Chairman/President
Stephanie Hightower

CEO
Max Siegel

October 1, 2012

Attention Youth Volunteers & Coaches:

Beginning on November 1, 2012, USATF will be changing its background screening processes and criteria in an effort to make the process more transparent and easier to follow. These changes are being provided to you in advance to create awareness for our youth volunteers and coaches, and avoid any confusion that could result from these changes.

For starters, please know USATF plans to remain with TC logiQ, Inc. as its youth national background screen provider. TC logiQ is a national specialty firm that provides professional employment services in the area of pre-employment and volunteer screening. More information about TC logiQ is available on the TC logiQ website.

In addition, the cost associated with our background screening process will not change, nor will the frequency of the background screen requirement- it will remain on an annual basis. The criteria and process used to screen our youth volunteers and coaches; however, will change effective November 1, 2012. The new criteria is detailed below.

Convictions for, disclosures of convictions for, and pending dispositions for any of the following crimes, and registrations or sanctions, or disclosures for any listed registrations or sanctions, will prompt a determination that an applicant 'does not meet' the criminal background screening criteria:

l. Any felony including an element of violence or of a sexual nature regardless of the amount of time since the offense, and any non-violent felony within the past five (5) years (felony defined as any crime punishable by confinement greater than one year).

a. Defined on the basis of exposure to the offense for which the defendant was convicted, pled guilty or pled nolo contendere. If pled down, then the crime to which the defendant ultimately pled.

b. Defined by all crimes punishable by greater than one year in jail or prison, regardless of how characterized by jurisdiction. If range, alternate sentencing, or indeterminate sentencing, outer range greater than one year.

2. Any lesser crime involving force or threat of force against a person within the last ten (10) years.

3. Any lesser crime in which sexual relations is an element, including "victimless" crimes of a sexual nature (including but not limited to pornography, lewd conduct, and indecent exposure) regardless of the time since the offense.

4 . Any lesser crime involving controlled substances (not paraphernalia or alcohol) within the last five (5) years.

5. Any lesser crime involving cruelty to animals within the last ten (10) years.

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6. *Any criminal offense which causes harm to a child regardless of the amount of time since the offense.*

7. *Any sex offender registrant.*

8. *Any individual that is not in good standing (sanctioned) with the United States Anti-Doping Agency (USADA)* (As monitored by USATF)

Because of the clarity created by the new criteria, there will no longer be a need for the once established USATF National Screening Panel (NSP). Going forward, any appeal of the accuracy of the background screen results will be handled directly by TC logiQ in accordance with the Fair Credit Reporting Act and any and all applicable laws.

These changes will be reflected on the USATF website, including the FAQ section, on November 1, 2012. Any background screen applications completed prior to November 1, 2012 will be processed under the current system. In addition, the USATF website will be modified to make the process easier to complete for our youth volunteers and coaches.

If anyone has any questions or concerns regarding these changes, please feel free to contact me at Norman.Wain@USATF.org or (317) 713-4683.

Respectfully,

Norman Wain
General Counsel, Chief of Business Affairs

Lionel Leach
Youth Athletics Division Chair

cc: Renee Washington, USATF Chief Operating Officer
Arionne Allen, USATF Associate Director of Youth Programs
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