



## 2013-2016 Certified Official Recertification Form

### Certification & USATF Membership Information

CERTIFICATION NUMBER  <i>Please provide your current Officials Certification Number</i>	2014 USATF MEMBERSHIP NUMBER  <i>FYI, USATF Membership numbers issued in 2014 will now be a permanent number. You will no longer get a new USATF Membership number each year.</i>
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### Personal Information

FIRST NAME		MI	LAST NAME	
MAILING ADDRESS				
CITY			STATE	ZIP CODE
GENDER (M/F)	DATE OF BIRTH	EMAIL ADDRESS		
HOME PHONE (Incl. Area Code)			CELL PHONE (Incl. Area Code)	
ETHNICITY (OPTIONAL) - Used to monitor progress in promoting diversity in Track and Field Officiating				
<input type="checkbox"/> African American/Black <input type="checkbox"/> Asian <input type="checkbox"/> Caucasian/White <input type="checkbox"/> Latino/Hispanic <input type="checkbox"/> Native American/Alaska Native <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Not Disclosed				

### Disabilities/Limitations

DO YOU HAVE ANY DISABILITIES THAT WOULD AFFECT YOUR ABILITY TO OFFICIATE ANY PART OF ANY EVENT?  YES  NO  
 IF YES, PLEASE EXPLAIN:

### National Officials Committee Email Communication Options

EMAIL IS OUR PRIMARY MEANS OF COMMUNICATION WITH OFFICIALS. It is very important that you provide an email address in the contact information above. Along with any direct personal communication, what other emails would you like to receive from the National Officials Committee?

All Emails (Monthly Newsletter, Important Reminders & Mid-month Updates)   
 Monthly Newsletter Only   
 None

### Acknowledgements and Signature

CODE OF ETHICS - I have read and understood the Officials' Code of Ethics as established by the National Officials Committee. I agree to always uphold and follow the Code of Ethics at all competitions.	INITIALS
PERFORMANCE GUIDELINES - I have read and understood the Officials' Performance Guidelines as established by the National Officials Committee. I agree to always uphold and follow the Performance Guidelines at all competitions.	INITIALS
SIGNATURE - By signing below, I certify that the above information is accurate to the best of my knowledge	DATE

ASSOCIATION CERTIFICATION CHAIR USE ONLY:	RECEIVED:	APPROVED:
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## **USA TRACK AND FIELD CODE OF CONDUCT FOR OFFICIALS**

USATF Officials are committed to providing a safe sport that maintains only the highest ethical and honorable standards. As the national governing body for track and field, long distance running and race walking, USATF has developed the following Code of Conduct to hold Officials to those Standards. USATF hereby adopts the following Code of Conduct to govern Officials. A USATF Official agrees to abide by this Code of Conduct, and shall not evade, violate or circumvent, whether directly or indirectly, this Code of Conduct.

### **USATF OFFICIALS' CODE OF ETHICS**

#### **USATF Officials Shall:**

- I. Be knowledgeable and abide by USATF Bylaws and Regulations, Code of Ethics, Competition Rules and other USATF policies, procedures and guidelines.
- II. Be fair, consistent, and impartial to ensure equitable treatment for all competitors.
- III. Have a thorough knowledge of the rules and procedures for the particular event or position assigned and review them prior to a competition.
- IV. Cooperate with fellow officials to conduct competition in a safe and professional manner. Be courteous and avoid confrontations or making derogatory comments to athletes, coaches, spectators, or other officials.
- V. Demonstrate respect and courtesy for other officials. Avoid interfering with duties assigned to other officials or publicly questioning the performance of other officials. Assist in correctly applying rules and support final decisions rendered by chief officials. Provide and accept performance feedback in a positive manner.
- VI. Honor all assignments and agreements made for performance of officiating and support duties.
- VII. Not discriminate against any individual or group on the basis of race, color, religion, gender, national origin, age, or other protected characteristic.
- VIII. Not engage in harassment by making unwelcome advances, remarks, or display of materials where such would create an intimidating, hostile, or offensive environment.
- IX. Not fraternize with athletes or coaches, provide tips or comments which could be construed as coaching for any athlete, nor cheer for or provide encouragement to particular athletes or teams during a competition.
- X. Not use tobacco products while in the field of competition, nor consume alcoholic products before or during a competition.
- XI. Not seek recognition or attention during a competition.
- XII. Conduct an honest self-evaluation after each competition, to identify errors made and areas for improvement; and be receptive to suggestions for conducting events in the best possible manner in the future.

### **USATF OFFICIALS' PERFORMANCE GUIDELINES**

The USA Track & Field Officials Committee expects all officials to be prepared and to conduct themselves in a professional manner. These Performance Guidelines outline several characteristics which should be demonstrated by all certified officials.

#### **USATF Officials Shall:**

- I. Comply with the USA Track & Field Officials Code of Ethics.
- II. Be punctual in reporting for assigned officiating duties, including allowing adequate time for venue inspection and set-up prior to the warm-up period and competition.
- III. Possess the appropriate rule book(s) for the competition.
- IV. Possess and maintain appropriate uniform items and wear the national uniform or other dress prescribed by meet management, and be prepared to continue duties in all types of weather.
- V. Inspect assigned venues to ensure the safety of athletes, officials, and spectators. Correct or report apparent or suspected dangers to meet management before beginning a competition.
- VI. Be calm, positive, and polite. Refrain from dialog with athletes and coaches regarding disputed calls or decisions, and instead refer them to the referee, protest table, or games committee for resolution. Report abusive behavior toward officials to meet management.
- VII. Not use any electronic or photographic devices, including cell phones, while officiating.
- VIII. Assist in submitting competition results, cleaning the event area, and returning equipment. Before departing the site, determine if any other venues need officiating assistance.
- IX. Attend periodic training sessions or clinics to maintain or update officiating skills. Assist, as appropriate, in developing and presenting training materials.
- X. Keep physically fit, and advise their association or coordinator of officials of physical limitations on their ability to perform any assigned duty.
- XI. Mentor less experienced officials by sharing information and techniques, demonstrating use of equipment, identifying potential problems or issues and recommending solutions, and encouraging questions.
- XII. Assist in recruiting new officials.
- XIII. Consider active involvement with the officials' committees of the local association and USATF.
- XIV. Make recommendations for rules changes as appropriate.