

2009 USATF Bylaws and Regulations

11/17/2009 Version

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BYLAWS

ARTICLE 1

NAME

The name of this corporation shall be USA Track & Field, Inc., ~~hereinafter~~ also referred to as "this national governing body," "this corporation," or "USATF."

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ARTICLE 2

DEFINITIONS

As used in these Bylaws and the Operating Regulations ~~and the Operating Regulations:~~

~~B.A.~~ Association (when capitalized) means the local organization ~~which~~that administers a geographically defined area, and bears a name ~~which~~that shall include its geographic description.

~~C.B.~~ Athletes~~:~~

1. International Athlete means an athlete who has represented the United States in international competition held under IAAF jurisdiction in Athletics (not including World Youth or World Masters events) within the preceding ten (10) years or who has placed in the top half of specifically designated national open championship events within the preceding twenty-four (24) months, ~~such competitions to be designated by t~~The Athletes Advisory Committee shall designate qualifying competitions;

2. Active Athlete means any individual who is actively engaged in Athletics or who is an ~~meets the above definition of~~ International Athlete; and

~~3. Eligible Athlete means any athlete who meets the eligibility standards established by USATF for Athletics.~~

~~D.C.~~ Athletics (when capitalized) means, inclusively, track & field, long distance running, cross country running, road running, race walking, and any other sport discipline recognized by the IAAF.

~~E.D.~~ Athletics competition means a contest, game, meet, match, tournament, or other Athletics event in which ~~eligible a~~Athletes compete.

~~F.E.~~ Board (when capitalized) means ~~the~~USATF's Board of Directors. ~~of USATF.~~

F. CEO means ~~the~~USATF's chief executive officer ~~of the paid staff of USATF,~~ who shall function in the position of executive director.

~~H.G.~~ Clubs ~~are~~means an organizations of athletes and others who participate in USATF programs as a teams. There shall be various types of USATF clubs, based on the types of programs and purposes they serve. Clubs may have more than one purpose.

~~I.H.~~ Coach means an individual who is, or was, actively engaged in ~~the~~ training ~~of~~ athletes ~~within the sport of a~~Athletics within the preceding ten (10) years, ~~the~~ coaching ~~of~~ school/college community Athletics, ~~the~~ coaching ~~of~~ club athletes, or ~~the~~ coaching ~~of~~ International Athletes, or who are USATF-certified coaches.

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- ~~H~~. IAAF means the International Association of Athletics Federations.
- ~~K~~.J. International Athletics competition means any Athletics competition involving athletes representing two (2) or more countries.
- ~~L~~.K. IOC means the International Olympic Committee.
- L. ~~_____~~ National Office Management means USATF's paid managerial staff.
- ~~R~~.M. Past chair or past officer means the person (other than the current holder of the position) who served immediately prior to the present holder.
- ~~V~~.N. Sanction means the document which evidences the authority granted by ~~either USATF or an Association~~ to conduct a competition, and which also evidences that the recipient has complied ~~***~~ with the requirements of Article ~~20—15~~ and Regulation ~~14—23~~.
- ~~W~~.O. Sports Act means the ~~Ted Stevens~~ Olympic and Amateur Sports Act (see exhibits section of this handbook), as amended.
- ~~X~~.P. Sports organization means a non-profit corporation, club, federation, union, association, or other group organized in the United States ~~which~~ -that sponsors or arranges any Athletics competition.
- ~~Y~~.Q. USOC means the United States Olympic Committee.

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ARTICLE 3

PURPOSES AND DUTIES

This non-profit corporation shall act as the national governing body ~~(as defined by the Ted Stevens Olympic and Amateur Sports Act of 1998 set forth in the exhibits section of this handbook)~~ for Athletics in the United States under the Sports Act, as authorized by the USOC, and act as the IAAF member organization ~~in~~for the United States.

A. Purposes: This corporation shall have the following purposes:

1. Development: Developing interest and participation in Athletics in the United States at all levels and developing the highest possible performance level for the United States in international competition;
2. Management: Promoting Athletics and athletes by conducting competitions and other events, and by cooperating with and encouraging other organizations ~~which~~that may do so;
3. Performance: Fielding the most competent United States individuals and teams for international competition in Athletics and providing support and conditions ~~for athletes at all levels of the sport which~~that ensure optimal performance to Athletes at all levels;
4. Marketing: Generating public awareness, appreciation, and support for Athletics and for ~~USATF itself~~USATF, creating opportunities for athletes and Athletics events, and generating sponsorships to ~~aid this corporation in~~help fulfilling its purposes and duties; and
5. Diversity: Promoting diversity of representation at all levels of participation in ~~USATF~~its activities.

B. Duties: This corporation shall have the following duties:

1. Responsibility to constituency: Being responsible to ~~the~~ persons and sports organizations active in Athletics;
2. Coordination of scheduling: Minimizing, ~~through~~by coordinating ~~on~~ with other sports organizations, conflicts in ~~the~~schedules ~~ing of all~~for Athletics practices and competitions ~~in Athletics~~;
3. Communication with Active Athletes: Keeping ~~eligible athletes active in Athletics~~Athletes informed of policy matters and reasonably reflecting the views of such ~~a~~Athletes in the policy decisions ~~of USATF~~;
4. Sanctioning of events: Sanctioning Athletics competition ~~in Athletics in accordance with the provisions of~~under these Bylaws and the Operating Regulations;

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5. Participation in competition: Providing for the participation by ~~eligible~~ ~~a~~ Athletes, coaches, trainers, managers, administrators, and officials in Athletics competition ~~in Athletics, in accordance with~~ under the provisions of these Bylaws and the Operating Regulations, and provide for protections guaranteed by the Sports Act, and ~~contained~~ in Article ~~21~~16;

6. Support of women in Athletics: Providing equitable support and encouragement for participation by Women in Athletics;

7. Support of the disabled in Athletics: Encouraging and supporting sports programs in Athletics for disabled ~~handicapped~~ individuals;

8. Coordination of technical information: Coordinating and providing technical information on physical training, equipment design, coaching, and performance analysis in Athletics;

9. ~~Research of the sport~~: Encouraging and supporting research, development, and dissemination of information in the areas of sports medicine and sports safety in Athletics;

10. Coordination of certification and education: Providing the means ~~for certification of~~ to certify coaches and officials throughout the United States in all disciplines and at all levels of Athletics;

~~11.~~ Registration and certification of athletes: Registering ~~eligible~~ athletes as members and certifying ~~such~~ athletes as eligible for international competition; ~~and~~

~~12.~~ Maintaining athlete eligibility requirements: Establishing eligibility criteria for participating or competing in Athletics, or in the Olympic, Pan American, or and Paralympic Games that are not more restrictive than the IAAF's criteria; and

~~13.~~ Administration of Athletics: Performing all other duties necessary for ~~the administering of~~ regulation of Athletics in the United States and ~~to~~ for achieving this corporation's purposes.

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ARTICLE 4

AUTHORITY

This corporation shall be the national governing body for Athletics in the United States, and shall exercise the following powers:

A. IAAF representation: Representing the United States in the IAAF, meeting the obligations of ~~such~~its membership, and having criteria relating to eligibility for competitions or to participation in the Olympic, Pan American, or Paralympic Games that are not more restrictive than those of the IAAF.

B. Establishment of national goals: Establishing national goals and encouraging the attainment of those goals in Athletics.

C. Coordination of Athletics: Serving as the coordinating body for activity in Athletics in the United States.

D. Jurisdiction:

1. Over Athletics competition:

a. International: Exercising jurisdiction over international activities and sanctioning international competition held in the United States and sanctioning the sponsorship of international competition held outside the United States, ~~in accordance with the provisions of~~under these Bylaws and the Operating Regulations; and

b. Domestic: Conducting competition, including national championships and international competition in the United States, and establishing procedures for ~~the determination of~~eligibility standards for participating in ~~such~~these competitions, except for restricted competition referred to in subparagraph 3, (below);

2. Over USA Athletics teams:

a. IOC events: Recommending to the USOC individuals and teams to represent the United States in the Olympic Games and Pan American Games; and

b. IAAF events: Designating individuals and teams to represent the United States in international competition (other than the Olympic and Pan American Games) and certifying, ~~in accordance with the rules of the~~under IAAF rules, these individuals' and teams' eligibility; ~~and~~

3. Exception: Any sports organization ~~which~~that conducts Athletics competition, participation in which is restricted to a specific class of ~~eligible~~athletes (such as high school students, college students, members of the Armed Forces, or similar groups or categories), shall have exclusive jurisdiction over ~~such~~that competition. If such a sports organization wishes to conduct

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international Athletics competition to be held in the United States or sponsor international Athletics competition to be held outside the United States, it shall obtain a sanction from USATF ~~as provided herein.~~

E. Autonomy: USATF shall be autonomous in its governingance of Athletics, ~~in that it~~ shall independently determine and control all matters central to ~~such governingance;~~ it shall not delegate ~~such its decisions determination and~~ control; and ~~it~~ shall be free from outside restraint. This provision shall not be ~~construed as preventing~~ USATF from contracting with third parties for administrative assistance and support in connection with its purposes and authority, ~~and. It shall also not be construed as setting this corporation apart from nor~~ negate the USOC's membership requirements for national governing bodies. ~~and in compliance with the USOC Bylaws. The applicable USOC Bylaws are contained in the exhibits section of this handbook.~~

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ARTICLE 5

CONSTITUENCY

—Membership in USATF shall be open to any eligible individual, club, organization, national sports organizations, and other constituencies ~~as described herein~~ defined in these bylaws and regulations. The process for applying for membership ~~is set forth in~~ shall be stated in the regulations. ~~Regulation 1.~~

A. Individuals: Athletes, Elite Athletes, disabled athletes, coaches, officials, trainers, managers, administrators, or any other individual may join USATF, provided that s/he is not ineligible under applicable IOC, USOC, IAAF, or USATF rules and regulations.

~~B. Professional athlete: Professional Athlete means a USATF athlete who meets the qualifications to be a voting member of the Professional Athletics Association.~~

~~B.~~ Clubs/organizations: Any club or organization may join USATF, provided that it is not ineligible under applicable IOC, USOC, IAAF, or USATF rules and regulations, or is not prohibited by law from joining USATF.

~~D. Associations: Only those organizations approved by USATF as prescribed by Article 6 and are in compliance with Regulation 15, may be recognized as Associations by USATF. These recognized Associations shall be organized into mutually exclusive geographic areas of the United States and must be separately incorporated entities. The Associations recognized by USATF, and the geographic descriptions of each, are set forth in the exhibits section of these Bylaws.~~

~~E~~

C. National sports organizations: Sports organizations that conduct a national program or regular national competition in Athletics, on a level of proficiency appropriate for the selection of ~~eligible~~ athletes to represent the United States in international Athletics competition, and have the managerial and financial capability of conducting a national championship, ~~shall be listed in the exhibits section of these Bylaws.~~ (See list in Exhibits.)

~~F~~D. Other constituencies: The constituency of USATF shall also include the following organizations, ~~which are all listed in the exhibits section of these Bylaws~~ (See list in Exhibits):

1. National Athletics organizations: Other non-club sports organizations, which ~~the~~ have purposes or activities ~~of which~~ involving or ~~are~~ related to Athletics, and ~~the~~ Athletics-oriented membership and programs ~~of which are~~ national in scope;

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2. National coaching organizations: Organizations whose membership consists of coaches in Athletics and ~~the~~ which have membership ~~of which is~~ national in scope; and

3. Sports for the Disabled: Any organization ~~which is within~~ under the “Sports for the Disabled” category as defined by the USOC, which directly conducts a national program in ~~the sport of~~ Athletics or regular national Athletics competition on a level of proficiency appropriate for the selection of ~~eligible~~ athletes to represent the United States in international competition, which is designed for individuals possessing physical or mental limitations ~~which~~ that preclude participation in unrestricted Athletics competition.

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ARTICLE 6

ASSOCIATIONS

A. Associations: The basic constituency of USATF shall ~~consist of be organized into~~ Associations, ~~divided~~ ~~organized into~~ mutually exclusive geographic areas of the United States. ~~except that t~~Two Associations may share jurisdiction of over territory that is smaller in area and population than the exclusive territory of either. In ~~such~~these instances, one of the associations shall be designated as having primary jurisdiction and shall be allocated any members who do not indicate a preference. All Associations shall be separately incorporated entities, in good corporate standing, and ~~shall~~must be recognized by the Internal Revenue Service (either by group or individual exemption) as 501(c)(3) non-profit entities ~~which~~that are not private foundations. ~~The Associations recognized by USATF, and the geographic descriptions of each such Association, are set forth in the exhibits section of these Bylaws and Regulation 15:~~ (See Exhibits for Associations list and geographic descriptions.)

B. Association accreditation: All Associations shall be accredited biennially by the Organizational Services Committee. ~~The standards and process are included in~~under Regulation ~~7~~15.

C. Association elections: Association election procedures for officers, sport committee chairs, and other elected chairs shall be defined in their bylaws ~~in compliance~~and comply with Regulation ~~7~~. ~~The procedures~~

~~15. These~~shall include the notice of elections to be held, the process by which nominations are made, the voting constituency, the conduct of ~~the~~ balloting, and election protests. ~~These provisions are reflected in Regulation 15.~~

~~Association support from USATF: The National Office shall provide benefits and support to Associations and their members. The National Office and Board shall regularly evaluate such benefits and support.~~

~~NOTE[Moved to National Office duties in regulations]~~

~~FED.~~ Association authority: Associations shall ~~not exceed~~ ~~be limited to~~ the authority ~~delegated~~granted to them under these Bylaws and the Operating Regulations.

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ARTICLE 7

DELEGATES AND THEIR SELECTION TO MEETINGS

The following persons shall be entitled to participate as voting delegates at USATF meetings, ~~provided however, that a~~ All delegates must be at least 18 years of age, current USATF members, and, during the annual meeting, must be registered:

A. Officers and Board members: The officers and the members of the USATF Board, including non-voting Board members and the Counsel to the Board.

B. Nominating and Governance Panel Members.

C. Committee chairs: The chairs of all committees listed in Article 13-A.

D. Past presidents: The past presidents of USATF

E. Association delegates: Twelve (12) delegates from each ~~of the~~ accredited Associations ~~referred to in Article 5-C, and~~ recognized by USATF. Any accredited Association with more than one thousand (1,000) individual members shall be entitled to name one (1) additional delegate for each one thousand (1,000) individual members. Total Association individual members shall be determined based on the twelve (12) month registration period ending on October 31st of the current calendar year. However, an Association whose membership has increased since then may petition the Organizational Services Committee seeking credentials for additional delegates. Each Association's delegation shall meet the following requirements:

1. Membership: Each of the Association's delegates ~~of an Association~~ shall be a member of the Association;

2. Athletes: ~~There shall be a minimum number of athletes (a~~ At least twenty percent (20%) of the delegates) in each delegation shall be Active Athletes. ~~as set forth in the~~(See Exhibits.)~~section of this handbook.~~ If available, at least one (1) ~~such~~ of the Active Athlete delegates shall be an International Athlete. ~~The National Office Management~~National Office Management National Office Management shall provide the following during the month of August each year:

a. Athlete notice: Notice to all athlete members meeting the definition of International Athlete of the address and telephone number of their Association; and

b. Association notice: Notice to each Association of those athlete members meeting the definition of International Athlete who belong to that Association;

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c. An Association's International athletes who are current USATF members ~~of USATF~~ shall be considered and/or have a vote (where voting occurs) in the selection of athlete delegates. ~~Athlete delegates from an~~ Associations shall ~~be offered their offer their~~ athlete delegates no less funding than any other member of the Association's delegation other than the head of delegation;

3. Coaches: The number of coaches who shall be delegates is ~~statedet-~~ ~~forth~~ in the Exhibits.

~~**~~

~~D-1.~~ If available, at least one (1) of the coaches shall be a high school coach; ~~and~~

4. Dual roles: For purposes of determining compliance with these requirements, an individual from an Association may be treated as both a ~~e~~Coach and an ~~a~~Athlete if the individual satisfies the qualifications of both. (See exhibits section of this handbook for further explanation); and

5. Sport committees: Each Association shall select among its delegates at least one (1) individual to represent each of its sport committees that holds an Association championship.

F. Sports organizations: Ten (10) delegates named by each sports organization referred to in Article 5-~~E-C~~ ~~and the exhibits section of this handbook,~~ and recognized by USATF.

G. Other constituencies: One (1) delegate named by each organization referred to in Article 5-~~F-D~~, unless USATF ~~shall~~ votes to grant ~~such an~~ organization a greater number of delegates, ~~which shall be reflected in the exhibits section of this handbook. Notwithstanding the above~~ However, the members of the sports groups for the disabled, ~~set forth~~ described in Article 5-~~F-D~~ ~~and the exhibits section of this handbook,~~ shall collectively have ten (10) delegates to be allocated by the Athletics for the Disabled Committee.

H. International Athletes: The members of the Athletes Advisory Committee (~~Article 18-C~~) and ~~such~~ additional International Athlete delegates so that the number shall be at least twenty percent (20%) of the total number of delegates. ~~Such athletes shall be elected by t~~ The International Athletes registered as attendees at the annual meeting shall select these additional delegates ~~using a method~~ under procedures approved and administered by the Athletes Advisory Committee.

I. Alternates: Alternates may be named for all delegates except the officers and directors of USATF. An alternate may vote in the place of an absent delegate provided the alternate meets all of the required qualifications of the absent delegate.

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ARTICLE 8

MEETINGS OF USATF

A. Annual meeting: The USATF annual meeting shall be held in the last quarter of each year, at such a date, time, and place ~~as may be fixed by USATF upon recommendation from by National Office Management and approved by its~~ Board ~~or its designated representative~~, and announced by requisite notice ~~of such meeting~~.

