

**USATF  
MID-YEAR OFFICIALS COMMITTEE  
EXECUTIVE MEETING  
FRIDAY JUNE, 17 THRU SUNDAY JUNE 19, 2005  
RESIDENCE INN  
COLUMBUS, OHIO**

Meeting called to order by Chairperson Linda Melzer at 8:10 pm. In attendance were L. Melzer, S. Polansky, G.Kleeman, R. Harvey, G. Boccock, J. Flanik and L. Krsak.

**First Order Of Business:**

**Secretary's Report** --- Presented by secretary L. Krsak, read final copy of minutes from 2004 annual meeting, conducted in Portland, Or.

Discussion; Chair L. Melzer informed committee approximately 75% of the officials that signed up for a sub-committee position were assigned to a committee.

Question arose as to where were the minutes from the last executive board meeting in Portland, Or. After a brief discussion it was remembered there was no meeting. Fact being the meeting agenda was completed at the last officials general meeting.

There was a motion to accept minutes. Minutes were accepted unanimously.

**Treasurer's Report** --- Report given by VP Treasurer S. Polansky . Informed committee actual income is ahead of budget.

Discussion; Sue discussed the job of treasurer and how difficult it is when someone does not go through the proper channels in reporting expenses.

G. Kleeman suggested NTO budgeted line on treasurers report be deleted from report.

Sue Polansky questioned line items on reports she receives from USATF.

Treasurer requested she be kept current on travel expense, it was stated at times she receives bad or late information.

After much discussion consensus of the committee was all expense reports regarding finances go through the treasurer.

Committee suggested certification chair purchase additional equipment by end of year while funds are available.

Selection committee expense; R. Harvey presented a motion to allocate equal expenses to people on the selection committee and inform them ahead of time of the exact amount they will receive. Committee agreed on \$150.00 per person. Total money allocated \$1500.00, ( 10 participants x

\$150.00) in addition meals will be provided during the selection process. Additional selection committee expense \$2500.00 i. e., printing, mailing, shipping, etc.

Treasurer discussed changing the word (miscellaneous) as a line item to a different terminology, i. e. sunshine fund, goodwill fund, etc. Result no decision reached.

Motion to receive report by chairperson, report accepted unanimously.

**First session ended at 9:30pm**

**Second session, Saturday, June 18, 2005 resumed at 9:am**

First order of business Chair passed out hand outs.

**Certification Report** --- Report given by Vice Chair J. Flanik. Jim, reported as of June 18, 2005, 3500 officials have been re-certified for the 2005 – 2008 Olympiad.

Vice Chair estimated \$30,000.00 will be received in certification fees during the remainder of 2005.

Committee agreed that only National and Master officials certified by July 31, 2005 be considered for selection for 2006 National Championships Meets. This information to be posted on web site and mailed to all certification chairs.

Committee agreed to post national meet applications on the web site, on a trial basis, this year (2005) for 2006 meets.

Committee discussed minimum age to become a certified official. Consensus was 14 years of age, only at the association level. In addition one must be 18 years of age to be eligible for national ranking. Certification chairs to be informed.

Discussed putting race and age request on meet applications, consensus of the committee was only with the wording optional and with the approval of an attorney.

G. Kleeman agreed to re-write by-laws regarding the 14 and 18 year old situations.

Discussed guidelines to become a certification chair, consensus was one must have 1) computer skills 2) e-mail account 3) be a certified official 4) hold national or master level ranking and 5) have knowledge of local officials.

Vice Chair of certification stated he will not accept notice of association certification chair change unless he receives in writing authorization from association president or association officials committee chair.

Executive committee agreed with the Vice Chair of Certification suggestion and comments.

**Rules** --- Report given by G. Kleeman, informed committee 2005 rule book has been on line since January.

It was also stated either rule book 2004 or 2005 can be used in completing rules reviews.

Rules chair contacted and received no response from NFHS, regarding getting their rule changes on-line. Consensus was they want to sell rule books.

G. Kleeman stated it's an on going goal to consolidate all rule books on the computer, because of differences it's an on going project.

G. Kleeman also announced the IAAF will have many rule changes this year.

Discussion; there is a question as to whether the new Nike shoe, with the spring type heel is a legal shoe. Various rules committees will have to evaluate and make a ruling.

It was also stated Pod will address officials at the annual meeting regarding NCAA compensation, certification, new rules and uniform.

**Training** --- R. Harvey informed committee there will be three secessions on training at the USATF National Championships, June of 2005.

R. Harvey also stated there was good participation regarding a sub-committee conference call on April 17, 2005. The training committee has scheduled a meeting on the last day of the national meet to discuss topics for the annual meeting. Another conference call is schedule for September 25, 2005.

Committee was informed there will be three training secessions at the 2005 national meet. First one at the track regarding the use of 5-alive, second one either the hotel or track regarding umpire violation cards and the third one on Friday morning covering interrelations between NTO'S, Referee's and Head of events.

Discussed up grading training video's since there are current funds available. Consensus was it would take one to two years to complete project.

Vice Chair of Certification requested two (2) one hour training secessions, on certification, be conducted at the annual meeting. Committee agreed and request was granted.

**Awards** --- Awards Chair, G. Boccock informed committee past award winners will be posted on the web site along with it's history.

