

SITE SELECTION SUBCOMMITTEE MEETING

Thursday, December 4, 2015 3:00 p.m.

Ponderosa Room, Hyatt Regency, Houston TX

Chair, Ed Koch, called the meeting to order. Present: Desiree Friedman, National Office, Ed Koch, Herb Nicholls, Ginger Mulanax, Frances Brown, BJ Palma, Katherine Branch, Lefty Martin, Ruth White, Linda Melzer, Win Eggers, Bert Williams, and visitors.

Chair explained the subcommittee would not be making any decisions. Desiree will provide information about the site selection and bid policies.

Timeline:

December 31, 2015 - firm date for submitting a proposal for a bid for the 2019 and 2010 Annual Meeting. Currently the POB is on the USATF website available for all.

Also Desiree's office is reaching out to cities. The National Office will narrow down the proposals to 2 or 3. One of the goals is to maintain the \$139 per night room rate.

February, 2016 - Site visitations will be conducted for the narrowed 2 or 3 cities.

April, 2016 – get subcommittee consensus and Organizational Services approval
BOD approval. Goal is to maintain reasonable rate and provide a good athlete training facility

Desiree said that USATF used almost 100% of our block for this Annual Meeting. But that rate might be affected in cities where more economical choices for housing are available nearby. Committee members asked about how National Travel got involved with our Annual Meeting housing. Desiree said they planned to do a Survey Monkey of delegates about the accommodations, ease of transportation and meeting room to help with future meetings and to generate good will.

Ginger Mulanax, Secretary