B. Special meetings: Special meetings of USATF shall be held upon call by the Board.

~~NOTE This was moved to the Regulations~~

~~C. Meeting procedures: The following shall govern the conduct of all USATF national meetings:~~

~~—1.— Notification of meeting: All voting members of any national committee (and its executive committee), board, or task group shall be sent the notice for any meeting no later than two (2) weeks prior to the meeting's start, except for a meeting held in conjunction with the USATF annual meeting, where notice of the individual committee meeting shall be deemed to have been sent with notification for the annual meeting as a whole;~~

~~—2.— Publication of agenda: The proposed agenda shall be delivered to all voting members of any committee along with the meeting notice, except at meetings held in conjunction with the USATF annual meeting. At such annual meetings, the agenda must be available at least 24 hours prior to the first-scheduled session of the committee. Additional items added to the agenda shall not include any item where action of the committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree to such action;~~

~~—3.— Open conduct of business: All meetings of any national committee (and its executive committee), board, or task group shall be open to all USATF individual members except as otherwise provided. At the Board level, there shall be a specified time period at the beginning of the meeting where any member may give input or make a brief statement to the Board;~~

~~—4.— Closed or executive sessions: No part of any meeting shall be closed unless seventy-five percent (75%) of the members of the group then present agree to close the session; and~~

~~—5.— Record of a meeting: All boards, committees, councils, and task groups shall have a recording secretary. Within thirty (30) days of the meeting, draft minutes should be sent to all members by the secretary recording all official actions taken by the committee. All written reports or a summary of such reports shall be distributed with the draft minutes.~~

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~~D. Quorum:~~ C. Quorum: At least A quorum shall consist of at least one ~~d~~ Delegate or alternate from at least fifty percent (50%) of ~~the total of~~ USATF's accredited Associations; at least one (1) delegate or alternate from one ~~and~~ Article 5-~~D-C~~ members ~~must be represented by at least one (1) delegate or alternate~~, and at least ten (10) International Athletes (who also may ~~also~~ be Association delegates or alternates.) ~~must be present to establish a quorum for the conduct of business at general sessions of this governing body.~~

~~DE.~~ Meeting notices: ~~The National Office Management~~ National Office Management ~~National Office Management~~ shall give each certified delegate, and each of the organizations or individuals referred to in Articles 7-A, ~~7-B, 7-C, 7-D, 7-E, and 7-~~ through 7-F, at least three ~~six~~ (3) weeks written notice of all USATF national meetings. ~~such~~ The notice ~~to~~ shall specify the meeting's time and place of the meeting and, ~~in the case of~~ for a special meeting, the purpose ~~of the meeting.~~

~~EE.~~ Panel on the Order of Business: ~~The President shall appoint~~ The President shall appoint a ~~Aa~~ Panel on the Order of Business, ~~shall~~ not exceeding five (5) members ~~and shall be appointed by the President.~~ The chair of the panel shall be a qualified parliamentarian and, where possible, serve at all USATF meetings. ~~J~~

~~FG.~~ Rules of order: Questions of order shall be decided by the chair ~~in accordance with~~ under Roberts Rules of Order (Newly Revised), unless otherwise provided in these Bylaws. Decisions by the chair may be appealed to the Panel on the Order of Business chair. ~~USATF parliamentarian. The President shall designate a qualified parliamentarian for all USATF meetings, who shall also serve as the chair of the Panel on the Order of Business.~~

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ARTICLE 9

VOTING

A. Membership requirement: ~~In order to~~ Only USATF members may participate as a voting delegates of USATF ~~or or to vote withinonin~~ USATF committees, subcommittees, or councils, ~~an individual must be a member of USATF.~~

C.B. Voter privileges: Each delegate shall have one (1) vote. There shall be no voting by proxy. No delegate may vote in more than one (1) capacity in the same election. Except as otherwise provided in these Bylaws or in the amending provisions of a committee's operating procedures, all matters shall be decided by majority vote of those present and voting.

E.C. ———

~~Voting: The following applies to motions, resolutions, and uncontested elections:~~

—1. Motions and resolutions: Motions and resolutions shall generally be by voice vote. If the voice vote is inconclusive to the chair or, if the chair's determination is challenged, there shall then be a vote by show of hands. A roll call vote or, if specifically requested, a written ballot shall be taken instead of a voice vote upon oral or written petition of at least one (1) delegate that is seconded by a delegate from another delegation. ~~and~~

2. ——— Uncontested elections: ~~When only one (1) candidate or site is nominated, a voice or hand vote shall be permitted.~~

F.D. ——— General elections: ~~Contested elections shall be decided by the delegates at the annual meeting of USATF in the following manner:~~

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ARTICLE 10

OFFICERS AND THEIR DUTIES

A. Positions: The officers of this national governing body shall be a Board Chair, President, Vice Chair, Secretary, and Treasurer. No individual may be an officer of USATF who is also an officer of another national governing body.

B. Duties: The officers shall perform the following duties as well as any other duties prescribed by these Bylaws, USATF, or the Board:

1. Board Chair: The Board Chair, who may also be the President, shall preside at all Board meetings, ~~and shall appoint Board committee members after consulting with the Vice Chair;~~

2. President: The President shall:

- a. Preside at all meetings of USATF's membership;
- b. Be an ex-officio non-voting member of all committees; and
- c. Select committee chairs and other members that he or she is entitled to appoint, as well as other appointments authorized by these Bylaws and the Operating Regulations after consulting with the Vice Chair. He or she may likewise terminate such appointments for good cause upon written notice to the appointees and the other officers;

3. Vice Chair: The Vice Chair shall perform duties assigned by the Board Chair and Board. In the temporary absence of the President or Board Chair from a meeting at which either presides, the Vice Chair shall serve as acting chair;

4. Secretary: The Secretary shall keep or cause to be kept all records of USATF, and all minutes of meetings of USATF and its Board, and, in general shall perform all duties normally pertaining to the office of Secretary. In addition, the Secretary shall serve as liaison to the administrative division of committees; and

5. Treasurer: The Treasurer shall:

- a. Keep or cause to be kept a correct and complete record of account, showing accurately at all times ~~the USATF's financial condition of USATF;~~
- b. Serve on the Budget Committee and the Audit Committee;
- c. Serve as the Board liaison to National Office Management on financial matters; and
- d. In general perform all duties pertaining to the office of Treasurer.

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C. Selection: The President shall be elected for four (4) years at each annual meeting of USATF following the Summer Olympic Games. The Board shall select the Board Chair, Vice Chair, Secretary, and Treasurer, who shall serve two (2) year terms. If the Board does not select the President to be the Board Chair, the President shall serve as Vice Chair.

D. Limitation on terms: No person shall serve as President for more than eight consecutive years without a period of at least two years away from that position.

E. Succession and vacancies: There shall be no order of succession to any office. In the event the Board determines that the President is temporarily unable to serve, it may, in its sole discretion, name another individual to fill the vacancy temporarily. In the event the President resigns or is permanently unable to serve, the Board shall name a successor until the following annual meeting, when a special election shall be held for the unexpired portion of the term. The Board shall fill temporary or permanent vacancies for Board Chair, Vice Chair, Secretary, or Treasurer.

F. Removal from office: The President may be removed for good cause by a two-thirds vote of those delegates of USATF present and voting at an annual meeting or special meeting called for this purpose, and provided the requisite notice for the meeting (see Article 9[8]) properly ~~sets forth~~states the removal vote on its agenda. The Board may remove the Board Chair, Vice Chair, Secretary, or Treasurer for good cause by a two-thirds vote of those Board members present and voting at a regular meeting or special meeting called for that purpose. If the Board removes the President as Board Chair, the Vice Chair shall become the Board Chair, and the President shall become the Vice Chair. The Board may not remove the President as Vice Chair.

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ARTICLE 11

BOARD OF DIRECTORS

USATF shall be governed by a Board whose members are elected or ~~who shall be~~ selected without any unlawful consideration of ~~regard to~~ gender, age, race, color, religion, or national origin.

A Role: The Board shall:

1. Establish policies to enable USATF to achieve its purposes and perform its duties;

2. ~~Govern and supervise the affairs of USATF and perform those duties specified in these Bylaws and the Operating Regulations;~~

3. ~~Recommend, approve, and oversee all USATF committee programs;~~

4.

~~2~~—Oversee National Office Management;

5. ~~Provide for annual independent audits of USATF and its committees;~~

6. ~~Approve USATF's annual budgets; and~~

37. Act as USATF's fiduciary for its financial affairs.

COMMENT - SUBSTANTIVE CHANGE: Items 1, 4, and 7 are added. The other items are moved from former Article 11-I. - JIM MURPHY

BA. Composition: The Board shall be composed as follows:

1. The IAAF Council member from the U.S.A.;
2. The USATF President;
3. An individual with experience and expertise in High Performance, nominated by the High Performance Division and selected by the Nominating and Governance Panel;
4. An individual with experience and expertise in Long Distance Running, nominated by the Long Distance Running Division and selected by the Nominating and Governance Panel;
5. An individual with experience and expertise in General Competition, nominated by the General Competition Division and selected by the Nominating and Governance Panel;
6. An individual with experience and expertise in Youth Athletics, nominated by the Youth Athletics Division and selected by the Nominating and Governance Panel;

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7. An individual with experience and expertise in Officiating, nominated by the Officials Committee and selected by the Nominating and Governance Panel;

8. An individual with experience and expertise in coaching, nominated by the Coaching Advisory Committee and selected by the Nominating and Governance Panel;

9. One representative elected at the annual meeting following the Summer Olympic Games by the representatives of the sports organizations, which conduct a national program or a regular national competition in Athletics on a level of proficiency appropriate for the selection of ~~eligible~~-athletes to represent the United States in international Athletics competition, as described in Article 5-~~EC~~. Each of these sports organizations shall have the right and opportunity to have an individual non-voting representative attend all Board meetings. Current members are listed in the exhibits section of this handbook;

10. Three independent members selected by the Nominating and Governance Panel; and

11. Three International Athletes, including at least one male and one female, elected by the International Athlete delegates at the annual meeting.

CB. Terms: The President and IAAF Council member shall serve on the Board during their terms of office. All other Board members shall serve four- ~~(4)~~-year terms that shall commence with the annual meetings of even-numbered years as follows:

1. The following members shall serve four ~~(4)~~- year terms commencing at the Annual Meeting following the Summer Olympic Games:

a. The individuals with experience and expertise in High Performance, Long Distance Running, and Officiating;

b. The individual designated by the sports organizations described in Article 5-~~EC~~;

c. One (1) of the three independent members; and

d. Two (2) of the three International Athlete members, including one male and one female.

2. The following members shall serve four- ~~(4)~~-year terms commencing at the Annual Meeting two years following the Summer Olympic Games:

a. The individuals with experience and expertise pertaining to General Competition, Youth Athletics, and Coaching;

b. Two (2) of the three independent members; and

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- c. One (1) of the three International Athlete members.

Note: In 2008, individuals who fill positions, which in the future will be selected two years after the Olympic Games, will serve initial two-year terms.

DC. Term limits: No individual may serve on the Board for more than eight (8) consecutive years, except the President, IAAF Council Member, and International Athletes.

ED. Nominating and Governance Panel: The Nominating and Governance Panel shall consist of seven members:

1. Selection of Nominating and Governance Panel: Members shall be selected by:

- a. The High Performance Division and the Coaches Advisory Committee (two members of opposite gender);

- b. The chair of the Athletes Advisory Committee (two International Athlete members of opposite gender, subject to approval by the Athletes Advisory Committee);

- c. The Long Distance Running Division (one member);

- d. The General Competition Division and Officials Committee (one member); and

- e. The Youth Athletics Division (one member);

2. Procedures to select Nominating and Governance Panel: The groups that select Nominating and Governance Panel members shall adopt and publish selection procedures. The groups shall submit their nominees to the Board's Diversity and Leadership Committee, which shall evaluate the overall diversity of the nominees ~~diversity~~. The Diversity and Leadership Committee, if it deems necessary, may request the chairs of the respective groups to meet and confer to reconstitute the Nominating and Governance Panel to achieve greater diversity; and

3. Nominating and Governance Panel terms: Nominating and Governance Panel members shall serve four (4)-year terms, commencing at the end of Annual Meetings one year after the summer Olympic Games. The groups responsible for appointing members shall fill any vacancies. No individual may serve on the Nominating and Governance Panel for more than eight (8) consecutive years. The members shall select their chair. No member may serve on the Board or as an officer of any other national committee or council during the term of office.

FE. Nominating process: Each group responsible for nominating Board members shall establish its nominating process and include the process in its

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operating procedures. The process shall include provisions for submitting replacement nominees if the previous nominees are not seated on the Board.

GF. Selection of Board members: Each group responsible for nominating individuals for the Board to the Nominating and Governance Panel shall select at least three (3) individuals for each open position at the Annual Meeting when the applicable term will commence. The Nominating and Governance Panel may accept or reject any or all nominations forwarded to it, and shall instruct any group that does not make at least three (3) nominations acceptable to the Panel to make substitute nominations. The Panel shall solicit applications for the independent Board members. The Panel shall select the members of the Board to ensure competence, and reasonable ethnic and gender diversity. The Board may, by a two-thirds (2/3) vote of its total membership, reject any selection made by the Nominating and Governance Panel and instruct the Panel to make a substitute selection.

HG. Independence: No member of the Board may serve on any other national or ~~a~~Association committee, subcommittee, council, or any other elected or appointed body of USATF during the term of office.

IH. Vacancies: The Nominating and Governance Panel shall fill all vacancies for unexpired Board terms, except for President, IAAF Council ~~M~~member, Article 5-C Sports Organization member, and International Athlete members. The Panel shall consult with and give due consideration to the recommendations of the Chairs of any groups responsible for nominating individuals for Board positions that become vacant. The Article 5-C Sports Organizations shall elect a replacement to fill its member' vacancy for the remainder of -the term. The Athletes Advisory Committee shall fill any International Athlete member vacancy until the next annual meeting, when the International Athlete delegates shall elect a replacement to serve the remainder-
of the term.

~~of the term.~~

II. Duties: The Board shall:

- ~~1. Oversight: govern and supervise the affairs of USATF and perform those duties specified in these Bylaws and the Operating Regulations~~
- ~~2. Annual Budget: approve USATF's annual budgets;~~
- ~~3. Audit: provide for annual independent audits of USATF and its committees; and~~
- ~~4. Programs: recommend, approve, and oversee all USATF committee programs.~~

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Comment - Substantive Change - 5-C organizations choose their own replacement, consistent with the Sports Act. 9 JIM MURPHY

JKI. Board Meetings: The Board may conduct its affairs at in-person meetings or by conference call. It shall hold meetings at least quarterly, called by the Board Chair. The Board Chair, or five (5) Board members by written request, may call additional meetings. Board members intending to call a meeting must give at least five (5) days notice to the Board Chair of their intent by facsimile or electronic mail. After the Board members have called for a meeting, the Board Chair shall have twenty-four (24) hours to determine the venue and give appropriate notice to the Board. All Board members shall receive at least fourteen (14) days notice of any in-person meeting and at least forty-eight (48) hours notice of any conference call. Written notice shall include the minutes of the previous meeting. Notice for any meeting may be waived by unanimous consent. Individuals who cannot attend in-person meetings may participate fully by conference call. All committee chairs, past presidents and board chairs, and IAAF delegates and committee members shall receive both notice and minutes of every meeting, and may attend at their own expense. These persons shall receive reimbursement when the agenda requires that they attend. **The Board shall give USATF members the opportunity at the beginning of its meetings to give input or make brief statements.**

Comment - Moved from Reg. 11-A-6-c. which governs committees in general.

- Jim Murphy

KLK. Quorum: A quorum for meetings of the Board shall consist of a majority of the members of the Board.

LML. Voting: Except as otherwise provided, all matters shall be decided by majority vote of those present and voting. There shall be no voting by proxy.

MNM. Mail balloting: The Board Chair on his or her own initiative or the Board by a majority vote, may authorize a vote by mail, facsimile, or electronic mail. The resolution or motion shall specify the procedure and subject matter.

ON. _____ Board committees: The Board may have committees including, but not limited to, ~~athlete performance and support, audit,~~ audit, budget and finance, business development, competition, ~~compensation, diversity and leadership, ethics, grants, insurance, and international relations~~ operations, and personnel and compensation. ~~Each~~The Board committees shall consist of Board members and non-members with expertise in the committees' subject areas. All committees shall include at least twenty percent (20%) Active Athletes.

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~~may have no more than ten (10) members, at least one (1) of whom must be a Board member and at least twenty percent (20%) of whom must be Active Athletes appointed by the AAC Chair.~~ The Board Chair, after consulting the Vice Chair, shall appoint the committee members, ~~shall appoint the other members~~ subject to Board approval, after first consulting with the Vice Chair regarding all appointments and the three Athlete Board members AAC Chair regarding athlete appointments. _

Comment - Committees reflect current Board committees. Also the change from the AAC Chair to the three Athlete Board members is a Substantive change. – Jim Murphy

~~, with due consideration for any directly and substantially effected constituency.~~

O _____ Ethics committee: The Board shall appoint an independent ethics committee of seven non-Board members, with expertise in the committee's subject area. At least two of the members shall be Active Athletes recommended by the Athletes Advisory Committee Chair. Ethics committee members shall serve two-year terms commencing with the annual meetings in even-numbered years. The Board may remove an ethics committee member only for good cause. _

Comment - SUBSTANTIVE CHANGE: Language added. Ethics committee codified. – Jim Murphy

=

OPP. Attendance: The Board may reprimand or censure any member who fails to participate in two (2) consecutive meetings by a two-thirds (2/3) vote of those members attending.

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ARTICLE 12

NATIONAL OFFICE MANAGEMENT

A. Chief Executive Officer: USATF's chief paid executive shall be the Chief Executive Officer (CEO), who shall be selected by and shall serve at the direction of the Board. The CEO shall conduct USATF programs and enforce USATF policies under these Bylaws and the Operating Regulations. The CEO shall also hold the title of General Secretary. The CEO shall also have these following authority and duties:

1. Management: Manage and supervise USATF's day-to-day affairs under the Board's policies and directives;

2. Employment and supervision of staff: Employ and supervise USATF's staff and consultants, including sole discretion over employee hiring and retention;

3. Chief Operating Officer: Appoint a Chief Operating Officer, who shall act in the CEO's stead if the CEO's position becomes vacant or the CEO is unable to act;

4. Succession plan: Present a succession plan to the Board annually;

5. International communications: Supervise correspondence and communications regarding United States' teams and regarding competition by United States' athletes abroad or foreign athletes in the United State, to comply with IAAF rules;

6. Team staffs: Supervise and oversee United States' team coaches and staffs;

 7. Legal documents and commitments: Ensure that all contracts and other legal commitments of USATF are signed by the authorized officers of USATF after approval by established procedures;

 8. Protect USATF interests: Take actions, ~~subject to~~ under the Board's review ~~direction~~, reasonably necessary to protect USATF from liability to third parties or to protect USATF's and the sport's integrity. The CEO shall act under this paragraph without first consulting the Board only under extraordinary, time-sensitive circumstances, and shall report to consult with the President and Board Chair within 24 hours of acting and to the Board as soon as practicable in connection with the action.

Comment - SUBSTANTIVE CHANGE: This provision is added. Jim Murphy

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89. Ex-officio membership: Serve as a non-voting member of the Board, and all committees and subcommittees, and have the authority to appoint a staff member as a liaison to each committee of USATF and its Board;

910. Exclusive employment: Devote his or her full time to the affairs of USATF without engaging in any other profession or employment;

101. Budgetary limitation: Operate within the annual budget;

112. Strategic planning: Create ~~Draft~~ strategic plans for USATF ~~with and submit for approval to~~ the Board;

123. Yearly report: At the annual meeting, present to USATF a report on the state of the sport, including a review of the progress since the last annual meeting and suggested plans for the future implementation of the strategic plans for the following year; and

134. Disbursements: Approve and oversee all disbursements by USATF, subject to review only by the Board; and _____

Comment - SUBSTANTIVE CHANGE: "subject to review only by the Board" is added. = Jim Murphy

145. Other duties: Carry out other responsibilities under resolutions adopted by the Board or by the membership at the Annual Meeting.

