted zones) will be immediately escorted from the facility, the credential will be revoked, and the unauthorized person may be subject to penalty.

Credential Terms and Conditions can be found at <https://www.usatf.org/Credentials.aspx>.

### **PRACTICE SCHEDULE – Credential required for access**

Practice will be permitted at the Albuquerque East Convention Center only at the times listed below:

#### **Albuquerque East Convention Center**

#### **Wednesday, February 14**

- All Events
  - 6:00PM – 8:00PM

### **Thursday, February 15**

- Oval
  - 2:00PM – 5:00PM
- Pole Vault
  - 2:00PM – 5:00PM
- High Jump (infield)
  - 2:00PM – 5:00PM
- Shot Put
  - 2:00PM – 5:00PM
- Sprints (infield)
  - 5:00PM – 8:00PM
- Horizontal Jumps
  - 5:00PM – 8:00PM
- Weight Throw
  - 5:00PM – 8:00PM

### **Friday, February 16**

- Oval
  - 8:00AM – 9:00AM
  - 5:15PM – 6:45PM
- Pole Vault
  - 5:15PM – 6:45PM
- High Jump (infield)
  - 8:00AM – 9:00AM
  - 5:15PM – 6:45PM
- Shot Put
  - 8:00AM – 9:00AM
  - 5:15PM – 6:45PM
- Sprints (infield)
  - 9:00AM – 10:00AM
  - 6:45PM – 8:15PM
- Horizontal Jumps
  - 9:00AM – 10:00AM
  - 6:45PM – 8:15PM
- Weight Throw
  - 9:00AM – 10:00AM

- 6:45PM – 8:15PM

### **Saturday, February 17**

- Oval
  - 8:00AM – 8:45AM
  - 6:15PM – 7:15PM
- Pole Vault
  - 6:15PM – 7:15PM
- High Jump (infield)
  - 8:00AM – 8:45AM
  - 6:15PM – 7:15PM
- Weight Throw
  - 8:00AM – 8:45AM
  - 6:15PM – 7:15PM
- Sprints (infield)
  - 8:45AM – 9:30AM
  - 7:15PM – 8:15PM
- Horizontal Jumps
  - 8:45AM – 9:30AM
  - 7:15PM – 8:15PM
- Shot Put
  - 8:45AM – 9:30AM
  - 7:45PM – 8:15PM

### **Sunday, February 18**

- No Practice

### **Implements and Spikes**

- Only Indoor implements may be used at these championships.
- Athletes will be permitted to use their own implements for competition, provided they pass the implement inspection. All implements will be impounded after inspection. Implements not passing inspection will be returned after the completion of competition.
- Implement weigh-in and inspections will be held in the Albuquerque Convention Center.
- Personal implements that are accepted for use in the competition lose identity as privately owned implements for the duration of the competition and may be used by any competitor.
- Only ¼ inch "Pyramid Spikes" will be allowed on the competition surface in Albuquerque. Appropriate spikes will be available for purchase through the USA Track & Field Merchandise set-up within the Albuquerque Convention Center. **Prohibited spikes include "Christmas Tree Spike Pins" and "Needle Spike Pins."**
- For the High Jump, 3/8" pyramid spikes may be worn.
- During check-in, spikes will be checked and head officials will do the same.



**The world class facility at Albuquerque Convention Center is owned and operated by the City of Albuquerque. Their policies are strictly enforced.**



## SCHEDULE OF EVENTS

*Schedule is subject to change.*

*Times are posted in Mountain Time.*

*Updated: 1/17/18*

***Final event for pentathlon/heptathlon***

***Finals - track***

***Finals - throws or jumps***

***Masters exhibition***

### 2018 USATF Indoor Championship - Day 1: Friday, 2/16

START	GENDER	EVENT	ROUND
11:00AM	W	60mH	pentathlon
11:15AM	M	60m	heptathlon
12:00 NOON	M	long jump	heptathlon
12:15PM	W	high jump	pentathlon
1:15PM	M	shot put	heptathlon
2:30PM	W	shot put	pentathlon
2:45PM	M	high jump	heptathlon
3:40PM	W	long jump	pentathlon
<b><i>4:50PM</i></b>	<b><i>W</i></b>	<b><i>800m</i></b>	<b><i>pentathlon</i></b>
5:00PM			Day 1 Session Ends

