

Chair called the meeting to order. All members were present along with the Chair of the Organizational Committee, Ed Koch. The subcommittee reviewed the November 1 PFI updates the following associations: Arizona, Arkansas, Border, Central CA, Dakota, Hawaii, Indiana, Iowa, Florida, Kentucky Lake Erie, Maine, Michigan, Missouri Valley, Montana, Nebraska, Nevada, Oklahoma, San Diego-Imperial, Snake River, South Carolina, Virginia, and West Virginia. Subcommittee also confirmed the suspension of Alaska and Wyoming.

After review: Note: also review chart for specifics on each association.

- 1) Five associations (Central CA, Hawaii, Iowa, Maine, and San Diego-Imperial) were recommended to move to full
- 2) Seventeen associations were recommended to remain provisional and continue to work on their deficiencies.
- 3) Florida who had been suspended by the whole committee at the Nov 16, 2015 conference call was recommended for a stay of the suspension with conditions. Florida when notified of their suspension requested a stay, and said they would appeal the decision. The subcommittee discussed Florida's situation. Consensus was to oppose a reconsideration of the stay on merit. However, agreed to recommend a stay in the suspension with the following conditions – that Florida would accelerate the development and submission of a PFI for any deficits in 2015 by April 30 with an update by July 1. We also recommended that the NARB hearing not be held until after July 1, 2016.

Final 2014 Accreditation totals are: 37 fully accredited associations; 17 provisionally accredited associations; 2 Suspended Associations (Wyoming and Alaska); 1 recommended for a stay in their suspension with conditions (Florida)

The subcommittee determined to talk separately with West Virginia, Michigan and Snake River on Friday. Those three associations appear to be having the most struggles with achieving progress toward the standards. It was hoped that one-on-one discussion might provide them with some ideas and resources to enhance their development. Note: Subcommittee held successful discussion with all three on Friday.

Three actions items were recommended.

ACTION ITEM 1 It was decided that the initial letter going out with the findings on standards should specify in the body of the email upfront the need for an association to take action by certain dates. For example: the email might say, "it appears your association has not met certain standards; therefore, your association will need to develop and send in a PFI on the appropriate form to accreditation by July 1 and also provide a follow up review by November 1."

ACTION ITEM 2 The last chance email should go out by both email and postal mail.

ACTION ITEM 3 In prep for the 2015 accreditation reviews, the National Office would email each association who failed to have 8 delegates at the 2015 Annual Meeting explaining why and how to submit a waiver request for that item under the Representation standard.

These recommendations will be presented to the whole Organizational Services Committee for approval at our meeting Thursday, December 3.

Respectfully submitted,
Ginger Mulanax, Secretary