CB. Restricted activities: No USATF employees may The CEO and members of the paid staff (other than part-time members not based at the National Office) shall not participate in any of the following activities:

1. Electioneering: Campaigning for or against any candidate for any elected office or position at any level (Association, committee, national, or international), except that in the state of the sport address at the first general session, the CEO may comment on the performance to date of any IAAF incumbent and/or describe the qualifications appropriate for any IAAF or USOC position; and

2. Voting: Serving as voting members of USATF or any of its committees.

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ARTICLE 13

COMMITTEES

A. Committees: The following committees of USATF are established with duties, responsibilities, and make-up ~~specified in the regulations outlined here and in Articles 14, 15, 16, 17, and 18~~ **Regulations X, Y, Z, etc.:**

HIGH PERFORMANCE DIVISION	LONG DISTANCE RUNNING DIVISION
<i>Sport committees:</i> Men's Track & Field Women's Track & Field Race Walking <i>Joint Development Group (see below)</i>	<i>Sport committees or councils:</i> Men's Long Distance Running Women's Long Distance Running Masters Long Distance Running Cross Country Running (Council) Mountain-Ultra-Trail Running (Council) Road Running Technical (Council) <i>Joint Development Group (see below)</i>
JOINT DEVELOPMENT GROUP	GENERAL COMPETITION DIVISION
<i>Development committees:</i> Coaching Education Men's Development Sports Medicine & Science Women's Development	<i>Operating committee:</i> Associations <i>Sport committee:</i> Masters Track & Field
YOUTH ATHLETICS DIVISION	ADMINISTRATIVE DIVISION
<i>Sport committee:</i> Youth Athletics <i>Division council:</i> Youth Advisory (Council)	<i>Operating committees:</i> Athletes Advisory Athletics for the Disabled Coaching Advisory Law & Legislation Organizational Services Officials Records Rules Volunteer (Council)

~~E. Task forces: The President or CEO may appoint task forces, which shall include the requisite twenty percent (20%) Active Athlete membership named in consultation with the AAC chair. When appointing task force members, the President or CEO shall give due consideration for any directly and substantially effected constituency. No task force appointed by the President shall continue beyond the President's term without specific reappointment. The authorized task forces shall be listed in the exhibits section of this handbook.~~

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NOTE [Current Articles 14-18 moved to Operating Regulations] ~~Reinsert New~~
~~Articles 14-18!~~

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ARTICLE ~~19~~ 14

DISCIPLINARY AUTHORITY AND GRIEVANCES

Comment – Note at the end concerning tabled items that L&L has been charged by the Board to redraft the grievance procedure, focusing on Alternative Dispute Resolution Jim Murphy

A. Disciplinary authority: USATF shall have the authority to discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Athletics who, by neglect or by conduct, (i) acts in a manner detrimental to the purposes of USATF or Athletics, or (ii) has violated any of the Bylaws, Operating Regulations, or Rules of Competition of USATF, or (iii) has violated the rules of eligibility. Any athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied an opportunity to participate in Athletic competition shall be entitled to fair notice and opportunity for a hearing conducted ~~pursuant to~~ under Regulation ~~2111~~.

B. Association recommendations: Any Association may recommend to the ~~Board~~ OARD that USATF, ~~pursuant to the authority conferred by~~ under this Article and the procedures ~~set forth~~ in Regulation ~~1121~~, discipline a member, delegate, athlete, coach, manager, official, trainer, member of any committee, or any other person or entity participating in Athletics.

NOTE: Disciplinary and reinstatement procedures: The disciplinary and reinstatement procedures of USATF and its member Associations are ~~set forth~~ in Regulations ~~21??~~ and ~~22??~~

C. Redress of grievances: A grievance may be any matter within the cognizance of USATF other than doping offenses described in Regulation 20. Grievances shall be filed and administered ~~in accordance with~~ under Regulation 21.

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ARTICLE ~~20~~-15

SANCTIONS

~~The general sanction provisions of USATF appear in this Article. Additional regulations, including issuance, withholding, or withdrawal of a sanction, appear in Regulation 14~~Sanctions shall be governed by this Article and Regulation ~~[]~~23.

A. Definition: The following definition shall apply to this article and the corresponding Regulation ~~14~~23: International competition means an athletics competition between one or more athletes representing the United States, individually or as a team, and one or more athletes representing a foreign country (i.e., competitions between national teams).

B. International sanctions: ~~Pursuant to the authority granted to USATF in the Sports Act~~, as the national governing body for ~~a~~ Athletics, ~~USATF~~ shall grant sanctions to:

1. ~~Domestic~~: Sports organizations or persons wishing to hold an international athletics competition in the United States, or
2. ~~Abroad~~: Sports organizations or persons wishing to sponsor American athletes competing in athletics competition outside the United States, or
3. ~~Closed~~: Sports organizations that conduct athletics competition restricted to specific classes of amateur athletes (high school, college, Armed Forces) wishing to hold an international athletics competition in the United States, or wishing to sponsor its American athletes in athletics competition outside the United States.

C. Domestic sanctions: USATF ~~or its Associations~~ shall have authority to grant sanctions to sports organizations or persons otherwise wishing to host Athletic competitions that are not international in nature, in the United States.

D. Sanctioning policy: Unless USATF ~~or an Association~~ determines by clear and convincing evidence that holding or sponsoring an athletics competition (international or domestic) would be detrimental to the best interests of the sport, USATF ~~or the appropriate Association of USATF~~ shall promptly grant a sanction requested by a sports organization or person(s), provided all the requirements of Regulation 14~~[]~~23 have been satisfied. The decision as to whether a proposed competition would be detrimental to the best interests of the sport shall be made in the first instance by either USATF or the president or executive director/CEO of an Association, as appropriate, taking into consideration the requirements of Regulation ~~14[]~~23. Approval of sanctions shall not be unreasonably denied. The decision to deny a sanction may be appealed: __

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Comment - SUBSTANTIVECHANGE: Specifies that USATF, and not the Association, grants the sanction. Associations still administer domestic sanctions. Jim Murphy

1. In the case of an -Association's denial, to USATF, or
2. In the case of USATF's denial, to the NABR.

E. Sanction requirements: Sanctions are issued, withheld, or withdrawn under the authority granted to USATF by, and subject to the requirements of, the Sports Act in accordance with the requirements and provisions of Regulation 14.

ARTICLE ~~21~~16

OPPORTUNITY TO PARTICIPATE IN CERTAIN INTERNATIONAL ATHLETIC COMPETITIONS

A. Opportunity to participate: USATF, its Associations and sports organizations recognized by USATF may not deny or threaten to deny any ~~eligible~~ athlete, coach, trainer and other medical support staff, manager, administrator, or official the opportunity to participate in the Olympic Games, the Pan American Games, world championship competition, or other ~~such~~ protected competitions as defined in the USOC Constitution ~~from time to time~~, nor may USATF, its Associations, or sports organization members, subsequent to ~~such~~those competitions, censure or otherwise penalize (1) any ~~such~~ person who participates in ~~tsuch~~those competitions, or (2) any organization ~~which~~that the person represents. USATF shall, by all lawful means at its disposal, protect the right of a person representing the United States in any of those ~~aforsaid~~ competitions. Any ~~eligible~~ athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied an opportunity to participate in Athletics competition shall be entitled to fair notice and opportunity for a hearing ~~pursuant to~~under Article ~~14??19[-]~~ and Regulation ~~21??11[-]~~.

B. Investigations: Any ~~eligible~~ athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied by an Association or sports organization a right established in paragraph A above shall immediately inform the CEO, who shall cause an investigation to be made and steps to be taken to settle the controversy without delay. If the CEO is unable to settle ~~such~~the controversy, he/she shall refer the matter promptly to the CEO of the USOC for action under Article 9 of the USOC Constitution. By maintaining membership in USATF, each recognized Association and sports organization agrees to the process in this article ~~that any such aforsaid controversy may be dealt with in accordance with the foregoing.~~

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C. Protection of rights: Any ~~eligible~~ athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied an opportunity to compete in any Athletics competition (whether or not by an Association or sports organization, and other than restricted competition referred to in ~~the proviso in~~ Article 4-D-3) shall immediately inform the CEO, who shall consult with ~~the USATF's~~ General Counsel of USATF to determine whether the situation appears to be of sufficient seriousness and relevance to ~~the USATF's~~ obligations and responsibilities ~~of USATF~~ to warrant action by USATF in support of the claim. In the event that action by USATF appears to be warranted, the matter will be promptly referred to the Board, which will decide the nature and extent of the action to be taken in each case. An expedited hearing shall be conducted when time is of the essence to preserve the individual's right to participate, if the individual prevails.

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ARTICLE ~~22~~ 17

IAAF AND USOC REPRESENTATION

A. IAAF delegates and alternates: USATF shall be represented in the IAAF Congress by the President, the CEO, and one (1) other delegate who shall be selected quadrennially by the Board from nominations made by the Nominating and Governance Panel at the annual meeting of USATF immediately preceding the IAAF Congress held in conjunction with the World Championships held prior to the Summer Olympic Games. The Board shall name alternates for any of these three members who are unable to attend an IAAF Congress. If the Board is unable to name an alternate, the remaining delegates shall name the alternate.

B. IAAF Council, officers, and committees: The Board shall select candidates to be placed in nomination by USATF for positions on the IAAF Council, including IAAF officers, and for chairs and members of all IAAF committees. The Board shall select the IAAF Council candidate from nominations made by the Nominating and Governance Panel. The Board shall also select nominations for the committees after giving due consideration to the recommendations of the appropriate USATF committees and councils. The Board shall make these nominations at the annual meeting of USATF immediately preceding the IAAF Congress at which elections for the positions take place. The Board shall not nominate any individual for more than one (1) position in any IAAF election. The Board shall determine whether any individual nominated for the IAAF Council or an IAAF Committee may run for an officer position on the Council or Committee. If, prior to the IAAF's deadline for making nominations, a candidate selected by the Board ceases to be a candidate, the Board shall elect a substitute candidate for nomination by USATF.

1. Cross Country Committee: The Long Distance Running Division shall make a recommendation for the Cross Country Committee;
2. Masters Committee: The Masters Track & Field and Masters Long Distance Running Committees shall each make recommendations for the Masters Committee;
3. Race Walking Committee: The USATF Race Walking Committee shall make recommendations for the Race Walking Committee;
4. Technical Committee: The Rules Committee shall make recommendations for the Technical Committee; and
5. Women's Committee: The Women's Track & Field Committee shall make recommendations for the Women's Committee.

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C. IAAF expenses: USATF shall provide a budget for its reasonable share of expenses for attending meetings of its representatives to the IAAF Congress, and of its nominees selected to serve on the IAAF Council and committees.

D. Early IAAF nominations: Where USATF has no member of an IAAF Committee or on the Council, the Board may move the nominations process up by one (1) full year, to afford the nominee a greater opportunity to build name awareness prior to the next IAAF election

E. USOC representation: The CEO and the Board Chair, or their designees, shall represent USATF at the USOC Assembly. The CEO or the CEO's designee shall represent USATF on the USOC National Governing Bodies Council (NGBC).

F. USOC Athletes Advisory Council: The Athletes Advisory Committee shall elect one (1) Active Athlete representative and one (1) alternate (of opposite gender from the representative) from this committee to the USOC Athletes Advisory Council. The representative and an alternate shall be elected at each annual meeting following the Summer Olympic Games and shall have represented the United States in international Athletics competition under IAAF or IOC jurisdiction within the preceding ten (10) years. No individual shall serve on the USOC Athletes Advisory Council for more than two (2) full quadrennial periods.

G. Expenses of USOC representatives: USATF shall pay the reasonable expenses for its representatives to attend meetings of the USOC and Athletes Advisory Council.

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ARTICLE ~~23~~ 18

FISCAL AND LEGAL MATTERS

A. Fiscal year: The fiscal year of USATF is January 1 through December 31.

B. Depositories: The Board shall, from time to time as necessary, designate depositories for funds, property, and assets belonging to or under the control of USATF.

~~1. Signatories: Funds on deposit in banks may be withdrawn only by voucher check upon the signatures of the Treasurer or Secretary and President or CEO. Other assets or property of USATF may be transferred from one depository to another by action of the Board; and~~

~~— 2. — Imprest accounts: The Board may establish separate accounts employing the imprest system for the liquidation of obligations requiring prompt payment and for payroll obligations requiring prompt payment, and it may authorize checks to be drawn thereon upon the facsimile of any one (1) officer or employee.~~

C. Bonding: ~~USATF shall obtain~~ Corporate fidelity bonds ~~shall be obtained at the expense of USATF~~ in a form and amount approved by the Board, indemnifying USATF against losses resulting from infidelity, defalcation, or misappropriation by officers, employees, or agents of funds, property, or assets owned ~~by or under the~~ controlled by of USATF.

D. Indemnification: USATF shall ~~immediately~~ indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, administrative, or investigative, by reason of the fact that he or she is or was a director, officer, employee, or official representative of USATF against expenses, including attorney's fees, judgments, fines, and amounts actually and reasonably incurred by him or her in connection with ~~such~~ the action, suit, or proceeding. To qualify for indemnity, ~~if he or she must have acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, USATF's~~ ~~the~~ best interests. ~~of USATF, and, with respect to~~ In any criminal action or proceedings, the indemnitee must have had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of USATF.

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1. Standards of conduct: Any indemnification under this article shall be made by USATF ~~only as authorized in the specific case upon a~~ after the Board determines ~~determination~~ that the officer, director, employee, or official representative has met the applicable standard of conduct, ~~set forth herein. Such determination shall be made by~~ The Board shall make its decision by a majority vote of a quorum consisting of members of the Board who were are not parties to such the action, suit, or proceeding. If such a quorum is not obtainable, the CEO shall make the decision, after consulting with independent legal counsel ;

2. Expenses: Expenses, including attorney's fees, incurred in defending a civil action, suit, or proceeding may be paid by USATF in advance of the final disposition of the action, suit, or proceeding as authorized in the manner provided above upon receipt of an undertaking by or on behalf of the director, officer, employee, or official representative to repay such the amount unless it ~~shall be~~ is ultimately determined that he or she is entitled to be indemnified by USATF; and

3. Applicability: The indemnification provided by this section shall not be deemed exclusive of any other rights to which the director, officer, employee, or official representative may be entitled under bylaw, agreement, vote of the membership, or disinterested directors or otherwise. The indemnification provided by this section shall continue ~~as to~~ for a person who has ceased to be a director, officer, employee, or official representative and shall inure to the benefit of the heirs, executors, and administrators of such a person.

E. Liability insurance: USATF shall secure comprehensive liability insurance coverage, including insurance for athlete/participant injury liability.

F. Audit schedule: The Board, effective at the beginning of each fiscal year, shall select a Certified Public Accountant to audit the books and financial records of USATF for the ensuing year. After completing the audit, the auditor shall submit his or her report to the Board, and as soon ~~thereafter~~ as reasonably possible, a copies of such the audit report shall be available for ~~each~~ USATF members ~~of USATF~~ before the next annual meeting.

G. Legal counsel:

1. Counsel to the Board: The Counsel to the Board shall be appointed by the President with the approval of the Board. The Counsel to the Board shall be responsible for overseeing the legal affairs of USATF and shall be available to advise and consult with the officers, the CEO, and other agents of USATF, render legal advice and assistance, and perform ~~such~~ other duties as the President or the Board may request. The Counsel to the Board shall have the right to the floor at any meeting of USATF, its Board, and its committees to comment on legal

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matters. The files, records, and documents created by the Counsel to the Board during the course of duties for USATF shall belong to USATF;

2. Assistant Counsel to the Board: The President, in consultation with the Counsel to the Board and with the approval of the Board, may also appoint an Assistant Counsel to the Board who shall have similar duties, responsibilities, and entitlements, but only as the President or the Counsel to the Board may specifically designate;

3. Expenses: Except as may be voted by the Board, neither the Counsel to the Board nor the Assistant Counsel to the Board shall receive any fee or other compensation for legal services, but necessary expenses shall be reimbursed; and

4. Special Legal Counsel: On those occasions when the nature or scope of a particular matter requires expertise or a commitment of time, or cannot otherwise be adequately dealt with in the ordinary course by the General Counsel, Counsel to the Board, or the Assistant Counsel, and it appears to be in the best interests of USATF, the Board may authorize the President, in consultation with the Counsel to the Board and CEO, to retain Special Legal Counsel. Where prior authorization by the Board is impractical, the President, in consultation with the Counsel to the Board, may in the best interests of USATF retain ~~such~~ Special Legal Counsel. All agreements with Special Legal Counsel ~~as to about~~ legal services to be rendered and the fees and compensation to be paid shall be in writing and executed ~~in accordance with~~ under this paragraph.

H. Athlete Advocate: An athlete advocate shall be appointed by the chair of the AAC with the approval of the AAC executive committee. The athlete advocate shall advise and counsel the AAC on USATF-related legal matters and shall be available to advise and consult with athlete members of USATF by telephone. The athlete advocate's role shall not ~~assume the~~ include representation of individual athletes in specific matters. ~~The necessary expenses incurred by~~ USATF shall pay the athlete advocate's reasonable expenses to attend USATF and AAC meetings, and to attend other meetings or hearings necessary to ~~in~~ performing his or her duties ~~shall be reimbursed from the USATF budget~~. The athlete advocate shall not receive any fee or other compensation for services unless approved by the Board.

Comment - SUBSTANTIVE CHANGE: Expense reimbursement provision changed from being open ended tracking Counsel to the Board. Jim Murphy

I. Contracts: Contracts not in the ordinary course of affairs of USATF, shall be examined and approved for form by the Counsel to the Board or by the Special Legal Counsel of USATF, prior to execution. The contents of all contracts affecting sport committees shall, during their negotiation phase, be communicated to the appropriate committee(s). Unless otherwise directed by the

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Board, all written contracts shall be executed on behalf of USATF by (i) the President (or another officer designated by the President) and (ii) the CEO, and, if required, attested to by the Secretary.

J. Arbitration: USATF agrees to submit to binding arbitration conducted in accordance with the commercial rules of the American Arbitration Association, in any controversy involving its recognition as a national governing body, as provided ~~for in- the Sports Act Paragraph 395, Subchapter II, Chapter 17, of Title 36 of the United States Code~~, or in any controversy involving the opportunity of any athlete, coach, trainer, manager, administrator, or official to participate in Athletics competition, as provided for in the constitution and bylaws of the USOC.