### 2018 USATF Indoor Championship - Day 2 - Saturday, 2/17

START	GENDER	EVENT	ROUND
10:30AM	M	60mH	heptathlon
11:45AM	M	pole vault	heptathlon
<b><i>12:45PM</i></b>	<b><i>M</i></b>	<b><i>35# wt. throw</i></b>	<b><i>final</i></b>
<b><i>12:45PM</i></b>	<b><i>W</i></b>	<b><i>triple jump</i></b>	<b><i>final</i></b>

### 2018 USATF Indoor Championship - Day 2 - Saturday, 2/17

1:00PM	W	60mH	1st round
1:21PM	M	60mH	1st round
1:42PM	W	60m	1st round
2:03PM	M	60m	1st round
<b>2:25PM</b>	<b>M</b>	<b>1000m</b>	<b>heptathlon</b>
<b>2:30PM</b>	<b>M</b>	<b>pole vault</b>	<b>final</b>
2:53PM	W	800m	1st round
<b>3:10PM</b>	<b>M</b>	<b>long jump</b>	<b>final</b>
3:14PM	M	800m	1st round
<b>3:20PM</b>	<b>W</b>	<b>shot put</b>	<b>final</b>
<b>3:25PM</b>	<b>M</b>	<b>high jump</b>	<b>final</b>
3:34PM	W	400m	1st round
3:58PM	M	400m	1st round
<b>4:28PM</b>	<b>W</b>	<b>3000m</b>	<b>final</b>
<b>4:45PM</b>	<b>M</b>	<b>3000m</b>	<b>final</b>
4:30PM*	mstM	pole vault (60-70)	exhibition
4:59PM		Day 2 Session Ends	

\*mstM pole vault exhibition to follow men's pole vault final

### 2018 USATF Indoor Championship - Day 3 - Sunday, 2/18

START	GENDER	EVENT	ROUND
<b>12:00 NOON</b>	<b>W</b>	<b>20# wt. throw</b>	<b>final</b>
<b>12:15PM</b>	<b>W</b>	<b>long jump</b>	<b>final</b>
12:30PM	W	60mH	semi finals
12:45PM	M	60mH	semi finals
1:00 p.m	W	60m	semi finals
1:15PM	M	60m	semi finals
<b>1:35PM</b>	<b>mstW</b>	<b>200m (65+)</b>	<b>exhibition</b>
1:48PM	C	Ceremony/National Anthem	
<b>2:05PM</b>	<b>M</b>	<b>3000m RW</b>	<b>final</b>

## 2018 USATF Indoor Championship - Day 3 - Sunday, 2/18

<b>2:10PM</b>	<b>W</b>	<b><i>pole vault</i></b>	<b><i>final</i></b>
<b>2:25PM</b>	<b>W</b>	<b><i>high jump</i></b>	<b><i>final</i></b>
2:25PM	mstM	200m (75+)	exhibition
<b>2:35PM</b>	<b>M</b>	<b><i>shot put</i></b>	<b><i>final</i></b>
<b>2:35PM</b>	<b>W</b>	<b><i>3000m RW</i></b>	<b><i>final</i></b>
<b>3:05PM</b>	<b>M</b>	<b><i>triple jump</i></b>	<b><i>final</i></b>
<b>3:05PM</b>	<b>M</b>	<b><i>400m</i></b>	<b><i>final - s</i></b>
<b>3:15PM</b>	<b>M</b>	<b><i>400m</i></b>	<b><i>final - f</i></b>
<b>3:24PM</b>	<b>W</b>	<b><i>800m</i></b>	<b><i>final</i></b>
<b>3:33PM</b>	<b>M</b>	<b><i>800m</i></b>	<b><i>final</i></b>
<b>3:42PM</b>	<b>W</b>	<b><i>1500m</i></b>	<b><i>final</i></b>
<b>3:53PM</b>	<b>W</b>	<b><i>400m</i></b>	<b><i>final - s</i></b>
<b>4:02PM</b>	<b>W</b>	<b><i>400m</i></b>	<b><i>final - f</i></b>
<b>4:11PM</b>	<b>M</b>	<b><i>1500m</i></b>	<b><i>final</i></b>
<b>4:24PM</b>	<b>W</b>	<b><i>60mH</i></b>	<b><i>final</i></b>
<b>4:33 p.m</b>	<b>M</b>	<b><i>60mH</i></b>	<b><i>final</i></b>
<b>4:42PM</b>	<b>W</b>	<b><i>60m</i></b>	<b><i>final</i></b>
<b>4:52PM</b>	<b>M</b>	<b><i>60m</i></b>	<b><i>final</i></b>
4:55PM		Day 3 Session and Championship Ends	

