



# 2018 USATF NATIONAL CLUB CROSS COUNTRY CHAMPIONSHIP

## TRAVEL REIMBURSEMENT CRITERIA

The Travel Reimbursement program is an initiative to build club participation at both the Association and National level in the Open Category. This reimbursement is given in the amount of \$500 per club if the following criteria have been met.

1. Your club is a current USATF Certified Open Club.
2. Your club has won the Open Association Championships.
3. Your club brings a team to the National Club Cross Country Championships in December to compete in the Open race.
4. Clubs must follow scoring rules of the National Championship for both Association and National Championships.

**\*\*Note:** the same athletes no NOT have to compete at both the Association and National Championships.

The Travel Grant is to be used for travel expenses of any athletes/coaches. Expenses can include Air Fare, other fare for transportation, parking, hotel room + tax, tolls, mileage at \$0.53 per mile, food at \$52.00 per person per day.

In order to receive this grant, receipts will need to be presented along with the application.

If your men's and/or women's club has met all of the above criteria, please send the completed form and all receipts to Events Department at 130 E. Washington, St. Ste. 800 Indianapolis, IN 46204 or via email [Events@usatf.org](mailto:Events@usatf.org) by December 31.

*Note: every team applying for the grant must complete the reimbursement form and submit before the deadline.*



# 2018 NATIONAL CLUB CROSS COUNTRY CHAMPIONSHIPS

## TRAVEL REIMBURSEMENT FORM

Congratulations to your club for winning your Association's Open Cross Country Championships. Based on this performance your Men's / Women's Club Team is entitled to up to \$500 in reimbursements for travel to the 2018 USATF National Club Cross Country Championships in Spokane, WA on December 8<sup>th</sup>.

Expenses can include Air Fare, other fare for transportation, parking, hotel room + tax, tolls, mileage at \$0.53 per mile, food at \$52.00 per person per day.

In order to receive this grant, please complete the following information.

Club Name: \_\_\_\_\_ USATF Club Number: \_\_\_\_\_

Club's gender applying for the reimbursement:

MEN   
WOMEN

Link to your Association Championships Results: \_\_\_\_\_  
\_\_\_\_\_

Names of Athletes that competed in the National Club Cross Country Championships: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a copy of all tickets & receipts.

ITEM	COST
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

**All completed forms and receipts must be received by the Events Department by December 31, 2018.** Please send this form and all supporting paperwork to Attn: Events Department 130 E. Washington, St. Ste. 800 Indianapolis, IN 46204 or via email [events@usatf.org](mailto:events@usatf.org) Please indicate the address to which the check should be mailed. No payments will be submitted for processing until after the deadline has passed. No late submissions will be accepted, no exceptions.