K. Conflict of interest: Any individual representing USATF, or who has a financial arrangement with USATF, or who is an employee of USATF or of its Associations, or who is a member of any of its committees or Associations, shall not participate in the evaluating ~~or approving and or approvingal of~~ any contract with a supplier to furnish goods or provide services to USATF, if that individual directly or indirectly benefits financially, or otherwise receives any form of compensation from, or has any interest in, any supplier under consideration. The Board may require that ~~such~~these individuals disclose all financial interests that may influence the performance of their duties for USATF. Each individual referred to in the first sentence of this paragraph shall, upon learning that USATF is proposing to enter into an arrangement in which he or she has financial interest, promptly notify the CEO in writing of the existence of ~~such~~the interest, and the CEO shall, in turn, promptly disclose ~~such~~the the interest to those bodies of USATF involved in considering entry into the arrangement. In the event of a violation of this provision, USATF shall have the right to recover ~~such~~the benefit or payment and to void the contract or transaction.

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ARTICLE 24 19

DISSOLUTION

____ Upon the dissolution of the corporation, the Board shall, after paying or making provisions for ~~the payment of paying~~ all of the ~~corporation's liabilities of the corporation~~, dispose of all the ~~corporation's~~ assets ~~of the corporation~~ exclusively ~~in a manner to carry out the for the purpose of the corporation's purposes in such a manner~~, or ~~transfer the assets~~ to such ~~an~~ organization or organizations, organized and operated exclusively for charitable, educational, religious, or scientific purposes, ~~as shall which~~ at the time qualify as exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board ~~shall~~ determines.

ARTICLE 25 20

SAVING CLAUSE

____ ~~At any meeting, any failure of to~~ literally or completely ~~compliance with~~ ~~with Bylaw~~ provisions ~~of the Bylaws in respect to regarding~~ dates, and times, ~~sending, or receipt~~ of notice, ~~or the sending or receipt of the same,~~ or errors in phraseology of notice of proposals ~~shall not invalidate the proceedings, if the failure or error, which in in~~ the judgment of the members ~~present, at meetings held do has~~ not ~~cause~~ substantially ~~injury to the rights of prejudiced~~ members' ~~rights,~~ ~~shall not invalidate the actions or proceedings of the members at any meeting.~~

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ARTICLE ~~26~~ 21

AMENDMENTS

A. General provisions: Amendments shall be considered by USATF as follows:

1. **Bylaws and Operating Regulations:** Amendments to the Bylaws and Operating Regulations shall be considered at the annual meeting of USATF in every odd-numbered year;
2. **Rules of Competition:** Amendments to the Rules of Competition shall be considered at the annual meeting of USATF in every even-numbered year;
3. **Voting for Bylaws approval:** Amendments to the Bylaws shall require for passage a two-thirds vote of those delegates present and voting, provided notice of the proposed amendment has been submitted in writing to the members of USATF at least thirty (30) days prior to the meeting; and
4. **Voting for Regulations/Rules approval:** Amendments to the Operating Regulations and Rules of Competition shall require a majority vote of delegates present and voting, provided notice of the proposed amendment has been (1) posted on the USATF Website, and (2) a printed copy has been sent to each Association and national organizational member, both at least thirty (30) days prior to the meeting.

B. Exceptions: Notwithstanding paragraph A above, amendments may be considered at any meeting of USATF in any of the following circumstances:

1. **Tabled amendments:** To act on a tabled amendment proposal;
2. **Conformity with the law:** To make the Bylaws, Operating Regulations, or Rules of Competition conform with federal or local law or regulation;
3. **Conformity with IAAF/IOC/USOC:** To make the Bylaws, Operating Regulations, or Rules of Competition conform with IAAF, IOC, USOC, or WMA rules or requirements;
4. **Uniformity:** To make the Bylaws, Operating Regulations, and Competition Rules conform with each other;
5. **Doping controls:** To consider doping control legislation, which may be considered at any annual meeting;
6. **Associations:** To act upon a recommendation concerning an Association under review under Article [~~6, Article 6~~], ~~Regulation 1~~], and/or Regulation ~~7.15~~];

These items need not meet the time requirement of subparagraphs A-3 or A-4 above and E-1 below.

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C. Emergency circumstances: In emergency circumstances, USATF may adopt changes upon a ninety percent (90%) vote at any meeting of USATF.

D. Amendments by the Board: The Board may, at any meeting, amend the Bylaws or Operating Regulations by a two-thirds (2/3) vote of its total membership. The Board shall submit all proposed amendments to the Law & Legislation Committee for a recommendation before voting on adoption. Amendments passed by the Board shall remain in effect until the next annual meeting, where the membership shall vote on permanent adoption.

E. Submissions: The following provisions shall govern submissions of amending legislation:

1. **Deadline to submit:** Amendments shall be submitted at least ninety (90) days prior to the meeting at which they are to be considered, to allow proper review and submission to USATF members. This ninety (90) day requirement may be waived at the Law & Legislation Chair's discretion and if proper notice of the item may still be submitted to USATF's members as required by Paragraph A above, or in emergency circumstances, upon a ninety percent (90%) vote at any meeting of USATF;

2. **Submitters:** Amendments may be submitted only by a USATF members ~~of USATF~~;

3. **Persons receiving submissions:** Amendments to the Bylaws and Operating Regulations shall be submitted to the chair of the Law & Legislation Committee, and amendments to the Rules of Competition shall be submitted to the chair of the Rules Committee;

4. **Form of submission:** The Law & Legislation Chair may request, but not require, that the amendments be submitted in a particular electronic form. The proposed amendment shall be submitted in the form and format set forth in the Appendices 10.

a. **Action requested:** Each submission shall contain a section titled "Action Requested."

b. **Proposed amendment:** Each submission shall include the proposed amendment in a form showing the entire section, subsection, or paragraph, as the case may be, as it will read if adopted, with all proposed additional language underlined or shaded, and all proposed deleted language containing a line striking thorough the deleted language.

c. **Rationale:** Each submission shall also contain a section titled "Rationale" in which the submitter shall explain the proposed improvement or identify the problem the proposed amendment would correct, why the problem exists and how the proposed amendment will correct the problem identified. The

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submitter shall also provide an analysis of whether the proposed amendment will conflict with any other provisions of the Bylaws or Regulations.

d. **Constituencies affected:** Each submission shall also contain a section titled "Constituencies Affected" in which the submitter shall state which constituencies of USATF will be affected by the proposed changes and how they will be affected. Finally, the submitter shall explain how this change advances the mission or operation of USATF.

e. **Estimated budget impact:** Each submission shall also contain a section titled "Estimated Budget Impact". If there is a budgetary impact, it shall be estimated with the submission. The submitter shall consult with the Chief Financial Officer who, in conjunction with the Treasurer and/or the chair of the Budget Committee of the Board, shall assist with developing the estimated budget impact. ~~The National Office Management~~National Office Management shall be provided with the legislative proposals in a timely manner and shall provide the appropriate editor with ~~such~~the information to put in the written notice to the delegates in subparagraph A-4 above;

5. **Approval of submissions:** All proposed amendments must first be recommended for approval at the time of submission by someone other than the submitter who shall be either a Board member, the chair of any sport, development, or operating committee, any member of the Law & Legislation Committee (for bylaws and Operating Regulations) or Rules Committee (for Rules of Competition), the president of any Association, or any officer or the executive director of a national member organization authorized by Article 5-~~B-C~~. The approval must be in writing, dated, and placed on the proposal when submitted. These listed approval parties may submit proposed amendments directly without such an approval; and

6. **Board recommendations:** The Law & Legislation Committee shall submit proposed amendments it considers, along with its recommendations, to the Board. The Board may make its own recommendations on proposed amendments to the membership.

F. **Effective date:** Unless otherwise specified at the time of adoption, amendments to the Bylaws and Operating Regulations shall be effective immediately, and amendments to the Rules of Competition shall be effective January 1 of the following year.

G. **Non-substantive corrections:** The Law & Legislation Committee or its designee(s) may edit and make non-substantive corrections, such as grammar and punctuation, in the Governance Handbook before publication.

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OPERATING REGULATIONS

REGULATION 1 PURPOSE OF REGULATIONS

These Operating Regulations supplement USATF's bylaws. If a regulation conflicts with a bylaw, the bylaw shall control.

REGULATION 2 DEFINITIONS

~~In addition to the definitions provided in Article 2 of the Bylaws, the following definitions are~~ As used in these Operating Regulations:

A. **Armed Forces** means the United States Air Force, the United States Army, the United States Marine Corps, and the United States Navy.

B. **NABR** means the National Athletics Board of Review, as established in Regulation ~~1~~21.

C. **NAIA** means the National Association of Intercollegiate Athletics.

D. **NCAA** means the National Collegiate Athletic Association.

E. **NFSHSA** means the National Federation of State High School Associations.

F. **NJCAA** means the National Junior College Athletic Association.

G. **RRCA** means the Road Runners Club of America.

~~H. **RRIC** means the Road Running Information Center, the center authorized by USATF for the purpose of gathering national long distance running and race walking data.~~

~~HH.~~ **Running USA** means an organization in long distance running ~~which~~ that represents road race organizations and directors.

~~J.~~ ~~USTCA~~ **USTFCCCA** means the United States Track and Field and Cross Country Coaches Association.

~~K.~~ **WMA** means World Masters Athletics ~~(formerly WAVA).~~

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REGULATION 23 ATHLETE ELIGIBILITY

(NOTE: Old Regs 2 & 9 combined)

~~The eligibility of an athlete~~ athlete eligibility shall be governed by ~~the applicable~~ IAAF and IOC rules, except when ~~such~~ those rules ~~conflict~~ are inconsistent with United States Law. ___

Comment - Requirement for rules not to be more restrictive than IAAF's in Purposes and Duties. Jim Murphy

~~USATF shall not impose criteria for eligibility to compete in Athletics or to participate in the Olympic, Pan American, or Paralympic Games that are more restrictive than those of the IAAF.~~
~~NOTE: Select IAAF rules are stated in the exhibits section of this handbook.~~

A. General:

- 1. Domestic ~~competition~~ championships:** Athletes who ~~To~~ compete in a national, regional, or Association championships, ~~an athlete shall~~ must be a USATF member ~~ss~~ and ~~prior to the competition and otherwise~~ eligible to compete, ~~pursuant to USATF and IAAF eligibility and competition rules. See Regulation 9 and applicable IAAF Rules in the exhibits section of this handbook. In other events conducted by an Association, the~~ Associations may require USATF membership to participate in other events they conduct; and
- 2. International eligibility:** ~~To~~ Athletes representing ing the United States in international events, ~~an athlete shall~~ must be ~~a member of~~ USATF members ~~and~~ and otherwise eligible to compete ~~pursuant to USATF and IAAF rules. See Regulation 9 and applicable IAAF Rules in the exhibits section of this handbook.~~

B. Membership: All athletes competing in events conducted by USATF ~~shall~~ must be USATF ~~members of USATF unless provided for otherwise in the Bylaws and Operating Regulations, and shall meet the requirements of Regulation 7 and applicable IAAF rules in the exhibits section of this handbook to be certified as IAAF eligible.~~

C. Collegiate and Armed Forces eligibility: ~~In lieu of membership at o~~ At ~~Open~~ Association Championships, ~~the~~ Associations ~~membership committee~~ may accept, in lieu of individual member entries, ~~from a coach or designated official of a recognized educational institution or branch of the armed forces, a~~ rosters of athletes ~~with a~~ ature by coaches or designated officials of recognized educational institutions or branches of the armed forces certifying that the athletes are eligible to compete for the institution or branch under ~~the rules of~~ USATF and ~~the~~ IAAF rules. Their rosters shall only be in effect for the date(s) of the championship, although the Association may at its discretion accept the same certified rosters in ~~an~~ other championships. Their ~~is~~ certified rosters shall subject any certified collegiate or armed forces athlete to all of the anti-doping rules, regulations, and protocols of USATF, the IAAF, the USOC, USADA, and/or the IOC.

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REGULATION 4 REPRESENTATION

(NOTE: Old Reg 7)

- A. **General:** An athlete shall be considered a member of the Association in which the athlete is a bona fide resident except as otherwise provided in ~~paragraph Regulation 4-B below:~~
1. **Athlete Affiliation:** An athlete may compete as a representative of a local club, educational institution, or other organization, and additionally may be listed as competing for a club and/or sponsor, subject to USOC regulations ~~of the USOC~~. The club and athlete must be USATF members in good standing ~~of USATF~~. An athlete may compete as a representative of any local club, educational institution, or other organization that is a member of the athlete's Association. ~~Any such~~ The athlete shall score for the athlete's team in any championship or other competition;
 2. **Unattached athletes:** An unattached competitor is an athlete member who represents no club, educational institution, or other organization. An unattached athlete may compete in the Association in which the athlete is a member;
 3. **Notification of changes:** Only an athlete, or his/her legal guardian, may give notice of a change of representation. An athlete member who wishes to change representation shall notify the Association, in writing or online, prior to the effective date of the change;
 4. **Fees for changes:** All applications for changes of representation must be accompanied by a fee, if any, to be determined by the local membership committee and/or local Sport Committee.

B. **Residency exceptions:**

1. **Residency exceptions:** Except as provided in the USATF Competition Rules governing Youth Athletics, ~~an Association may~~ USATF shall permit an athlete to be a member of any Association within 100 miles of his or her bona fide residence. All other transfer requests shall be reviewed by the two affected Associations. ~~who is a bona fide resident to be a member of any other Association within 100 by the agreement of the two Associations. An agreement may concern individual athletes or all athletes who reside in a certain area.~~ An athlete who is unable to obtain agreement of the two Associations may appeal to the NABR, which shall conduct a hearing by conference call and make a determination on the basis of what is in the best interests of ~~the sport Athletics~~ and of the athlete. ___

Comment - SUBSTANTIVE CHANGE: Automatically grants requests to transfer to Associations within 100 miles of the athlete's residence. Jim Murphy

2. **Team scoring:** Sport Committees and Councils may establish athlete eligibility and residency requirements for team scoring at their respective championships. ~~team scoring and participating in USATF-sponsored events such as Youth Athletics/Junior Olympics.~~ These requirements shall be reflected in the competition rules ~~and/or in~~

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~~the information provided by the event in its athlete information. Club Councils may establish residency requirements for participation and team scoring in open club championship events.~~

C. Transfers:

1. **Between Associations:** In order to transfer membership from one Association to another, an adult athlete age 19 years and older shall ~~present a document from the previous Association indicating the last date of competition in an attached or unattached status and that the athlete is in good standing in that Association.~~ send a request in writing or email to membership@usatf.org.
2. **Between clubs/organizations:** To transfer representation from one club /organization to another, an athlete must not have competed for the first club in sanctioned competition for the previous ninety (90) days regardless of residency, unless the athlete falls within one of the exceptions below.
3. **Exceptions:**
 - a. **Student:** An athlete who is a member of a club or organization who wishes to compete as an undergraduate student for a college or university (two- or four-year institution) shall be automatically released without notice by the club or organization when the college season begins, to compete for that college or university in open competition, if the collegiate team is a member of USATF. The athlete shall similarly be automatically released without notice to the school immediately after the academic eligibility period ends, to represent the club or organization of the athlete's choice. The athlete must verify the college's academic eligibility period start and end dates if requested by either the local committee or Association membership committee involved;
 - b. **Armed forces:** An athlete member on active duty in the Armed Forces of the United States may, upon receiving permission from the local membership committee, represent in open competition the military organization or the Athletics club to which the athlete belongs, or both. Any points scored by that athlete shall count for the Athletics club, except where a point trophy is advertised to be contested for by a military organization;
 - c. **Race walker:** An athlete may compete as a member of a club or organization in race walking and for another club or organization in another Athletics discipline, provided the two clubs or organizations involved do not both participate in race walking. For example, an athlete may race walk for one club which may or may not have a running program, and run for another club that has no race walking program; and
 - d. **Waiver:** The local or national membership committee may waive the ninety (90) day unattached period required by ~~subparagraph~~ Regulation 14-C-2 ~~above~~ if it determines that the change in organization was caused by events outside the athlete's control and is in the best interests of ~~a~~ Athletics or the athlete.

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- D. Resolution of disputes:** The athlete shall have responsibility for giving proper notice of a change of representation. In the event of a dispute among clubs, educational institutions, organizations, and an athlete regarding a transfer of representation, the athlete's written designation of representation shall be determinative.

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REGULATION 5 CONSTITUENT MEMBERSHIP

(NOTE: Old Reg 1)

Qualifications, application procedures, and fees for membership ~~categories, specified in Article 5, Article 6, and Regulation 15~~ shall be as follows:

A. Individual membership: Individuals may apply for membership in USATF through an Association or the USATF website – www.usatf.org. ~~Except in circumstances permitted pursuant to Regulation 7-C-3-e~~ Unless otherwise provided, a member may only belong to a single Association as an athlete at any one time. Otherwise, a member may belong to more than one Association, provided the member is registered as an athlete in no more than one of the Associations. A member belonging to multiple Associations must pay a full membership fee to each of the Associations. Coaches and others who work with youth athletes may be subject to a compulsory disclosure program approved by the Board.