### AIRPORT SHUTTLE

Please review the following airport ground transportation options to make your roundtrip travel plans. The indoor track venue in downtown Albuquerque is approximately 5 miles from the Albuquerque International Sunport.

#### Uber

<https://get.uber.com/go/visitabq>

#### Albuquerque - Lyft

[www.lyft.com/cities/albuquerque-nm](http://www.lyft.com/cities/albuquerque-nm)

### **Taxi Service**

Yellow Cab Company  
(505) 247-8888

ABQ Green Cab Company  
(505) 243-6800

Giant Cab Company  
(505) 293-4222

Checker Cab  
(505) 243-7777

### **Public Transit-ABQ Ride**

(505) 243-RIDE or (505) 243-7433

Albuquerque's public transit system. Call or visit website for bus service times and routes. Use Route 250 (weekdays only) or Route 50 (weekdays and Saturday) to reach the airport.

### **Limo Services**

Carey Southwest Limousine	(505) 766-5466	careylimonm.com
CLS Transportation	(505) 273-4800	clsdriver.com
Follow the Sun Inc.	(505) 897-2886	ftstours.com
World Travel Management LLC	(505) 913-9627	wtmlc.com
American Limousine	(505) 877-7576	americanlimosabq.com

### **POLE VAULT TRANSFERS**

The Local Organizing Committee (LOC) will provide airport pick-up at the Albuquerque International Sunport for vaulting poles beginning **Wednesday, February 14, 2018**. Upon arrival at Albuquerque International Sunport, poles must be left at the Visitor Information Desk located to the left side at the bottom of the main baggage claim escalators. Poles will then be taken to the Albuquerque Convention Center, venue for the 2018 USATF Indoor Championships.

If your arrival is later than the Visitor Information Desk hours (Closing time 8:00PM Wednesday through Friday and 4:30PM on Saturday) please call **(505) 977-9264** to make alternate arrangements. TSA will not allow unattended baggage to be left at the airport. Representatives from the LOC will deliver the poles once a day beginning the evening of Wednesday, February 14th. Poles may be claimed by contacting the above phone number.

When athletes arrive, they will be required to complete a Pole Declaration Form. This form will contain the athletes', or responsible parties', departure information. The LOC will then arrange for poles to be returned to the Albuquerque International Sunport. Any unclaimed poles will be the responsibility and cost of the athlete.

*Please see the end of the document for the Pole Vault Pick-Up Declaration Form*

### **COMPETITION BIBS**

Competition bibs must be picked up at the clerk's table in the warm-up area at the Albuquerque Convention Center. Athletes will receive one bib each, with the athlete's name printed. The bib should be worn on the front of the uniform for all events other than the pole vault and high jump; competitors in those events may choose to wear their bibs on either the front or back of the singlet. Bibs may not be folded or altered in any manner.

### **WARM-UP FACILITIES**

A large pre-function space in the northwest portion of the convention center, adjacent to the track, will serve as the warm-up and sports medicine area. There will be two 40-meter long lanes of Mondo surface. Additionally, there will be space for stretching and jogging around the perimeter. Personal medical should check in with event medical to identify a work space.

### **IMPLEMENT WEIGH-IN**

All throwing implements must be weighed in prior to competition. Implements must be presented at the implement check-in area, located trackside on the back straight away (in the complex's northeast corner), NO LATER THAN 120 MINUTES (2 HOURS) PRIOR TO THE START OF THE EVENT.

### **ATHLETE CHECK-IN**

All athletes must check in for their event(s) at the clerk's table, located in the warm-up area at the Albuquerque Convention Center. Uniform and equipment check will take place at that time. Just prior to the event start time, athletes will be escorted to the final staging area located trackside. All athletes must check in at the clerk's table according to the schedule below: No check in will be done trackside.

