



Nancy Hobbs
Chairperson, Mountain/Ultra/Trail Running Council
PO Box 9454, Colorado Springs, CO 80932
719-573-4133 trrunner@aol.com

Team Staff Application for Mountain/Ultra Teams 2014 (September 17, 2013)

USATF'S Mountain Ultra Trail Running Council is seeking team staff applications for the three events being staged at the international level in 2014. These include:

- IAU 100km World Championships on *Daugavpils, Latvia: 31 August 2014*
- World Mountain Running Championships in *Italy, September 2014 (TBA)*
- IAU 24-hours World Championships *2014, in April, May or June (TBA)*

Keep in mind, the team staff is encouraged to assist with team recruitment leading up to the event and to help provide updates to the team members pre-during-post event. A brief overview of staff duties follows. At present, there is **not** full funding for athletes or team staff members from USATF. Unlike other USATF teams, travel arrangements are made by individual athletes and staff, not by the USATF office. As of September 15, 2013, we do not know what the budget is for teams in 2014. The budget should be available December 2013.

The following positions are available: Manager, Team Leader, Women's Team Manager, Junior Team Manager for the mountain team; Team Leader, Assistant Team Leader, and Team Doctor for both the 100km and 24 Hours Teams. Send your completed application to Nancy Hobbs at trrunner@aol.com. If snail mail: Nancy Hobbs, PO Box 9454, Colorado Springs, CO 80932. **Or Fax to Nancy at (719) 573-4408. Please submit your application by November 1, 2013.** If applying for multiple positions, please use a separate form for each position. The executive committee of USATF Mountain Ultra Trail will review and name the staff.

STAFF DUTIES:

Manager and/or Team Leader: Oversee the entire team program which includes contact and outreach to athletes prior to team selection and after team is selected. Keep Chairperson of USATF MUT Council apprised of any team issues arising throughout the team selection, competition, and post competition. Work with USATF office staff related to team uniforms, reimbursements for travel, completion of forms by all team members, verification of USATF membership of all team members, and current U.S. passport. Serve as liaison with the LOC regarding travel, accommodations, entry forms, and event. Oversee press releases/media related to Team USA during the event. This is "the point person" at the event who will serve as delegate at the Congress meetings (IAU is every other year, World Mountain is annual) and will be the person to trouble shoot with staff and athletes on site.

Assistant Manager/Assistant Team Leader: Assist Manager/Team Leader as needed. Much time will be invested after the team has been selected to include: fielding questions regarding travel arrangements; preparation (mostly from the newbies); and general logistics. On site, it is integral to the success of the athletes' performance to provide a strong support system and to be encouraging, positive, and available at all times.

Manager Junior Mountain Team: Oversee and handle junior athlete recruitment. Compile stats on all athletes who apply for a team position. Verify USATF membership and team eligibility (age). Liaise with athlete's coaches and/or parents. On site verification with LOC of passports for all junior team members.

Team Doctor: Assist on site at event for Team USA as needed. Review any medical concerns that an athlete may have at the event.

Today's date: _____

I would like to apply for the following team staff for 2014:

- USA 100km Team
- USA 24 Hours Team
- USA Mountain Team

I would like to apply for the following staff position for 2014:

- Team Leader
- Assistant Team Leader
- Team Doctor
- Team Manager (Mountain)
- Team Leader (Mountain)
- Team Manager (women – Mountain)
- Team Manager (juniors – Mountain)

Applicant name:

Profession:

Phone:

Email:

Number of USATF teams (and years) you have served as team staff member: one

Nominated by: _____

**Applicant activities, qualifications, and accomplishments that demonstrate team staff ability
(including participation in competitions internationally)**

*** Staff applicant must be a current USATF Member**