~~**B. Professional athlete membership:** USATF may, through the Elite Athletes Programs Department, and in conjunction with the Professional Athletics Association, offer Professional Athletes an enhanced membership package, which shall include membership in both USATF and the Professional Athletics Association.~~

~~**CB. Club/organization membership:** Clubs or organizations may apply for membership by submitting the appropriate application to the Association in their geographic area.~~

~~**DC. Association membership:** Associations ~~and their membership are governed~~ defined by Article 5-C-6. ~~There shall be~~ no dues or fixed ~~term of membership~~ term for Associations.~~

~~**ED. National sports organizations membership:**~~

~~These organizations are defined by Article 5-C-D[] of the Bylaws.~~

~~**1. Membership application process:** An ny national sports organization seeking to become a member of USATF as a national sports organization under Article 5-C, ~~other than those currently recognized in the exhibits section of this handbook~~, shall apply in writing to the Organizational Services Committee chair for recognition by USATF.~~

~~Such~~ The application shall ~~set forth~~ state the applicant's qualifications ~~ties of the applicant that qualify it~~ for membership. The Organizational Services Committee shall promptly review the application and forward it to the Board, together with its assessment of the applicant's qualifications ~~of the applicant and the action recommended by and~~ the committee's recommendation. The Board shall ~~Final decisions on~~ make decisions on the membership applications. ~~shall be made by the Board.~~ After Board approval ~~t~~ The Organizational Services Committee shall review all ~~such~~ national sports organization memberships biennially, ~~biennially, to determine compliance with applicable rules.~~

~~**2. Membership dues:** Each national sports organization member shall pay annual dues to USATF as determined ~~set by the Board to USATF.~~~~

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*****FE. Other constituencies' membership:**

~~These sports organizations are defined by Article 5-D of the Bylaws.~~

~~1. **Membership application process:** For national Athletics organizations, national coaching organizations, sports for the disabled organizations, and other organizations seeking membership under Article 5-D shall send classes of national organization membership, a letter requesting admission to membership shall be sent to the USATF National Office Management. ~~Such~~The application shall ~~set forth the qualities of the state the~~ applicant's ~~that~~ qualifications ~~it~~ for membership. The application shall be referred to the Organizational Services Committee, which shall promptly review it and make a recommendation for action to the Board. The Board shall ~~Final decisions on~~ decide membership applications ~~shall be made by the Board~~. Applications ~~F~~ for all other classes of national organization membership, ~~application~~ shall be made to ~~the~~ National Office Management, or, if permitted, to the membership chair in the Association where the ~~of~~ applicant's resides ~~nee~~ or has its headquarters ~~location~~. The Organizational Services Committee shall review all ~~such~~ memberships under this regulation, ~~biennially, to~~ ~~determine compliance with applicable rules.~~~~

~~2. **Membership dues:** Each national organization member shall pay annual dues to the National Office as determined by the Board.~~

GF. Dues and fees: ~~The Board shall set~~ Dues and fees for all membership categories ~~of membership are under the sole control of the Board~~. National Office Management shall propose ~~D~~ues and fees after soliciting input from USATF's committees and Associations regarding ~~for~~ individual members and club organizations ~~shall be proposed annually by the National Office, and after soliciting input from USATF's committees and Associations.~~ Dues and fees for the Organizational Services Committee regarding national sports organizations ~~and other constituent members shall be proposed by the National Office, with input from the Organizational Services Committee. The Board shall approve dues and fees for the coming budget year before the Budget Committee presents a budget to the Annual Meeting for approval.~~

HG. Suspension and expulsion: USATF may suspend or expel ~~A~~ny Association or member sports organization ~~recognized by USATF which that~~ violates any ~~of the provisions of these~~ Bylaws, or the Operating Regulations, or any Board-approved USATF operating policy ~~of USATF approved by the Board~~, or which by definition or practice no longer fulfills the criteria of its membership category ~~of membership may be suspended~~, after ~~due~~ notice and an opportunity to be heard by a three (3) person panel of the Board, appointed by the President ~~Board Chair~~, including a least one (1) Active Athlete. The Board shall vote on ~~At its next meeting~~, the panel's recommendation ~~decision shall be voted upon by the Board at its next meeting~~. The ~~An~~ Association or sports organization may be expelled only upon a two-thirds vote of the Board. If an Association is expelled, its geographic area shall be reorganized or assigned to one or more Associations of USATF, consistent with the ~~se~~

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Bylaws and ~~the~~ Operating Regulations. This paragraph shall operate in addition to and ~~***~~independently of the accreditation process ~~set forth~~ in Regulation ~~715[]~~.

- II. Delinquency:** Any member of USATF ~~pursuant to~~ listed in Article 5 ~~which that~~ failings to pay ~~the appropriate~~ its fees or dues on time within the time prescribed shall forfeit the right to representation and to vote, ~~provided~~ upon thirty (30) days' written notice ~~of intent to take such this action has been provided. If such the indebtedness is for a period of sixty (60) days or more, membership in USATF shall be terminated. Reapplication after such termination shall be through the provisions of Article 5, to be concluded~~. The member must successfully reapply for membership to regain ~~prior to the Association or its members receiving~~ its voice or vote in the affairs of USATF.

REGULATION 6 CLUBS

(NOTE: Old Reg 8)

- A. Definition:** Clubs are organizations of athletes and others who participate in USATF programs as teams or individuals representing clubs. There shall be various types of USATF clubs, based on the types of programs and purposes they serve. Clubs may have more than one purpose. All clubs shall be considered Association clubs and shall become members by joining the Association in which they are located.
- B. Club classifications:** Clubs are classified as follows:
- 1. Competitive:** Clubs ~~which that~~ primarily prepare athletes for competitive opportunities shall be referred to as competitive clubs;
 - 2. Affiliated:** Clubs ~~which that~~ primarily stage events or provide competitive opportunities to the public shall be referred to as affiliated clubs;
 - 3. Training:** Clubs ~~which that~~ exist to provide non-collegiate athletes insurance coverage when training at an educational institution's facilities shall be referred to as training clubs; and
 - 4. Elite development clubs:** USATF may designate ~~a~~ member clubs as ~~an~~ Elite Development Clubs. These clubs may provide coaching, training groups, facilities, travel to events, financial assistance, stipends, ~~and/~~ or other forms of assistance. Elite development clubs shall receive additional benefits and information from USATF to assist them with elite development and may be charged additional dues and fees ~~to cover for such~~ the additional benefits.
- C. Club names:** ~~Internal grievance proceedings may be instituted in situations regarding~~ Disputes over ~~the~~ club names shall be resolved through USATF's grievance process. ~~naming of clubs. Generally, t~~USATF or involved parties may institute these proceedings ~~may be instituted~~ when:

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1. **Duplication:** Two (2) clubs choose the same or confusingly similar names (except ~~with the concurrence of~~ if both clubs concur);
 2. **National team:** A club uses a name that could reasonably be interpreted to refer to a “national team;”
 3. **Sponsorship:** A club uses a name ~~which~~that causes public confusion with USATF-related sponsorship or advertising; or
 4. **Trademark:** A club uses a trademark or service mark of USATF or the USOC ~~(see Article 19)~~.
- D. **Conflicts of interest:** No club shall represent a member athlete in any transaction if ~~such a representation~~ it is a conflict of interest.

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REGULATION 7 ASSOCIATIONS MATTERS

(NOTE: Old Reg 15 merged with stuff removed from Article 6—the accreditation section needs work)

- A. Association documents:** Each Association shall submit to ~~the USATF National Office~~ National Office Management a copy of its Articles of Incorporation, charter, constitution, bylaws, any other organic documents, and its annual filings with the Internal Revenue Service, or equivalent financial information if the Association does not file with no such filings are required by the Internal Revenue Service. These documents shall demonstrate by their contents:
- 1. USATF authority:** ~~Agreement of~~ The Association agreeing to abide by the USATF's ~~B~~bylaws and ~~O~~operating ~~R~~regulations ~~of USATF~~;
 - 2. Members:** Membership qualifications consistent with USATF's ~~the~~ bylaws and operating regulations ~~provisions of the preceding paragraph of this article~~, and which secure the right of any individual who is an athlete, coach, trainer, manager, administrator, or official active in the sport of Athletics to join the Association;
 - 3. Consistency:** Statements of Association purposes, powers, and autonomy consistent with USATF's ~~the~~ bylaws and operating regulations ~~ose appearing in these Bylaws~~;
 - 4. Open governance:** Provision for ~~the~~ democratically electing ~~of~~ the Association's directors and officers, consistent with this regulation ~~of the Association, as set forth in Regulation 15~~;
 - 5. Non-profit status:** Proof that the Association is covered under the USATF 501(c)(3) group tax exemption or has its own 501(c)(3) tax exemption from the IRS;
 - 6. Bylaws:** Association bylaws that comply with this regulation's ~~e~~ minimum content requirements ~~of this R~~regulation 15; and
 - 7. Other:** ~~Such~~ Other provisions ~~as may be~~ prescribed by the USATF Board.

;

~~8.~~ Each Association shall promptly notify ~~the USATF National Office~~ National Office Management of any changes in its organic documents by submitting a copy of the revised document. All ~~such~~ changes shall be consistent with ~~the~~ this Article's requirements ~~of this article~~. Any Association failing to comply with this article shall not be entitled to participate in ~~the~~ USATF's affairs ~~of USATF until such~~ the failure is remedied. The Organizational Services Committee shall promptly inform the USATF Secretary and ~~the National Office~~ National Office Management of any ~~such~~ failure to comply.

- ~~**B. Association accreditation:** Each Association shall be required to maintain minimum standards of membership and services, and shall be accredited biennially under the provisions of this Article and Regulation 15.~~

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- CB. Association finances:** The chief financial officer of each Association shall maintain custody and control of the bank accounts and other financial assets of the Association, its committees, and its subcommittees. Associations shall have specific responsibilities ~~in the~~for collectiong ~~of~~ dues and fees from members:
- 1. Collection of dues by Associations:** Associations that collect dues during a given month shall, by ~~On or before~~ the 15th day of the following month ~~following collection~~, send to ~~the National Office~~ National Office Management a transmittal report and USATF's national share of annual dues collected for each sports organization and individual member ~~shall be submitted to the National Office. The National Office~~ National Office Management shall submit approved benefits to each member; and
 - 2. Other claims Offsets:** ~~With regard to monies collected by Association members under the paragraph above, unless prior written approval of the National Office is granted, there shall be no~~ No Association may take any offsets, credits, or other deductions ~~taken by such members on claims or credits due or claimed to be due to it~~ against any dues collected by it and due to USATF for any reason. ~~Such claims are to be established by the internal grievance process available under the Bylaws and these Regulations.~~
- DC. Association boundaries:** ~~Any proposal by a~~ An Association shall submit any proposal to change its boundaries ~~shall be submitted~~ to the Organizational Services Committee, which shall make a recommendation to the Board after affording the affected associatons an opportunity to be heard. ~~at any time during the accreditation process. A recommendation shall be made in addition to the accreditation recommendation and may be accepted or appealed similarly. Recommendations of shared jurisdiction shall be made only in instances in which the affected Associations have been unable to enter into a voluntary agreement.~~
- ED. New Associations:** ~~When a~~ Any group that wishes to be recognized by USATF as a new Association, ~~it~~ shall submit its proposal to the Organizational Services Committee, which shall make a recommendation to the Board after affording any affected ~~a~~ Associations an opportunity to be heard. ~~at any time during the accreditation process. A recommendation shall be made at the time of the accreditation recommendations of the existing Associations affected. The recommendation concerning the new Association may be accepted or appealed in the same manner as an accreditation recommendation.~~
- F. Association accreditation:** All Associations shall be accredited biennially by the Organizational Services Committee. The standards and process are:
- 1. Minimum standards:** In order to maintain good standing, an Association shall be required to meet the following standards:
 - a. Required standards:** Associations shall be required to maintain minimum standards recommended by either the Organizational Services Committee or the

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~~Associations Committee, with notice to the other committee, and approved by the Board in such categories proposed by either Committee and approved by the Board;~~

- ~~b. **Other standards:** Associations shall be required to fulfill other requirements. The minimum levels and definitions of standards shall be recommended by the either the Organizational Services Committee or the Associations Committee, with notice to the other committee, and approved by the Board unless otherwise specified; and~~
- ~~c. **Revision to categories:** The Organizational Services Committee or the Associations Committee, with notice to the other committee, may propose to the Board the addition or deletion of standards;~~
- ~~2. **Timeline:** Associations shall be accredited biennially. The accreditation process shall commence in each odd-numbered year, and shall follow the timeline set forth in Regulation 15;~~
- ~~3. **Appeals:** Adverse recommendations made by the Organizational Services Committee shall be subject to appeal to the NABR. The decision of the Organizational Services Committee will be stayed pending a decision on appeal; and~~
- ~~4. **Recognition of outstanding Associations:** The Organizational Services Committee or the Associations Committee, with notice to the other committee, and subject to approval by the Board, shall set standards of excellence for recognition of Associations. Awards shall be made by the Associations Committee annually.~~

AE. Association accreditation: All Associations shall be accredited biennially by the Organizational Services Committee. The standards and process shall be:

1. **Minimum Standards:** In order to maintain good standing, an Association shall be required to meet the following standards:
 - a. ~~Required~~**Minimum standards:** Associations shall be required to maintain minimum standards and membership levels set by either the Organizational Services Committee or the Associations Committee, and subject to Board approval, ~~by the Board~~ in each of the ~~following~~ categories listed below. ~~Such~~ These membership levels may vary for individual Associations or categories of Associations. Standards and membership levels are:
 - i. **Dues-paying members;**
 - ii. **Dues-paying members** per 100,000 population in the Association;
 - iii. **Organizational members;**
 - iv. **Organizational members** per 100,000 population in the Association;
 - v. **Member officials;**
 - vi. **Association documents:** Associations shall be required to submit to ~~the National Office~~NationalNational Office Management a copy of its Association organic documents, ~~as set forth in Bylaw Article 6~~ listed in, and complying with, Regulation 7-A, above;

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- vii. **Annual meeting:** Associations shall hold an annual meeting of their membership, ~~which should occur by March 1, and which shall not occur after September 1 each year~~ between March 1 and September 30 of each year;
 - viii. **Financial report:** Associations shall be required to submit annually to ~~the National Office~~ National ~~National~~ Office Management ~~annually~~ a copy of their completed first page of the 990 or 990 EZ, ~~(or such equivalent form as shall replace them at the discretion of the Internal Revenue Service)~~ tax form for the Association. If the IRS does not require the Association ~~is not required by the IRS~~ to file either tax form by the IRS, it shall submit a completed 990 EZ to ~~the National Office~~ National ~~National~~ Office Management;
 - ix. **Association Bylaws:** Each Association's Bylaws must comply with Regulation 7-H, ~~below contain provisions for removal or replacement of officers and committee chairs, and grievance and disciplinary procedures, and nomination and election procedures for officers and sport committee chairs to ensure fairness and openness as more fully detailed in Regulation 15-B below;~~ and
 - x. **Criminal Background Screening:** Associations shall conduct the USATF- approved youth coach/volunteer criminal background screening program.
- b. **Other standards:** Associations shall be required to meet at least six of the following nine standards. The minimum levels and standard definitions shall be set by either the Organizational Services Committee or the Associations Committee, subject to Board approval ~~and approved by the Board unless otherwise specified~~. Each Association shall:
- i. **hold association championships** in each Athletics sport discipline (track & field, long distance running, cross country running, masters track and field, masters long distance running, race walking, and youth athletics);
 - ii. **sanction** a minimum number of events each year;
 - iii. **sanction** a minimum number of events each year per 100,000 population in the Association;
 - iv. **be represented** by a minimum number of delegates at the Annual Meeting
 - v. **be represented** by one or more representatives at each session of the Associations Committee meeting at the Annual Meeting;
 - vi. **maintain** a current and viable web site;
 - vii. **mail and/or e-mail** at least one newsletter per year to its ~~each~~ members;
 - viii. **host** at least one Coaches' Education school every four years; and
 - ix. ~~attend~~ **be represented** by at least one individual at a USATF Association workshop meeting every two years;

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- c. **Revision to categories:** The Organizational Services Committee or the Associations Committee, with notice to the other committee, may propose ~~and the Board may approve the~~ adding ~~tion~~ and removing ~~al of add or remove~~ categories and minimum standards, subject to Board approval;
2. **Timeline:** The accreditation process shall commence in each odd-numbered year, and shall follow the following two-year cycle ~~set forth below:~~
 - a. **Collection of statistics and other information:** During January through March of the accreditation process's first (odd) year, ~~the National Office National National~~ Office Management shall collect and provide to the Organizational Services Committee the previous year's statistical and other information for each Association, ~~as set forth in the requirements for accreditation during January and February of the first year~~ necessary for evaluating accreditation standards;
 - b. **Analysis:** During April and May of the first (odd) year, the Organizational Services Committee shall analyze the statistical and other information provided for each Association by ~~the National Office National National~~ Office Management ~~during current through~~ March and April of the first year;
 - c. **Notification:** During May of the first (odd) year, each Association shall be notified by the Organizational Services Committee of the results of its analysis of the Association's statistical and other information ~~during May of the first year~~. Associations shall also be notified whether they meet requirements for: (i) accreditation, (ii) special recognition, or (iii) if they have any deficiencies;
 - d. **Plans for improvement:** During the months of June through October of the first (odd), year, Associations that are deficient in any accreditation requirement shall prepare and submit a plan for improvement with assistance from the Associations Committee ~~during the months of June through October of the first year~~;
 - e. **Approval of plans:** By the end of December of the first (odd) year, all Association plans for improvement shall be subject to approval by the Organizational Services Committee or its designated subcommittee ~~by the end of December of the first year~~. If an Association fails to present a plan, the time line for the second (even) year shall be accelerated and the Organizational Services Committee shall take one of the actions outlined in Regulation ~~15[-]-A-2-j7-A-2-j~~ below;
 - f. **Updating of statistics:** During January and February of the second (even) year, ~~the National Office National National~~ Office Management shall collect and provide to the Organizational Services Committee updated statistical and other information for each Association ~~based upon the requirements for~~ necessary to evaluate Association accreditation;

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- g. Updated analysis:** During March and April of the second (even) year, the Organizational Services Committee shall analyze the updated information provided by ~~the National Office~~National Office Management focusing on Associations previously determined to be deficient;
 - h. Implementation of improvements:** The Associations Committee shall monitor and assist deficient Associations in implementing improvement plans during the second (even) accreditation year;
 - i. Analysis for compliance:** During the months of September through November of the second (even) year, ~~the National Office~~National Office Management shall further update and provide the statistical and other information ~~stated set forth~~ in the requirements for accreditation to the accreditation subcommittee of Organizational Services;
 - j. Accreditation:** The Organizational Services Committee shall take one of the following actions ~~with respect to~~ for each Association by the end of December of the second (even) year:

 - i. Full accreditation;**
 - ii. Provisional accreditation,** subject to further improvement;
 - iii. Suspension or removal** of an Association's voting rights;
 - iv. Suspension or removal** of an Association's officers and/or its Board as a condition for continued accreditation;
 - v. Decertification** of an Association and recognition of a new Association in that territory; or
 - vi. Voluntary merger** of an Association with another Association or decertification of the Association and division of that territory into one or more accredited Associations;

Each Association shall be notified in writing of the decision by the end of the second year. The decision shall take effect on January 1, unless it is stayed during an appeal ~~under subparagraph 3 below applies~~; and
 - k. Accreditation update:** ~~Throughout~~ During the accreditation process, the Organizational Services Committee may update an Association's established accreditation ~~may be updated by the Organizational Services Committee~~ based on the Association's compliance with, or lack of compliance with, the required accreditation standards;
- 3. Appeals:** Adverse recommendations made by the Organizational Services Committee may be accepted or may be appealed by the Association as follows:
- a. Deadline:** All appeals shall be made in writing by an Association no later than January 15 following the end of the second (even) year, or in the case of an accelerated action ~~pursuant to~~ under Regulation 7-15[] AA-2-e, no later than 20 days following the receipt of notice of an adverse action. ~~In the event of~~ If an appeal involves ~~ing~~ a boundary or merger with a neighboring Association, the

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other Association will also be deemed a party to the appeal, given a copy of the appeal, and permitted to file a cross appeal within thirty days of ~~the appeal~~ receiving notice, and otherwise ~~dispute~~ participate in the appeal;

- b. **Appeal panels:** Appeals shall be referred to an NABR panel composed of arbitrators who are not from the same USATF region as the Association appealing its ***accreditation status, as provided in Regulation ~~21-11[-]-P~~. The panels shall be selected as follows:

ASSOCIATION LOCATION	PANEL LOCATION
East	South
South	North
North	West
West.....	East

- c. **Final decision:** The NABR panel’s decision shall be final, unless appealed ~~in~~ ***~~accordance with~~ under Regulation ~~21-11[-]-P~~;
- d. **Basis of appeal:** Incorrect statistical data or other incorrect information about accreditation requirements shall not form the basis of an appeal unless ~~such~~ those objections were previously raised before the Organizational Services Committee; and
- e. **Pending appeal:** The Organizational Services Committee’s decision ~~is~~ shall be effective on the following January 1~~st~~ unless:
 - i. **Organizational Services**, as part of its decision, votes in favor of an automatic stay in case of an appeal, or
 - ii. **as part of its appeal**, the Association ~~seeks~~ obtains a stay ~~which will then be ***considered in accordance with~~ under Regulation ~~21-11[-]~~. ~~In the event of an appeal involving a boundary or merger with a neighboring Association, the other Association will also be deemed a party to the appeal, given a copy of the appeal, and permitted to file a cross appeal within thirty days of the appeal, and otherwise dispute the appeal; and~~

- 4. **Recognition of outstanding Associations:** The Organizational Services Committee, subject to ~~approval by the~~ Board approval, shall set standards of excellence for recognition of “Gold,” “Silver,” and “Bronze” Associations. ~~T~~ Awards shall be made ~~by the Associations Committee~~ shall annually present awards, which at the USATF Associations Workshop (or other appropriate time), and shall be published in ~~the~~ USATF’s annual report ~~of USATF~~ and on ~~the~~ USATF’s web site.