- Running Events: 30 minutes prior to start of event
- Throwing Events: 45 minutes prior to start of event (warm-up begins 30 minutes prior)
- Long & Triple Jump: 45 minutes prior to start of event (warm-up begins 30 minutes prior)
- High Jump: 60 minutes prior to start of event (warm-up begins 45 minutes prior)

- Pole Vault: 75 minutes prior to start of event (warm-up begins 60 minutes prior)

### **POST-EVENT RECOVERY**

Athletes in all events will be escorted to the Post-Event Recovery Area located just off turn four (4) near the bleachers. Field event athletes will be escorted by the official assigned to that event. Clothing baskets will be located in this zone. Athletes selected for drug testing will be notified by a USADA chaperone in the Post-Event Recovery Area. Since this is a competition where drug testing is being conducted, athletes should under no circumstances leave the field of play through any exit other than the Post-Event Recovery Area.

### **MIXED ZONE AREA**

All athletes must exit the track through the Mixed Zone. Press, athlete support, and USADA have access to this area. Athletes may be requested to go to the Media Interview Area. Please remember after signing a doping control notification form you must immediately report to the Drug Testing Center.

### **AWARDS PRESENTATION**

All champions will be honored in a medal ceremony following the conclusion of their event. Winners will be escorted to the awards area.

Athletes who finish in 2nd – 4th places in running events should pick up their medals at the awards table located on turn 4 near the Mixed Zone.

Athletes who finish in 2nd – 4th places in field events will receive their medals from the Chief Official upon completion of the event.

Remember, after signing a doping control notification form you must immediately report to the Drug Testing Center located in the North hallway just on the backside of the warm - up area.

### **PROTESTS**

Initial protests related to events occurring during the competition should be orally voiced by the athlete to the head of the event as soon as possible. Subsequently, the protest must be formally made in writing, either by the athlete or the athlete's representative with an athlete support type credential on behalf of the athlete. The protest must be completed, signed and submitted at the protest table no later than 30 minutes

after the official posting of the results on the Flash Results website at [www.flashresults.com](http://www.flashresults.com) and must be accompanied by a \$50.00 cash protest fee. The protest fee is non-refundable unless the decision is reversed. Protest forms and USATF Competition Rulebooks will be available at the Protest Table located just outside the warm-up hall at the Albuquerque Convention Center. The decision of the Referee will be posted at the Protest Table and a copy will be available for the athlete filing the protest as soon as the information is available. The \$50.00 protest fee will be refunded for all petitions that result in the action being reversed by the Referee's decision.

### **APPEAL OF A PROTEST DECISION**

An athlete or athlete's representative may appeal the Referee's decision, and any such appeal must be submitted in writing, signed and accompanied by a \$100.00 cash appeal fee to the protest table within 30 minutes after the action by the Referee has been officially posted. The appeal fee is non-refundable unless the appeal is upheld by the Jury of Appeals. Appeal forms will be available at the Protest Table located just outside the warm-up hall at the Albuquerque Convention Center. The Jury of Appeal's decision will be posted at the Protest Table and a copy will be available for the athlete filing the appeal as soon as a decision regarding the appeal is made. There is no further appeal following the Jury ruling.

### **MEDICAL SERVICES**

Athletic trainers will be available in the large pre-function warm-up space in the northwest portion of the convention center, adjacent to the track, during the meet and practice times. Athletic trainers and physicians will also be trackside to address any emergencies. Athletic trainers, physicians, chiropractors, and massage therapists will be available to athletes during the following times:

- Wednesday, February 14, 6:00 - 8:00PM
- Thursday, February 15, 2:00 - 8:00PM
- Friday, February 16, 8:00AM – 8:15PM
- Saturday, February 17, 8:00AM - 8:15PM
- Sunday, February 18, 10:00AM - 6:00PM

For after-hours medical emergencies please call Dr. Ann Gateley at 505-269-3983 or Dr. Rebecca Dutton at 951-233-2440.

For critical emergencies please call 911.