G. Boccock stated he received good records and information from his predecessor, Jim Grey.

Committee discussed criteria for winning the Andy Bakjian, Horce Crow, John Davis, and Presidents awards. Presidents award numbers determined by Chair L. Melzer. Also discussed certificate awards given to local associations, to award. Number of certificates per association depends on officials certified by July 31, 2005.

Pin discussion, develop a pin for the John Davis award and purchase additional Andy Bakjian pins for replacement.

**Appeals & Selections / Evaluations** --- Chair passed out letters received from officials not selected for 2005 National meets. Low number of letters received. Chair also passed out new evaluation forms.

Committee discussed letting officials know their evaluation at the time it is being done. Consensus was information could and should be passed on to individuals.

Discussed background checks for officials, no decision reached.

Chair stated Emmitt Griggs will sit on this years selection committee. S. Polansky questioned when appointment was made.

**Web-Master** --- Chair stated Carolee Stephens gets things on the web without delay. It was also reported Carolee has received good support from the sub-committees.

It was suggested, to rearrange sub-committee headings on the web-site and list committee members phone numbers and their e-mail address.

G. Kleeman suggested explaining what each committee's responsibilities are.

**Master Referee** --- Chair reported committee is in tact. Jim Skelly is chair. Two referee titles have been established, Association Master Referee, certified by local association certification chairs and National Master Referee certified by the Master's Referee Committee. It was also stated 6 individuals were grandfather in, a combination of ATO'S and NTO'S.

It was reported 15 individuals have shown interest in becoming National Master Referees, they have requested test & forms.

**Uniforms & Merchandise** --- Chair stated K. Mitchell and W.Eggers will continue to head this committee. Currently all shirts sizes are in stock. There is consideration to change the officials shirt to a different fabric by late 2005 or early 2006.

Committee considered merchandise to sell i. e. water bottle hip clip, travel bag and possible shoes. Travel bag, color and price were questioned. Discussion on shoes revolved around brand name, availability, and cost. No decisions reached on any of the three items discussed.

**Equipment & Facilities** --- G. Kleeman reported 700 people are receiving his newsletter. It was also stated the list should probably be cut back.

G. Kleeman also informed committee there is a controversy regarding the new tungson weight.

**Foundation** --- Chair stated she has issues with how the foundation is being run, has asked many questions, and always receives little or no response. Foundation has asked for officials data base, executive committee unanimously agreed not to give out data base.

**USATF Board Situations** --- Chair stated many questions are asked, receiving little or no response to questions.

**Second session, executive board meeting ended at 6:15 pm.**

**Third session Sunday, June 19, 2005 commenced at 9:05**

**First order of business** --- Discussed locations of future annual meetings, i. e. 2006 to be held in Indianapolis, In instead of Fresno, Ca, 2007 & 2008 as per scheduled locations. 2009 back to Indianapolis, In.

**New Business** --- G. Kleeman discussed certification rules reviews and goals, executive should be considering.

Certification rules review, committee agreed for the next Olympiad only one rules review per discipline, per level, be required. It was also agreed reviews would be 50 questions or less.

A goal was discussed on how to get certification under control. J. Flanik suggested putting certification on line so certification chairs could process some of the work at the local level. Heavy discussion occurred, S. Polansky suggested by the annual meeting to explore procedures, cost and server line to be used in order to change current system. Target date for change over 2007.

J. Flanik ask for permission to get help in posting certification information into the computer, committee granted request.

G. Kleeman, suggested the executive committee and sub-committees set goals for this Olympiad.

Agreed upon executive committee goals:

1) Recruiting 2) Training/mentoring 3) Certification 4) Officials Benefits

Recruiting; target group i. e., youth clubs, ex-athletes, females and develop a brochure.

Training/Mentoring; brochure to associates as to how to train & mentor. Training sessions on mentoring @ clinics. Make guidelines for training and mentoring available on the web.

Certification; systems up date.

Officials Benefits; consistent room & meals, expand room & meal benefits to other national championships as appropriate i. e., LDR, Masters and Race Walk.

Additional goals discussed

J. Flanik, suggested seeking a grant to publish a recruiting brochure.

R. Harvey, suggested a program that an individual, at their own expense, be able to shadow an experience official at Youth. Masters and Regional meets. Exception would not be allowed at the National Senior Championships.

S. Polansky, suggested each sub-committee outline their job description , responsibilities and goals for this Olympiad, with a possible submission date being September 1, 2005.

**Old Business** --- G. Kleeman suggested the following 1) setting agenda for annual meeting 2) setting a date that all committee reports are to be turned into the secretary for annual meeting presentation. Committee's decision, reports are due to secretary by November 1, 2005.

S. Polansky suggested any changes in agenda be done at the executive meeting prior to first general meeting.

**By-Law Changes** --- G. Kleeman agreed to complete project 1) age change, 14 to become an official at the association level. 18 to become a national level official. 2) Change outline of convention agenda. 3) Sub-committee changes. Mentioned changes to occur by end of August 15, 2005 and to be published in newsletter and posted on web-site.

G. Kleeman stated operating procedures are on line as of January 4, 2005.

Chair, L. Melzer adjourned meeting at 12:00 noon.

Respectfully Submitted,

Len Krsak  
Secretary  
USATF Officials Committee

June 19, 2005