~~**G.** Background screening program: Associations shall participate in any youth-coach/volunteer criminal background screening program approved by the Board and administered by the National Office.~~

GF. **Conflict of interest:** Any individual representing an Association, or who has a financial arrangement with the Association, or who is an employee of the Association, or who is a

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member of any of the Association's committees, shall not participate in ~~the~~ evaluation or approving ~~of any~~ contract with a supplier to furnish goods or provide services to the Association, if that individual directly or indirectly benefits financially, or otherwise receives any form of compensation from, or has any interest in, any supplier under consideration.

HG. Association Bylaws: All Association Bylaws bylaws must contain clear and concise provisions related to:

1. **Removal:** ~~The r~~Removing ~~al~~ or replacing ~~ement of~~ Association Officers and Committee Chairs; and
2. **Dispute resolution:** Detailed procedures for filing and resolving Association grievances and disciplinary matters, which at a minimum provide for:
 - a. **Arbitrators:** ~~The s~~Selection ~~ng of~~ an impartial three-person arbitration panel, to including at least one Active Athlete, to hear and decide grievance and disciplinary matters. The arbitrators shall not be members of the Association Board or Executive Committee;
 - b. **Challenge:** The opportunity for a party to a grievance or disciplinary proceeding to object to ~~the participation of~~ an arbitrator ~~who the party feels cannot act impartially~~ due to an established or apparent ~~real or perceived~~ conflict of interest;
 - c. **Filing:** Special procedures for filing and handling grievances against an officer of the Association, which exclude the officer from the grievance administration process;
 - d. **Dates:** Grievance or disciplinary hearing to be held within ninety-five (95) days of ~~the~~ filing ~~of~~ the proceeding;
 - e. **Delay:** The opportunity for the arbitrators to dismiss or rule against any party who delays the proceedings, is uncooperative, or is unprepared to present evidence or a defense at the grievance or disciplinary hearing; provided that proper advance notice of the hearing has been given to the party; and
 - f. **Appeals:** The decision of the arbitrators to be appealed ~~pursuant to under~~ USATF Regulation 21-11-P.

I. Association elections: All Association elections for officers and Sport Committee and other chairs shall ~~use~~ follow common guidelines and procedures to ensure fairness and openness. These provisions shall include:

1. **Election notice:**
 - a. **Distribution:** Notice must be distributed by mail, newsletter, local Association web site, and/or the ~~National Headquarters'~~ USATF web site;
 - b. **Web site use:** If a web site is to be used to inform members of the elections, ~~then~~ members must be informed where to find information on the web site through a mailing or newsletter;

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- c. **Prior arrival:** The initial meeting notice must be distributed at least thirty (30) days prior to the beginning of the election or nominations; and
 - d. **Changes:** Any notice of a meeting change or a change in the election process, not previously publicized, must be distributed at least fourteen (14) days prior to the meeting;
2. **Nominating process:**
- a. **Nominating committee option:** Use of a nominating committee is optional;
 - b. **In-person meeting nominations:** Nominations must be allowed from the floor at an in-person election meeting;
 - c. **Mail ballot nomination opportunity:** If a mail ballot is used, an opportunity to nominate candidates must be given to all members prior to the ~~formulation-~~ ~~off~~finalizing the ballot. ~~A~~The process must be clearly explained~~-process must be provided~~ to ~~each~~the members. ~~, and~~ ~~t~~The nominating process must not be unduly rigorous;
 - d. **Membership and age criteria:** A candidate must be a member of the Association who is at least 18 years of age ~~(at the start of the term of office);~~ and
 - e. **Nominations and seconds:** A candidate needs one (1) nominator and one (1) seconder who are both members;
3. **Voter criteria:**
- a. **One person-one ballot:** One (1) person shall cast only one (1) ballot worth a maximum of one vote, regardless of how many positions ~~i~~within the Association the person occupies;
 - b. **Proxies:** There shall be no proxy voting;
 - c. **Minimum age:** Voters must be a minimum of age eighteen (18) on the day of the election or, in the case of a mail ballot, on the day the ballots are due;
 - d. **Voting membership deadline:** Except for renewals from the previous year, individuals must be members for at least thirty (30) days prior to the date of the election (e.g., if the election is held on September 15 the membership must be paid in full by August 16);
 - e. **Appointees:** An appointed committee chair or Board member ~~shall~~may not vote in elections in that capacity, but may otherwise qualify for a vote;
 - f. **Organizations:** Each ~~O~~organizations shall have a minimum of one (1) ~~representative~~vote, unless the balanced meeting ballot -in ~~subparagraph~~Regulation 7-A-4-c is used. ~~with~~ ~~t~~The Association ~~having the option of~~may ~~awarding~~ grant an organization additional ~~representatives~~votes based on its size. ~~the size of the organizations.—~~
- ~~Each organizational representative shall have one (1) vote unless the balanced meeting ballot set forth in subparagraph 4-c is used;~~

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- ~~g. **Organization voters:** If an organization has more than one (1) vote, each ballot must be cast by a different representative. -~~
- ~~;~~ ~~and~~
- ~~h. **Membership:** Organizations and any person representing an organization in Association voting matters must be members of USATF in order to vote;~~
4. **Voting options:** There are four methods ~~which~~ that an Association may choose to use for elections. Association bylaws must clearly state the election procedures to be used. Association bylaws concerning nominations and elections, and the methods for amending them, shall be subject to ~~the~~ approval ~~of~~ by the Organizational Services Committee:
- a. **Mail or electronic (fax or email) ballot:** An open mail or electronic ballot (fax or email) to all members of an Association:
 - i. All ballots must be distributed at the same time;
 - ii. The minimum time allowed for return of the ballot shall be thirty (30) days;
 - iii. The return address or fax number must be indicated on the ballot;
 - iv. The ballots must be held together, must remain unopened ~~---~~ (if mail ballots ~~-->~~) until the voting panel is assembled, and be counted together by the voting panel; and
 - v. Any mail ballot opened outside the presence of the entire voting panel shall not be counted;
 - b. **Open meeting ballot:** Open meeting ballot where all members of the Association are eligible to attend and vote:
 - i. Credential disputes must be resolved before the election process is started (i.e. before taking nominations and/or before the report of the nominating committee);
 - ii. Uncontested elections may be voted by acclamation;
 - iii. A secret ballot must be used for contested elections; and
 - iv. Any ballot opened outside the presence of the entire voting panel shall not be counted;
 - c. **Balanced meeting ballot:** A balanced meeting ballot where ~~by~~ only designated members of the Association are eligible to vote:
 - i. The Association bylaws must state how a maximum number of available votes will be determined;
 - ii. The bylaws must explain how 100 percent of the available votes are divided among the following five constituencies: Active Athletes, coaches, officials, organizational members, and other members (which may include elected officers of the Association);

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- iii. The bylaws must guarantee that each constituency above be entitled to a minimum of ten percent (10%) of the votes, except that Active Athletes must receive a minimum of twenty percent (20%);
- iv. Individuals who are eligible to cast a ballot in more than one constituency may only vote once and must choose one constituency in which to vote;
- v. Constituencies with more individuals than votes allowed will be allotted time to caucus before the election to determine the voters or apportionment of votes; and
- vi. In an athlete caucus, youth (18-year old), open (non-international ages 19-39), Active Athletes, and masters (40-and-above) athletes must each be represented if member athletes are present and available. In such a case, the number of votes granted to each age division above shall be as equal as possible, regardless of the number of athletes present from a division; and
- vii. Credential disputes must be resolved before the election process is started (i.e. before taking nominations and/or before the report of the nominating committee);
- viii. Uncontested elections may be voted by acclamation;
- ix. A secret ballot must be used for contested elections; and
- x. Any ballot opened outside the presence of the entire voting panel shall not be counted;

5. Counting of ballots:

- a. **Voting panel:** A panel of at least three (3) individuals, at least one (1) of whom must be an Active Athlete, shall count the ballots and sign the vote tally. All panel members shall be at least 18 years old of voting age. The panel shall not include any individual who is a candidate for an office;
- b. **Consultation:** The panel may consult ~~as necessary~~ with the Association's president, secretary, and/or parliamentarian ~~--(so long as they are not candidates for offices--)~~ on procedural matters; and
- c. **Mail ballots:** Mail ballots shall only be opened in the ~~presence of the~~ entire panel's presence. If circumstances prevent the appointed panel from convening in a timely manner, a new panel meeting the criteria in (a) above may be convened to count the ballots. Any ballots opened outside the ~~presence of the~~ entire voting panel's presence shall not be counted;

6. Committee and council chairs:

- a. **Age and terms:** All committee and council chairs, whether elected or appointed, shall be at least 18 years ~~old of age~~ and members of the Association. Chairs shall be elected or appointed for specific terms ~~which~~ that are determined prior to the voting for the position;
- b. **Election:** When requested by two (2) or more member organizations of the Association, Sport Committee or council chairs shall be elected. When a sport

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chair is elected, the election shall take place at a meeting ~~which is~~ held separately from the general elections, either by time or location. ~~The election, and shall,~~ at a minimum, ~~shall~~ be advertised to all member organizations in the Association active in the discipline. The election may also be conducted by mail or electronic ballot using the procedures ~~set forth~~ stated above;

- c. **Format:** A convention format may be used for the Association's annual meeting, at which all elections for Sport Committee or council chairs may be held; and
 - d. **Division elections:** Joint election meetings may be held by committees and councils in the same divisions delineated by USATF at the national level: high performance (men's track & field, women's track & field, and race walking), long distance running (men's, women's, masters, cross country, and Mountain/Ultra/Trail), Youth Athletics, and general competition (masters track & field, ~~youth,~~ and Associations);
7. **National delegates:**
- a. **Local option:** Delegates to the USATF Annual Meeting may be elected or appointed, according to the Association bylaws; and
 - b. **Plurality:** When delegates are elected, a plurality vote (the individual receiving the most votes) may be accepted for election;
8. **Majority requirement:**
- a. **Officers:** Regardless of whether a mail ballot is used, the president and secretary of the Association must be elected by a majority of the ballots cast. If a run-off election is necessary, the notification requirement shall be the same as stated in paragraph ~~7-I-1-above~~ Regulation 15[] B-1 above;
 - b. **Plurality:** In other mail ballot elections, a plurality vote (the individual receiving the most votes) may be accepted;
 - c. **In-person majority:** In elections conducted at meetings, a plurality vote (the individual receiving the most votes) may not be accepted in the first round, except for the election of delegates to the USATF Annual Meeting; and
 - d. **Run-off candidates:** In run-off elections, candidates equal to twice the remaining positions shall be on the ballot;
9. **Election protests:**
- a. **Regulation ~~21-H-1~~:** Except as indicated below, Regulation ~~21-H-1~~ shall apply to election disputes. Protests may only be made after the election process is concluded;
 - b. **Panel composition:** An NABR panel from a different USATF region than the Association whose election is disputed shall be appointed to conduct the hearing. ~~;~~ ~~***All AaH~~ hearings shall be by conference call. ~~;~~ The procedures outlined in Regulation ~~21-H-1~~ shall apply. The panels shall be selected as follows:

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ASSOCIATION LOCATION	PANEL LOCATION
East	South
South	North
North	West
West.....	East

- c. **Invalidation:** The NABR panel shall invalidate an election if it is found that one or more infractions occurred ~~which~~that were likely to have changed the outcome of an election; and
 - d. **Further action:** The NABR panel may recommend changes for future elections in the Association; ~~and~~.
10. **Employees and elections:** Current Associaiton employees (working within the past ninety days) shall not participate in any part of the elections process, including ~~(nominations or campaigning)~~, but may, at the Association's discretion ~~of the Association~~, be permitted to vote if they are members and otherwise eligible. Current Association employees may, at the Associaiton's discretion ~~of the Association~~, seek election by the Association as a national delegate, or any other representative position at the national level.

~~RE ORDER THE OUTLINE — SHOULD BE ONE SUB-PARAGRAPH:~~

~~D.—Other provisions:~~

- ~~1.—Annual meeting date: The annual meeting of an Association should not occur before March 1 of each year, and must be held by September 30.~~

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REGULATION 8 ANNUAL MEETINGS

(NOTE: Material from old Article 8 re-lettered)

- ~~A. **Committee meeting procedures:** The following shall govern all USATF national committee meetings:~~
- ~~1. **Notification of meeting:** All voting members of any national committee and its executive committee, board, or task group shall be sent the notice for any meeting no later than two (2) weeks prior to the meeting's start. Notice for meetings held in conjunction with the USATF annual meeting shall be deemed to have been sent with notice for the annual meeting as a whole;~~
 - ~~2. **Publication of agenda:** The proposed agenda shall be delivered to all voting members of any committee along with the meeting notice, except at meetings held in conjunction with the USATF annual meeting. At annual meetings, the agenda must be available at least 24 hours prior to the first scheduled session of the committee. Additional items added to the agenda shall not include any item where action of the committee is necessary, unless seventy five percent (75%) of the members of the group then present agree ;~~
 - ~~3. **Open conduct of business:** All meetings of any national committee and its executive committee, board, or task group shall be open to all USATF individual members except as otherwise provided. The Board shall give members the opportunity at the beginning of its meetings to give input or make brief statements ;~~
 - ~~4. **Closed or executive sessions:** No part of any meeting shall be closed unless seventy five percent (75%) of the members of the group then present agree to close the session; and~~
 - ~~5. **Record of a meeting:** All boards, committees, councils, and task groups shall have a recording secretary. Within thirty (30) days of the meeting, draft minutes should be sent to all members by the secretary recording all official actions taken by the committee. All written reports or a summary of the reports shall be distributed with the draft minutes.~~
- BA. Agenda:** Prior to each USATF Annual Meeting, the Panel on the Order of Business shall consult with the President, the Secretary, and ~~appropriate national staff members~~National Office Management on the agenda. The Panel shall prepare an agenda to be presented to the delegates at each general session as one of the first orders of business. ~~Such~~The agenda items shall include, but not ~~necessarily~~ be limited to:
- 1. Attendance:** Consideration of ~~the eligibility of~~ delegates' eligibility ~~through~~ by accepting ~~ance of~~ the registrar's report or by roll call (at all sessions where appropriate);
 - 2. Credentials:** Consideration of ~~ation of~~ credentials and challenges (at all sessions where appropriate);

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3. **Minutes:** Accepting ~~and~~ of the minutes of the previous meeting;
4. **Reports:** Reports from the President and CEO, and those committee chairs ~~which~~ who have business to come before the delegates;
5. **Introductions:** Group introduction of officers and committee chairs (without speeches);
6. **Elections:** Nominations (without speeches except for officer positions) and elections as scheduled, including special elections;
7. **Site selections:** Report on site selections by each sport committee;
8. **Amendments:** Action on proposed amendments;
9. **Financial report:** Treasurer's report ~~and approval of the budget;~~
10. **Awards:** Appropriate awards presentations; and
11. **Other business:** New or old business as scheduled.

CB. Resolutions: The following provisions govern resolutions ~~to~~ presented at USATF annual and special meetings by its members ~~and its Board:~~

1. **Written:** All resolutions shall be delivered in writing to the USATF Secretary;
2. **Submitters and deadlines:** Any USATF member may present a resolution for consideration at any USATF meeting. Officers and the CEO may present or sponsor resolutions at any time up to twenty-four (24) hours prior to their consideration. All other Resolutions ~~not so presented or sponsored~~ must be delivered to the USATF Secretary at least thirty (30) days prior to the meeting at which they are to be considered;
3. **Reasons:** Each resolution should be accompanied by a written statement of the rationale for adoption;
4. **Evaluation:** The Secretary shall promptly deliver copies of all resolutions to the President, CEO, general counsel, chair of Law & Legislation, and chair of any other committee directly affected by the resolution; and
5. **Fiscal considerations:** Each resolution to be acted upon by USATF that requests funds or involves, requires, or affects ~~the spending of monies~~ expenditures shall be referred by the Secretary to the Treasurer, the chair of the Budget Committee of the Board, and the CEO for an evaluation of ~~written response as to~~ the cost and ~~the~~ financial effect ~~upon USATF~~. ~~Such recommendation(s) shall be distributed by the Secretary with the original resolution.~~

DC. Credentials: The following shall govern the credentials of delegates and committee representatives to USATF meetings:

1. **Certification of delegates and committee representatives:** Not later than two (2) months prior to the meeting, each Association, organization, or body responsible for selecting delegates and alternates or ~~committee representatives~~ as provided in under Article 7 shall certify in writing to ~~the USATF National Office~~ National ~~National~~ National Office Management the names, addresses (residence and, where available,

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electronic), and telephone numbers of the delegates, alternates, or committee representatives as well as information as to which delegates and alternates qualify as eCoaches, Active Athletes, and/or International Athletes ~~as defined in Article 2~~. The certification shall also designate one (1) delegate as the chair of the delegation and an alternate chair. ~~Upon arrival at the meeting,~~ The chair of each delegation shall report whether there are any changes in the certification when arriving at the meeting and picking up ~~that to the time of~~ registration packet ~~pickup~~. The names of certified delegates, alternates, committee representatives, and committee alternates shall be available for inspection;

2. **Challenges to delegates and alternates:** Challenges to credentials of any delegation, delegate, or alternate, or petitions to seat uncertified delegations, delegates, or alternates shall be made to the Organizational Services Committee chair prior to the beginning of each general session of the meeting. The Organizational Services Committee shall report its findings and recommendations, if any, at the beginning of each general session of the meeting. At that time, there shall be a vote on all challenges and petitions. Each challenge or petition shall be voted on separately, except that challenges and petitions relating to the same delegation may be combined ~~when the same considerations are being addressed~~. A challenged delegate or alternate shall not vote regarding the delegate's own credentials, but until and unless a challenged delegate is voted upon unfavorably, the delegate or alternate may vote on other challenges and petitions. An uncertified delegate shall have no voting power until and unless voted upon favorably by USATF. After each general session, only duly certified and previously unchallenged alternates may replace absent delegates and all substitution of alternates must be reported by the ~~H~~head of the ~~D~~delegation before ~~the close of~~ registration closes on the day before voting begins;
3. **Challenges ofto committee representatives:** Challenges to certified committee representatives and petitions by uncertified committee representatives to be seated shall be heard and voted upon by that committee. A challenged committee representative shall not vote regarding his or her own credentials, but until and unless a challenged committee representative is voted upon unfavorably, he or she may vote on other challenges and petitions. An uncertified committee representative shall have no voting power whatsoever until and unless voted upon favorably by the committee; and
4. **Preservation of athlete delegation or committee voting power:** In any challenge and in any change resulting from the successful challenge, the representation of aAthletes within the delegation or committee must be preserved.