Additionally, space has been reserved at the Hyatt Regency for athlete personal medical to set up and utilize. Please take advantage of the space located in **Enchantment E-F** on the 2<sup>nd</sup> Floor. This space will be made available on the following days and times:

- Thursday, February 15 - Sunday, February 18: 8:00AM – 10:00PM

### **ARENA POLICY FOR CLOTHING**

It is imperative that we provide a clean environment for this televised event. Therefore, clothing, shoes, and athletic gear (etc.) must be kept out of the sight of television cameras. Basket carriers will transport clothes from the track to the Post-Event Recovery Area for sprint and hurdle events and from the final staging area for all other running events.

### **ATHLETE/ATHLETE SUPPORT SEATING**

Athlete/Athlete Support seating will be located along the back stretch of the track. This general admission seating area is open to all credentialed athletes and athlete support personnel. Credentials will not be accepted in reserved seating areas.

### **COACHES BOXES**

Coaching boxes will be set-up in proximity to the pole vault and horizontal jump runways. Additionally, there will be signage in the vicinity of the high jump competition area to denote a coaches' zone. Please ensure that appropriate credentials are displayed.

### **DRUG TESTING**

**Athletes who participate in this competition are subject to drug testing performed by the U.S. Anti-Doping Agency (USADA) in accordance with the USADA Protocol for Olympic and Paralympic Movement Testing.**

**BE ALERT** - Knowing your rights and responsibilities may save you from making a mistake that could jeopardize your athletic career. The use of ALL dietary supplements is "at the athlete's own risk of committing a doping violation."

**BE AWARE** - Testing may take place at any time or after any round - preliminary, qualifying, or final - USADA typically selects place finishers and random athletes. Athletes will be notified by a chaperone in the athlete recovery area and must report immediately to the Doping Control Station located in the North hallway just on the backside of the warm-up area. Athletes who have media or medical obligations will be granted consideration on a case-by-case basis. Reasons for delay that will be considered include, but are not limited to, retrieving identification, attending an awards ceremony, locating an Athlete Representative, cooling down, media obligations and preparing for another event.

**BE CLEAN** - Checking to see if the medication you take is allowed could be the difference between passing your test and serving a doping ban. A search on USADA's easy-to-use Drug Reference Online™ ([www.usada.org/dro](http://www.usada.org/dro)) or a quick call to USADA's Drug Reference Line™ (1-800-233-0393), or a review of



the Therapeutic Use Exemption (<http://www.usantidoping.org/tue/>) procedure will help you understand if a medication is allowed or prohibited.

**BE INFORMED** - Watching USADA's short testing video (<http://www.usantidoping.org/collection/>) will familiarize you with the drug testing process ([www.usada.org/what/process/](http://www.usada.org/what/process/)). When making travel arrangements please allow enough time for drug testing at the end of your event. This will include providing a sample and processing paperwork.

The adjudication of anti-doping rule violations or refusals to test will be carried out by USADA. Athletes found to have committed a doping violation will be disciplined according to penalties specified by the World Anti-Doping Code and, if appropriate, applicable IAAF rules. Such penalties may result in a period of ineligibility as well as disqualification from the event.

**BE AWARE. BE INFORMED. BE ALERT. BE CLEAN.**  
**USADA is here to help you PASS WITH FLYING COLORS.**

#### **TRAVEL FUNDING**

An allocation of funds will be provided first to the defending US Indoor Champion in each event, and then to the top four ranked indoor performers, based on the 2018 U.S. Indoor List, IAAF Top Marks list, or All Athletics list of marks achieved from November 11, 2017 – February 5, 2018 (on-time entry deadline). **Please note the [qualifying window to achieve marks](#) is not the same as the qualifying period for travel funding.**

If the defending US Indoor Champion is not entered by the on-time entry deadline (Monday, February 5, 2018 by 11:59PM ET), funding will then be allocated to the top five (5) ranked performers in each event who have entered by the on-time entry deadline and who have met the qualifying mark as of the on-time entry deadline (February 5, 2018).

#### **Track and Field Events:**

For these allocations, funds will be awarded to the top ranked athletes in the distances/disciplines being contested at the Championships and **NOT FOR TIMES OR DISTANCES ACHIEVED IN ALTERNATE QUALIFYING DISTANCES/TIMES** (i.e. rank in the 60m, but not 55m or 50m). The only exception to this would be in the case of the allocation to the Defending Champion, who simply needs to be ENTERED AND QUALIFIED in order to be allocated and, therefore, could use an alternate distance/time.