ED. Registration: Only registered participants may take part in USATF annual meetings. Non-registered attendees will not be allowed the right to participate in discussion, voting, lobbying, or other election-related activities. Invited guests may make specific presentations at designated meetings or assemblies.

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REGULATION 9 VOTING/ELECTIONS

(NOTE: Material from old Article 9 re-lettered)

- A. **Supervision:** The Organizational Services Committee shall oversee all USATF elections and balloting.
- B. **Mail balloting:** Upon majority vote at a duly convened meeting, USATF may authorize the conducting of a vote ~~through the~~ by distributiong and/or collectiong ~~of ballots using the~~by mail ~~facilities of~~through the U.S. Postal Service or any other service that may be capable. ~~;~~†The authorizing resolution shall state the full procedures and subject matter for the vote ~~shall be set forth in the authorizing resolution~~. No such-mail vote ~~shall~~may be authorized to effect an amendment to these Bylaws, to the Operating Regulations, or to the Competition Rules.
- C. **General elections:** Contested elections shall be decided by the delegates at the annual meeting of USATF in the following manner:
1. **Terms of office:**
 - a. **The President and elected division chairs** shall be elected for four-year terms at the ~~Annual~~annual Mmeeting of USATF in each year ~~in which~~ the Summer Olympic Games are scheduled to be held; and
 - b. **Special elections** may be held at any annual meeting upon Board approval ~~of the Board~~;
 2. **Method of nominations:**
 - a. **Request:** At least one hundred twenty (120) days prior to the opening general session at any USATF meeting ~~of USATF~~ where elections are to be held, the Nominations Subcommittee of the Organizational Services Committee shall send out a request for nominations to all Board members, all members of all USATF committees, councils, and Board committees, all USATF Association presidents and secretaries, and all officers and offices of constituent bodies listed in the exhibits section of this handbook. ~~Included in~~†This mailing shall ~~be~~include a listing of the positions to be elected and a concise ~~500-word~~ summary of any eligibility requirements ~~of these Bylaws~~;
 - b. **Nominators and seconders:** Each candidate may have up to a maximum of five (5) nominators. The nominations must be collectively seconded by at least ten (10) and no more than twenty (20) other members of those nominating constituencies listed in (a) above and include the nominee's written approval ~~of the nominee~~;
 - c. **Submittal:** Nominations shall be sent to the designated chair of the Nominations Subcommittee no later than sixty (60) days prior to the opening general session of the annual meeting. The subcommittee shall prepare a nomination report listing all eligible candidates in alphabetical order, without

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indicating preference, no ~~less~~fewer than thirty (30) days prior to the opening general session of the meeting. This report shall be circulated to all nominees and all nominating constituencies listed in (a) above, and shall be included in each delegate's packet. It shall contain a one-page biographical sketch prepared by each candidate, including his or her qualifications for the position; and

- d. **At the annual meeting:** Further nominations may be submitted to the registration desk prior to the scheduled start of the opening general session and must be on the standard nomination form. This requirement includes the ten (10) seconders;

3. Campaigning:

- a. **Speeches:** Speeches shall only be permitted for the nominations for President at the opening general session. Immediately following the close of all nominations, the chair of the Nominations Subcommittee shall call upon one (1) or two (2) people to speak for each candidate for a period not to exceed three (3) minutes. If the candidate wishes to speak to his or her nomination, his or her time shall come from that allocation. All speeches for each position shall be called alphabetically;
- b. **Forums:** Prior to the election, USATF shall, through the Associations Committee, provide adequate forums for all candidates for all USATF-wide contested offices to be heard and questioned by delegates. A notice of a any-such general forum shall be posted twenty-four (24) hours in advance ~~and such forum shall be available to such candidates or their representatives to be heard at the forum~~; and
- c. **No recommendations:** Committees shall not make recommendations for President;

4. Election procedures:

- a. **First Round:** The Organizational Services Committee, ~~assisted by the national staff~~National Office Management, shall open first-round balloting by 7:00 a.m. on the day prior to the second general session of the annual meeting, and allow ballots to be cast until Noon that day.
- b. **Results:** First Round Results Ballots shall be counted, and held secure by the Organizational Services Committee. The first round results shall be posted ~~at~~by 1 p.m. or as soon as possible afterwards.~~---~~
- c. **Second round and results:** Run-off election balloting, if necessary, shall open in a secure voting location by 3 p.m. and casting ballots shall be allowed until 6 p.m. that day. The Organization Services Committee shall exercise its best efforts to have complete results available and posted in writing at several annual meeting locations, including the registration center, ~~on or before~~by 7 p.m.
- d. **Publication of voting times:** The date and time of each round of the election shall be published in the Annual Meeting schedule.

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- e. **Protests:** Protests may be made within one (1) hour ~~after of the posting of the~~ results are posted. One of the three (3) ~~p~~Protest Panel members shall be from the Law & Legislation Committee, and at least one from a list of Active Athletes provided by the Athletes Advisory Committee Chair. The Panel on the Order of Business shall appoint Protest Panel members and alternates ~~shall be appointed~~ at least thirty (30) days prior to the elections. All candidates shall be notified of the appointments and may submit challenges to a panelist or alternate in a ~~***~~manner similar to challenges to NABR panelists (see Regulation ~~21-11-11~~).
5. **Majority requirement:** No candidate shall be declared to have won an election ~~in the first valid round~~ without receiving votes from a majority of the ballots cast ~~for the position in question~~. If no candidate receives a majority vote, a run-off election shall include the two candidates receiving the most votes, plus any candidates tying for second most votes. ~~The second round voting shall employ preference balloting where necessary to produce a result. The procedure for election is:~~
- ~~a. **Voting:** Each voter shall be permitted to vote for as many candidates as there are positions to be filled in first round balloting;~~
 - ~~b. **Majority:** Positions shall be filled when a candidate has received votes from a majority of the ballots cast, including balloting using preference balloting;~~
 - ~~c. **Runoff:** Remaining positions will be filled by a run-off election in which there shall be a choice of candidates double the number of remaining positions, plus any and all candidates tied for the last qualifying position;~~
 - ~~d. **Advancement:** The candidates in the run-off election shall be those candidates who received the highest number of votes in the previous round of balloting without being elected; and~~
 - ~~e. **Preference balloting:** The system commonly called preference balloting shall be used in the second round of voting in order to assure a decision. In this system, each voter shall rank all remaining candidates, and voting shall be determined as if multiple rounds have been held;~~
- ~~f6.~~ **Record:** All vote totals shall be recorded in the minutes of the meeting. After each round of voting, all paper ballots shall be destroyed immediately after the protest period has expired; and all voting machines shall be cleared if electronic voting is used; ~~and~~
7. Uncontested elections: When only one (1) candidate or site is nominated, a voice or hand vote shall be permitted.

D. USATF divisional chairs and committee chairs' elections:

1. **Long distance running division:** The members of the long distance running division, which shall include the voting members of the three committees and the three councils, shall elect its nominee for divisional chair for Board approval. This election

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- shall be conducted by balloting at the same time as the general election. An individual shall only be eligible to be a candidate in a division if he or she is a member of one of the three committees ~~within~~ the division. If a candidate is a member of more than one sport committee in the division, he or she must designate one committee only on the nominating form. Nominators and seconders must be ~~within~~ the division. After the election of the divisional chair nominee of the long distance running division, each of the sports committees shall meet to elect their respective nominees for chairs for Board approval;
2. **High performance division:** The High Performance Division's three sport committee chairs, the Athletes Advisory Committee chair, and a member of the Athletes Advisory Committee of opposite gender as the chair selected by the Athletes Advisory Committee, shall select a nominee for High Performance Division chair for Board approval. The Organizational Services Committee chair or his/her designee shall convene a meeting or conference call of these individuals to nominate the chair, after the respective committees have selected these individuals;
 3. **General competition and administrative divisions:** The President shall nominate a General Competition Division chair, for Board approval;
 4. **Youth Athletics Division:** The Youth Athletics Committee shall elect its nominee for chair, for Board approval; and
 5. **Term limits:** No person shall serve as a chair of a division for more than eight (8) years without a period away from that position.
- E. **Committee elections:** The following are general rules for committee elections:
1. **Supervision:** The Organizational Services shall have the authority to appoint a three-person panel for each committee holding elections, none of whom shall be a voting member of that committee and at least one (1) of whom must be an Active Athlete not involved in the discipline of the committee. This panel shall establish the roster of eligible voters, shall adjudicate all issues regarding credentials, and shall supervise all aspects of the committee elections process.
 2. **Requests for assistance:** Committee chairs who anticipate the need for the Organizational Services Committee assistance in conducting an election should notify the Organizational Services chair in advance of the annual meeting so that there is an appropriate time frame to appoint the three-member panel. Any five members of the Committee of the Committee may also request ~~such~~this assistance;
 3. **Procedures:** Written guidelines for committee elections shall be prepared and updated by the Organizational Services Committee ~~as approved by the Law & Legislation Committee;~~
 4. **Posting:** All elections shall take place at a predetermined time that shall be posted for at least twenty-four (24) hours prior to the election. If nominations must be made in a session of the committee prior to the session in which the election is held, the nomination session must also be posted twenty-four (24) hours prior to the

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nominations. No committee elections shall be held on the day designated for general voting by the entire body of USATF;

5. Ballots: Written ballots shall be used for all contested elections;

6. Multiple positions: Each voter may vote for as many candidates as there are positions to be filled.

5-7. A candidate must receive votes from a majority of the votes cast to be elected.

86. Runoffs: Run-off elections shall include twice the number of candidates as there are positions remaining to be filled, plus any ties for the last qualifying position. A committee may employ preference balloting, under which voters rank candidates, for run-off elections for multiple positions ~~be conducted in accordance with under the majority requirement (see paragraph F-5 above);~~

97. Voting eligibility: ~~Regardless of internal committee rules, only those members of a committee set forth by the Bylaws of USATF as~~ Only bona fide committee members listed in the USATF bylaws or operating regulations, or their properly registered alternates shall be eligible to vote ~~(see Articles 13-17 and the exhibits E). Such members must be credentialed by t~~ The panel from the Organizational Services Committee must credential these members prior to the nominations, and again prior to the actual election if held in a different session. ~~Where~~ If possible, the Organizational Services panel ~~will~~ shall separate the committee's voting members ~~of a committee shall sit separately~~ from other attendees during ~~non members for ease of the conduct of voting, such division to be administered by the supervising group from Organizational Services;~~ and

108. Athlete representatives in sport committees: At the first full committee meeting of each sport committee, time ~~will~~ shall be set aside for the Active Athletes attending the meeting to determine the Athletes' voting membership ~~of athletes. The election shall be conducted by the Organizational Services Committee.~~ If there are fewer ~~a~~ Athletes than the number authorized, the ~~a~~ Athletes may determine that they are all eligible to vote. Where the number of ~~a~~ Athletes present is more than twenty percent (20%), the ~~a~~ Athletes shall select by consensus, or ~~conduct an election to determine~~, the voting ~~a~~ Athletes and alternates. ~~The Organizational Services Committee shall conduct the Athlete election. , or t~~ The ~~a~~ Athletes present may also request the remaining members of the committee to allow all ~~a~~ Athletes present to vote. Each ~~a~~ Athlete shall serve until an election is conducted at the following year's annual meeting. ~~Athlete representatives shall determine by election or appointment the athlete members on ***a sport committee's executive committee.~~ For ~~a~~ Athlete representatives' vacancies, see ~~Regulation 11-A-4-a~~ ~~Article 13]~~ ~~B-3 a.~~

~~Comment-Comment - SUBSTANTIVE CHANGE: Automatically grants requests to transfer to Associations within 100 miles of the athlete's residence. Also, Provision about Athlete representatives on Sports Committee executive committees moved to Reg. 11-C-1. Jim Murphy~~

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REGULATION 10

~~NATIONAL OFFICE~~NATIONAL NATIONAL NATIONAL OFFICE STAFF

(NOTE: Material from old Article 12 re-lettered and including old 6-E)

- A. **Staff activities:** The staff shall, under the direction of the CEO, perform the following duties:
1. **Association support from USATF:** ~~The National Office~~National National National Office Management shall provide benefits and support to Associations and their members. ~~The National Office~~National National National Office Management and Board shall regularly evaluate ~~such~~the benefits and support.
 2. **Membership:**
 - a. Establish, subject to approval by the Board, categories of membership, ~~under Article 5,~~ along with application procedures, benefits, and membership fees; and
 - b. Assist Associations in providing services to their members;
 3. **National championships:** In conjunction with the appropriate sport committees, advertise, ~~***~~schedule, manage, and conduct national championships under Regulation ~~18-4[-]~~;
 4. **International competition:** Manage all aspects of international competition (~~other than the selection of international team staff~~) under applicable international rules and procedures, and under procedures adopted after consulting with the sport committees, and approved by the United States Olympic Committee, when required;
 5. **Development:** Oversee a cohesive, effective development program;
 6. **Public relations / media relations:** Optimize the quantity and quality of public exposure of USATF, and its sports, events, and athletes;
 7. **Publications:** Coordinate the timely publication of governance documents and rules, both in print and electronically;
 8. **Marketing and promotions:** Devote sufficient staff resources to ensure the successful marketing and promotion of ~~the sport~~Athletics and of USATF;
 9. **Fund raising:** Assist the USATF Foundation in ~~the~~ conducting ~~of~~ fund raising programs to benefit ~~the sport~~Athletics;
 10. **Alumni Relations:** Assist the USATF Alumni Association in keeping retired elite athletes engaged with USATF and in promoting Athletics;
 10. **Doping controls:**
 - a. ~~Under policies approved by the Board, supervise and manage USATF's compliance with the doping control programs established by the IOC, IAAF and USOC; and~~
 - ~~**b. Have the authority to propose amendments to Regulation 29-10[-] and USATF anti-doping program protocols (see exhibits section of this handbook);~~
 12. **Scheduling:** Coordinate major competitions and national championships;

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- 132. Coordination of certification and education:** Provide necessary support for certification and education programs, especially for coaches and officials;
- 143. Annual meeting:** Initiate site selections for ~~the USATF's annual meeting of USATF,~~ in conjunction with a subcommittee of Organizational Services ~~named~~ appointed by ~~the~~ its chair ~~in~~ after consultation ~~g~~ with the President.; Site selection shall follow - ~~subject to written~~ guidelines approved by the Board ~~and to final approval of the site by the second general session;~~
- 154. Association notification:** Notify Associations when a USATF activity requiring approval by a national committee or ~~the National Office~~ National National National Office Management, including but not limited to events, programs and clinics, ~~;~~ will be conducted or is proposed to be conducted in that Association's territory. ~~The National Office~~ National National National Office Management shall notify the Association involved within ten business days after learning about the activity or proposed activity; and
- 156. Purposes and duties of corporation:** Perform other tasks necessary to fulfill USATF's purposes and duties.

B. Complaints against staff:

- 1. Staff other than CEO:** A complaint against a part- or full-time member of the national staff shall be sent to the Secretary of USATF and the CEO. By agreement, either shall cause the President and Counsel to the Board to receive the complaint within ten (10) days of receipt. The CEO shall be given not less than thirty (30) days to investigate the complaint, and shall have a written report of his or her investigation at the next appropriate Board meeting, including any action (if necessary) to be taken to remedy the situation;
- 2. CEO:** A complaint against the CEO shall be delivered to the Secretary of USATF. The Secretary shall cause copies to be delivered within ten (10) days to the President and Counsel to the Board. ~~The Board shall resolve All decisions with respect to the about resolution of a complaint~~ against the CEO ~~are within the Board's sole discretion of the Board;~~ and
- 3. Response:** All complaints against staff shall be acknowledged promptly. A written response shall be made within thirty (30) days ~~of the resolution of~~ after the complaint is resolved. Interim reports shall be made to the President every one hundred twenty (120) days, pending resolution. The final report ~~and about resolution of a~~ complaint against staff shall be given to the Board at a regularly scheduled meeting.