#### **Multi Events:**

For these allocations, funds will be awarded to the top ranked athletes in the distances/disciplines being

contested at the Championships and **NOT FOR TIMES OR DISTANCES ACHIEVED IN ALTERNATE QUALIFYING DISTANCES/TIMES** (i.e. rank in the Pentathlon (women), but not Heptathlon or Heptathlon (Men), but not Pentathlon, Decathlon). The only exception to this would be in the case of the allocation to the Defending Champion, who simply needs to be **ENTERED AND QUALIFIED** in order to be allocated and, therefore, could use an alternate distance/time.

In order to be eligible for the USATF Indoor Championships travel allocations, an athlete must be a current USATF member in good standing; must have entered and achieved qualifying mark from November 11, 2017 – February 5, 2018 (on-time entry deadline); and must be a citizen of the United States of America who is eligible to represent the U.S. in international competition. **Dual Citizens please take note.**

### **Post Travel Funding**

In addition to the payments as described above, an allocation of funds will be provided to those athletes who were not allocated funding prior to the USATF Indoor Championships, but who place in the top three (3) in their event at the 2018 USATF Indoor Championships.

### **Travel funding breakdown:**

- The airfare allocation will be based on a "supersaver" fare (21-day advance purchase/Saturday night stay-over from home city to ALBQ, NM)
- There will be a flat rate of \$440 towards per diem/accommodations.

### **Travel funding distribution:**

- Athletes who qualify for pre-allocations will receive their checks at Credential pick-up at the Championships.
- Athletes who are eligible to receive travel funding for this event are required to complete the following IRS W-9 form: [IRS Form W-9: Request for Taxpayer Identification Number and Certification](#) (PDF, via IRS.gov). When submitting W-9's via fax (fax number:317-261-0514) attach a cover page with the following information:
  - Attention: Sariyu "Beka" Suggs
  - Event: 2018 USATF Indoor Championships
- Please make sure your mailing address is up-to-date with USATF. Payments will be processed via the address provided on the completed IRS W-9 forms on file for that payment year.
- Athletes with remaining collegiate eligibility please check with your university compliance department to see if you are eligible to receive travel funding according to NCAA rules.

Questions- please contact Sariyu "Beka" Suggs at 317-713-4689 or [Sariyu.Suggs@usatf.org](mailto:Sariyu.Suggs@usatf.org).

**\*\*IMPORTANT NOTICE REGARDING INTERNAL REVENUE SERVICE REGULATIONS ON TRAVEL STIPENDS\*\***

All athletes receiving travel stipends for any domestic or international event should carefully read this notice.

No athlete or agent can receive travel stipend payment without prior submission of a current Form W-9 including Social Security Number (individuals and certain agents) or Federal ID Number (certain agents). If you have not already done so, for payments received from USATF in the past, please provide this information by completing the following form. If you have a form on file and have an address updated please complete and submit a form (W-9).

[IRS Form W-9: Request for Taxpayer Identification Number and Certification](#) (PDF, via IRS.gov)

**Email, fax or mail completed W-9 forms to:**

USA Track & Field

ATTN: Sariyu "Beka" Suggs

130 E. Washington St., Suite 800

Indianapolis, IN 46204

Email: [Sariyu.Suggs@usatf.org](mailto:Sariyu.Suggs@usatf.org)

Fax: 317-261-0514

All travel stipends are considered reportable income by USATF and the IRS and should be included on the individual's tax return. If the amount of reportable income including all stipends, prize money, etc. is \$600 or more cumulative during a tax year, a 1099 MISC will be issued. Receipts for travel may qualify for deductions against this reported income. Please contact a tax advisor for further information.

The W-9 has to be completed by everyone and DOES NOT make the allocations tax-free.

Athletes or agents who have a W-9/SSN/FIN on file for past payments received from USATF do not need to complete a new form unless you need to change the following:

- Name Change
- Federal tax classification
- Mailing address
- Employer Identification number

Incorporated agents (with a Federal ID number) accepting travel stipend payment on behalf of athletes have the responsibility of properly accounting for the funds.

Note: Please consult with your tax advisor for proper tax treatment of any amounts reported as taxable income.

## **AWARDS & PRIZE MONEY**

### **Awards**

A Gold Medal, emblematic of the Championships of the United States of America, will be given to the winner of each Championship event, a Silver Medal to second place, and Bronze Medals to both third and fourth places.

### **Prize Money**

For the 2018 USATF Indoor Championships, USATF will pay prize money to the first through fifth place finishers in each Championship event. The prize structure is as follows:

- 1<sup>st</sup> - \$6,000
- 2<sup>nd</sup> - \$4,000
- 3<sup>rd</sup> - \$2,500
- 4<sup>th</sup> - \$1,500
- 5<sup>th</sup> - \$1,000

### **Notes**

- Athletes are eligible to receive prize money in more than one event.
- Athletes who are eligible to receive prize money for this event are required to complete the following IRS W-9 form :[IRS Form W-9: Request for Taxpayer Identification Number and Certification](#) (PDF, via IRS.gov). When submitting W-9's via fax (fax number:317-261-0514) attach a cover page with the following information:
  - Attention: Sariyu "Beka" Suggs
  - Event: 2018 USATF Indoor Championships
- Please make sure your contact information (email address and phone number) is up-to-date under your USATF membership.
- Payments will be processed via the address provided on the completed IRS W-9 forms on file for that payment year.
- Athletes with remaining collegiate eligibility please check with your university compliance department to see if you are eligible to receive this prize money according to NCAA rules

## **TELEVISION BROADCAST**

The 2018 USATF Indoor Track & Field Championships will be shown at the following times:

Saturday, February 17, 2018

- NBC Sports Gold at 3:00PM – 7:00PM EST (LIVE)
- NBCSN at 5:30PM – 7:00PM EST (LIVE)

Sunday, February 18, 2018

- NBC Sports Gold at 2:30PM – 7:00PM EST (LIVE)
- NBCSN at 5:00PM – 7:00PM EST (LIVE)

## **WEBCAST**

Live on USATF.TV +PLUS (except during live television broadcast)

## **IMPORTANT PHONE NUMBERS**

### **Adam Schmenk**

Managing Director of Entertainment Properties & Events

**317-563-2674 (c)**

[Adam.Schmenk@usatf.org](mailto:Adam.Schmenk@usatf.org)

### **Matthew Weingardt**

Events Manager

**502-314-6631 (c)**

[Matthew.Weingardt@usatf.org](mailto:Matthew.Weingardt@usatf.org)

### **Karl Eagleman**

Events Manager

**812-223-2864 (c)**

[Karl.Eagleman@usatf.org](mailto:Karl.Eagleman@usatf.org)

### **Zack Raubuck**

**812-878-2587 (c)**

Events Manager

[Zack.Raubuck@usatf.org](mailto:Zack.Raubuck@usatf.org)

**Rose Monday**

Women's Track & Field Chair

[rosemonday@icloud.com](mailto:rosemonday@icloud.com)

**Ed Gorman**

Men's Track & Field Chair

[egor29@aol.com](mailto:egor29@aol.com)

**John Nunn**

Race Walking Chair

[walkmanjohn@yahoo.com](mailto:walkmanjohn@yahoo.com)

**USADA Drug Reference Hotline**

**800-233-0393**

[www.usada.org/dro](http://www.usada.org/dro)



### Pole Vault Pick-up Declaration

Athlete's Name: \_\_\_\_\_

Cell Phone/Contact #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Country: \_\_\_\_\_

Number of Bags to transport: \_\_\_\_\_

Total Number of Poles: \_\_\_\_\_

Athlete's Departure Day & Date: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_ Time: \_\_\_\_\_ AM or PM

Destination City: \_\_\_\_\_

Athlete Signature: \_\_\_\_\_

Received/Verified By: \_\_\_\_\_

If you are arriving after 8:00PM Wednesday-Friday or after 4:30PM Saturday, please call (505) 977-9264 to make alternate arrangements. Poles not claimed or not checked by Athlete before departure will be shipped to Athlete AFTER shipping costs have been paid to Indoor Championships LOC. LOC will not be responsible for property lost or stolen. Unattended sports equipment and bags left at the airport will be removed by TSA or Albuquerque Police Department.

. V I S I T .

# ALBUQUERQUE

CHANGE YOUR PERSPECTIVE