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REGULATION 11 COMMITTEES

(NOTE: Material from old Article 13 re-lettered)

- A. General provisions:** The following provisions apply to all of USATF's committees:
- 1. USATF membership:** In order to participate as a USATF Committee member, an individual must be a member of USATF.
 - 2. Term of members:** Unless otherwise provided ~~for~~, the term for members of all committees shall be four (4) years and shall commence at the conclusion of the annual meeting in each year of the Summer Olympic Games;
 - 3. Non-Sport Committee makeup:** The makeup of each non-sport committee shall be stated in the description for the committee ~~in Articles 14, 15, 16, and 17.~~
 - 4. Sport Committee makeup:** Sport committees shall be constituted as follows, and as outlined in the exhibits section of this handbook:
 - a. Association members:** One (1) member ~~to be named~~ appointed by each accredited Association. In the event that two Associations merge, the two incumbent representatives on the committee may continue to serve. When at least one incumbent no longer serves on the committee, the merged Association's representation shall revert to one committee member;
 - b. Sports organization members:** One (1) member ~~to be named appointed~~ appointed by each sports organization listed in the exhibits section of this handbook and an additional two (2) members to be named by any sports organizations listed in the exhibits section of this handbook that conduct substantial programs or competitions in the sports discipline of the particular committee;
 - c. Other constituent members:** One (1) member ~~to be named~~ appointed by any sports organization listed in the exhibits section of this handbook that conducts programs in the sports discipline of the particular committee. The Coaches Advisory Committee shall also appoint ~~(without limitation)~~, elect or oversee the election or appointment of the representatives for each of the NCAA I, NCAA II, NCAA III, NAIA, high school, NJCAA, NWAACC/CCCCTCA, and club coaches, that are active in the discipline of the applicable committee, and one (1) at-large member in all sport committees;
 - d. Athletics for the Disabled members:** One (1) member to represent the collective disabled athletes organization members of USATF ~~which are~~ listed in the exhibits section of this handbook, ~~such member to be~~ selected by the Athletics for the Disabled Committee;
 - e. Officials Committee member:** One (1) member ~~to be named~~ appointed by and from the Officials Committee;
 - f. At-large members:** Five (5) at-large members ~~to be~~ selected by the members of the committee;

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- g. **Elected officers and other positions:** Any person elected by the committee to serve ~~in~~as an officer ~~position~~. ~~, such~~The total number may not ~~to~~ exceed ten (10) additional members; and
- h. **Active Athlete members:** That number of Active Athlete members ~~which shall be~~ at least twenty percent (20%) of the total authorized membership of the committee. The ~~, such~~ Active Athletes ~~to~~ shall be selected by ~~the~~those registered attendees at the meetings of USATF who are Active Athletes engaged in the particular sport discipline of the committee. For Youth Athletics, AAC shall appoint four (4) Active Athletes;
- 45. Committee membership and notification:**
- a. **Notification ~~&~~and vacancies:** No election, selection, or appointment to a committee shall be effective until the ~~USATF National Office is formally notified by the~~ organization or other party entitled to make the choice notifies ~~the National Office~~National ~~National~~ National Office Management. ~~same~~. Vacancies in a committee shall be filled by the committee, individual, organization, or group entitled to appoint the vacant committee membership position. When an athlete vacancy occurs and no alternate is available, the Athletes Advisory Committee chair may appoint an Active Athlete from the applicable discipline to ~~fill an athlete~~ the vacancy and/or serve as a voting alternate on any committee except Masters Track & Field and Masters Long Distance Running. In the latter two committees, where a vacancy occurs and no alternate is available, the vacancy may be filled by the consent of the athlete representatives present;
- **b. Elections:** ~~The provisions of Regulation 9-E applies~~Article 9-H [] shall apply to ~~committee~~ the elections ~~process of committees~~. The committee may adopt other rules not conflicting with Regulation 9-E. ~~s shall be free to adopt other portions of Article 9, or other rules not in conflicting with those in Article 9-H []~~;
- c. **Alternates:** The individual or group electing or selecting members of any committee or subcommittee (other than committee members elected by USATF or its Board) may designate an alternate. Appointment of alternates shall be reported to the ~~National Office~~National ~~National~~ National Office Management in a timely manner;
- d. **Membership:** All elected and appointed members of all committees shall be members of USATF;
- e. **Termination:** Organizations or groups ~~which~~that appoint committee members ~~per~~under this section may terminate ~~such~~ those appointments for good cause upon written notice to ~~such~~ the appointees;

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- f. **Same Association:** No more than two (2) at-large members of any committees, other than the chair, appointed by the President may come from the same Association; and
- g. **Listings:** Under every committee member's name in the USATF Directory shall be listed (a) their Association or (b) the ~~governing~~-organization they represent;
6. **Committee meetings:**
- a. **Time and Notice:** Each committee shall hold its annual meeting in conjunction with the annual meeting of USATF. Notice of the annual meeting shall constitute notice of committee meetings at the annual meeting. Committees shall hold special meetings if called by the chair, at his or her own initiative, or by twenty percent (20%) of the membership of the committee, upon thirty (30) days written notice. ~~If the chair does not set and give notice for a meeting after 20% of the membership calls for one, the Organizational Services Committee shall verify the 20% requirement, set a meeting, and distribute the meeting notice to all committee members. In the latter case and in the absence of the willingness of the chair to call a meeting, the notice of a special meeting shall be distributed to all committee members at the direction of the Organizational Services Committee chair or his or her designee upon verification that the requirement of twenty percent (20%) has been met.~~ The notice of a special meeting shall be in writing, ~~stating~~setting forth the meeting's date, time, place, and purpose ~~of the meeting~~, and shall be mailed to the last known address of each committee member;
- ~~_____~~ **b. Publication of agenda:** The proposed agenda shall be delivered to all voting members of any committee along with the meeting notice, except at meetings held in conjunction with the USATF annual meeting. At -annual meetings, the agenda must be available at least 24 hours prior to the first scheduled session of the committee. Additional items added to the agenda shall not include any item where action of the committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree;
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- ~~_____~~ **c. Open conduct of business:** All meetings of any national committee and its executive committee, board, or task group shall be open to all USATF individual members except as otherwise provided. ~~The Board shall give members the opportunity at the beginning of its meetings to give input or make brief statements;~~
- ~~_____~~ **d. Closed or executive sessions:** No part of any meeting shall be closed unless seventy-five percent (75%) of the members of the group then present agree to close the session; and
- e. Record of meetings:** All boards, committees, councils, and task groups shall have a recording secretary. Within thirty (30) days of the meeting, draft minutes should be sent to all members by the secretary recording all official actions taken by the

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committee. All written reports or a summary of the reports shall be distributed with the draft minutes.

f. **Quorum:** A quorum for any committee meeting shall consist of twenty-five percent (25%) of its members;

67. Athlete representation: All national or Association committees, subcommittees, or other appointed or elected bodies of USATF or any Association shall consist of at least twenty percent (20%) Active Athletes. At least twenty-five percent (25%) of the Active Athletes shall be International Athlete representatives to USATF. All national athlete elections and appointments must be approved by AAC, which may delegate this responsibility to a subcommittee or its chair; and

87. Committee responsibility: Any committee project or grant that requires applicants to file a written request form must also require a certification that the applicant's Association president and sport chair (if appropriate) have been notified of the application. Any committee awarding funding for projects or events to be held in any Association must notify the Association president in writing of the date and scope of the activity to be held in the Association.

B. Committee chairs: Sports Committees shall elect their chairs under USATF's voting procedures in ~~Article 9~~ Regulation 9, subject to Board approval. The Board shall vote on approving Sports Committee chairs within three (3) weeks of election. The chairs shall serve as acting chairs, pending Board approval. Non-sports committees that elect their chairs, and all committees that elect other officers shall conduct their elections under ~~Article 9-9~~ Regulation 9-9. All elected committee chairs shall serve one-, two-, three-, or four-year terms. The committees shall determine the lengths of the terms prior to voting. Unless otherwise specified ~~in Article 14, 15, 16, 17, or 18~~, the President shall appoint the chairs of all non-sports committees that do not elect their chairs. Chairs appointed by the President shall serve for the same term as the President's term. Non-sports committees that elect their chairs may also elect ~~an~~ executive committees to act on their behalf ~~of the committee~~ between committee meetings.

1. **Duties of chair:** Chairs of all committees shall:

a. **Preside** at all meetings of the committee;

b. **Ensure** that all the committee's duties and responsibilities ~~of the committee~~ are properly and promptly carried out;

Appoint subcommittees, with the ~~authorization of the committee's~~ authorization, as may be necessary to fulfill the committee's

~~a-b. duties and responsibilities of the committee.~~ Subcommittees of administrative and developmental committees ~~Subcommittees of administrative and developmental committees~~ shall be appointed only from the membership of those committees ~~those committees~~, except that non-members (not exceeding 50% of the subcommittee) may be appointed with the committee's ~~authorization of the committee~~;

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- d. **Communicate** with the committee members to keep them fully informed of events concerning the committee ~~and decisions made~~ to carry out the committee's responsibilities;
 - e. **Keep** the President and CEO informed on all committee actions and recommendations; and
 - f. **Cause** to be kept and promptly forwarded to all committee members and the CEO copies of the minutes of all committee meetings ~~of the committee~~;
2. **Vacancies:** When an elected committee chair is vacant, the position shall be filled by a vote of the committee as a whole by mail ballot unless the committee has previously adopted a different procedure. Sports committees shall elect individuals to fill vacancies, for Board approval, in the same manner. A panel named-appointed by the Organizational Services Committee chair shall supervise the elections in a manner approved by the Board; and
 3. **Removal of elected chairs:** Subsequent to Board approval, elected chairs may be removed for good cause by a two-thirds vote of the committee at an annual meeting or at a special meeting called for that purpose. Notice of the proposed action must be given to ~~, provided that~~ the committee members ~~of the committee shall receive notice of the proposed action~~ at least thirty (30) days prior to the meeting.
- C. **Sport committees' general provisions:** Each sport committee shall:
1. **Executive committee:** Have the right to establish an executive committee to perform its duties between annual meetings. The ~~membership of the~~ executive committee's membership shall be at the discretion of the committee of the whole. Except for Youth Athletics, ~~the number of a~~ an executive committee shall consist of Active Athletes shall be at least twenty percent (20%) Active Athletes, selected or elected by the committee's Active Athlete members ~~of the committee~~. If the Men's or Women's Track & Field Committee establishes an executive committee, at least one-third of the executive committee's membership shall be coaches;
 2. **Open meeting:** Except upon majority vote of those present, allow the attendance at its meetings of Athletics coaches, officials, or representatives of any group engaged in the sport, and allowing ~~such the~~ those individuals invitees voice but no vote;
 3. **Additional organization members:** Upon Board approval ~~of the Board~~, authorize additional committee members to ensure proper representation of national sports organizations involved in the committee's activities or sport. Organizations shall petition the committee in order to determine the number of additional members. Any organization ~~which~~ that considers its representation inadequate may appeal to the Board;
 4. **Team staff:** Recommend coaches, managers, and other non-medical and non-media staff ~~**~~ personnel for international team competitions under Regulation 17-3f-1;
 5. **Miscellaneous:** Promote and develop activities related to its sport; and

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6. **Operating procedures:** Have a set of written operating procedures on file with ~~the National Office~~National Office Management, which shall provide copies to the chair of the Law & Legislation Committee. These procedures shall not conflict with the provisions of the USATF Bylaws and Operating Regulations. Any modification of the committee's operating procedures shall be promptly reported to ~~the National Office~~National Office Management, which shall send a copy to the chair of the Law & Legislation Committee. These operating procedures shall be included in the Governance Handbook, and be made available at annual meetings. Any USATF member ~~of USATF~~ may request a copy of these procedures from ~~the National Office~~National Office Management.

Comment - SUBSTANTIVE CHANGE: Open provision for task forces appointed by President or CEO eliminated, in favor of Board function. Jim Mutphy

~~and copies shall be available at the Annual Meeting and included in the Governance Handbook.~~

- ~~**D. Task forces:** The President or CEO may appoint task forces, which shall include the requisite twenty percent (20%) Active Athlete membership named in consultation with the AAC chair. When appointing task force members, the President or CEO shall give due consideration for any directly and substantially effected constituency. No task force appointed by the President shall continue beyond the President's term without specific reappointment. The authorized task forces shall be listed in the exhibits section of this handbook.~~

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REGULATION 12 HIGH PERFORMANCE DIVISION

(NOTE: old Article 14)

- A. High performance division constituency:** This division includes:
- Men's Track & Field (sport committee)
 - Women's Track & Field (sport committee)
 - Race Walking (sport committee)
 - Joint Development Group (development committees, also a part of the Long Distance Running Division)
- B. Divisional responsibilities:** This division shall, in conjunction with ~~the National-OfficeNationalNational~~ Office Management, develop a High Performance Plan. The Plan shall center on maximizing United States athletes' performances in international Athletics competition in Olympic events. ~~The National-OfficeNationalNational~~ Office Management shall implement the Plan. ~~The National-OfficeNationalNational~~ Office Management and chair shall jointly report to the Board annually about progress in implementing the Plan.
- C. Divisional organization:**
- 1. Divisional chair:** This division shall have a chair; selected under ~~Article 9~~ Regulation 9,
 - 2. Divisional executive committee:** The members of the executive committee shall consist of the divisional chair, the three (3) divisional Sport Committee chairs, the two Development Chairs or their representatives, the AAC Chair or designee, and two additional ~~a~~ Athletes, at least one of whom shall be an LDR athlete, who shall be ~~named~~ appointed by the LDR Divisional Chair. The divisional chair shall also chair the executive committee. The divisional executive committee shall recommend policy ~~regarding the~~ for creating and maintaining ~~ance of~~ the High Performance Plan, and ~~establishing~~ ment of funding priorities, to ~~the National Office-~~ ManagementNational Office Management. The executive committee shall meet periodically in-person or by teleconference. Nothing ~~defined~~ in this section shall be construed to limit the authority of the three (3) divisional Sport Committees from carrying out their independent responsibilities defined elsewhere in these Bylaws and Operating Regulations.
 - 3. International Staff Selection Subcommittees:** All of the applicants for coaching, managerial, and other non-medical and non-media staff for the Olympic Games, IAAF World Outdoor Championships in Athletics, and Pan American Games shall be screened and recommended to the CEO by the Men's or Women's International Staff Selection Subcommittees under ~~**~~ Regulation 17-3~~1~~.

Comment - See SUBSTANTIVE CHANGE to Reg. 17 Jim Murphy

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D. Sport committees:

1. **Duties and responsibilities:** In addition to its other duties ~~in Article 13~~, each committee shall:
 - a. **Championships:** Have jurisdiction over the national championships and regional championships – where regional coordinators are appointed – in its discipline, and institute, conduct, and manage these championships under Regulation ~~418~~F-1;
 - b. **Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~National Office Management;
 - c. **Records:** Approve records for the events within its discipline; and
 - d. **IAAF candidates:** Recommend candidates for nomination to serve in the IAAF under Article ~~2217~~F-1;
2. **Committee definitions:** The disciplines and age categories under the control of each sport committee in this division are as follows:
 - a. **Age categories:**
 - i. **Open athletes** are of any age 14 years and over for women and 16 years and over for men; and
 - ii. **Junior athletes** must be at least age 14 on the day of competition and under age 20 on December 31 in the year of the competition; and
 - b. **Jurisdiction:**
 - i. **Men's Track & Field:** Indoor and outdoor track & field activity for junior and open men, not including track races of greater than 10,000 meters;
 - ii. **Women's Track & Field:** Indoor and outdoor track & field activity for junior and open women, not including track races of greater than 10,000 meters; and
 - iii. **Race Walking:** All race walking activity for junior and open men and women; and
3. **Makeup:** Each sport committee shall be constituted ~~as stated in~~ under Article 11-A-4.
~~F-1-B-2.~~

E. **Joint Development Group:** There shall be a Joint Development Group serving the High Performance and Long Distance Running Divisions. It shall consist of the four committees below. The group shall report to the divisional chairs for High Performance and Long Distance Running, the chair of the Coaches Advisory Committee, and to the chair of the Athletes Advisory Committee. The two divisional chairs, the chair of the Coaches Advisory Committee and the chair of the Athletes Advisory Committee shall appoint a group coordinator with the approval of the President.

1. **Coaching Education:**
 - a. **Duties and responsibilities:** The committee shall:

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- i. **Curricula:** Define and develop curricula for ~~the~~ training and educating ~~on-~~
~~of~~ coaches in Athletics, and to share ~~such~~ the criteria with any educational
institution authorized by the Associations Committee and ~~the National-~~
~~Office Management~~ National Office Management for Internet use in an on-
line education program;
 - ii. **Certification:** Develop and monitor a certification program to augment
the educational system;
 - iii. **Materials:** Create the appropriate materials and manuals to assist the
instructors and trainees;
 - iv. **Education:** Coordinate, develop, and administer the seminars and clinics
to train the necessary instructors for the educational system;
 - v. **Evaluation:** Evaluate methods of the educational system;
 - vi. **Coordination:** Coordinate the above activities with all interested
committees of USATF, including, but not limited to, the Men's and
Women's Development committees and the Sports Medicine & Science
Committee;
 - vii. **Administration:** Have the right to create subcommittees and an executive
committee to carry out its duties and responsibilities; and
 - viii. **List:** Maintain a current list of all certified coaches with their levels and
distribute upon request an annual report of certified coaches living in each
Association to that Association;
- b. **Makeup:** The committee shall consist of the following components:
- i. **National subcommittee:** This subcommittee shall consist of members
who, unless ~~hereinafter~~ otherwise specified ~~to the contrary~~, shall be
appointed by the divisional chairs of High Performance and Long Distance
Running, the chair of the Athletes Advisory Committee, and the chair of
Coaches Advisory Committee, with the President's approval. The
members of the committee shall be as follows:
 - a) Chair;
 - b) Vice chair;
 - c) Director of Coaching School Operations;
 - d) Director of Instructional Quality;
 - e) Director of Event Specific Curriculum and Instruction, and the
following event group chairs:
 - Sprints/Hurdles Curriculum
 - Jumps Curriculum
 - Throws Curriculum
 - Endurance Curriculum
 - Combined Events Curriculum;
 - f) Director of Special Projects;

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- g) Directory of Technology;
- h) Director of Sports Science Curriculum and Instruction, and the following specific specialty chairs:
 - Biomechanics Curriculum
 - Training Theory Curriculum
 - Psychology Curriculum
 - Physiology Curriculum
 - Director of Coaching Services;
- i) One (1) member ~~named~~ appointed by each of the following sport committees:
 - Men's Track & Field
 - Women's Track & Field
 - Men's Long Distance Running
 - Women's Long Distance Running
 - Race Walking
 - Youth Athletics;
- j) The following at-large representatives (or their designees):
 - High Performance Division chair
 - Long Distance Running Division chair
 - Cross Country Council chair
 - Men's Development Committee chair
 - Women's Development Committee chair
 - Sports Medicine & Science Committee chair
 - Coaches Advisory Committee chair
 - Associations Committee chair; and
- k) Eight (8) Active Athlete members selected by the active athlete delegates to USATF, at least one (1) of whom shall represent the following:
 - Track
 - Field
 - Long distance running
 - Cross country running
 - Race walking;
- i. **Association subcommittee:** This subcommittee shall consist of the chair of coaches education from each Association ~~which~~ that has a coaching education committee, plus that number of ~~a~~ Active ~~a~~ Athlete delegates to USATF equal to at least 20% of the total resulting membership; and
- ii. **Association coaching education committees and chairs:** ~~Recognizing the differences between Associations in the activities of coaches' education, insofar as they can,~~ Associations shall endeavor to structure

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~~their~~ coaching education committees ~~shall attempt to parallel~~ coincide with the ~~structure of~~ the national subcommittee's structure, taking into account regional differences. ~~such activities being led by a~~ The Association president shall appoint an Association coaching education chair ~~appointed by the Association president,~~ (unless otherwise provided for in the Association's bylaws);

2. Men's Development and Women's Development:

- a. **Duties and responsibilities:** The committees shall:
 - i. **Scope:** Investigate, stimulate, plan, and promulgate programs on a broad basis to provide for the overall development of (a) training and competitive facilities, (b) equipment and skills, (c) coaching methods, and (d) athletic skills; and
 - ii. **Effect:** Perform the above activities in order to develop the maximum number of athletes from the novice to world-class levels;
- b. **Makeup:** Members who, unless ~~hereinafter~~ otherwise specified ~~to the contrary,~~ shall be appointed by the divisional chairs of High Performance and Long Distance Running and the chair of AAC, with the approval of the President. The chair of each sport committee shall be responsible for selecting its development committee representatives and/or event chairs for the discipline(s) under its purview:
 - i. **A chair;**
 - ii. **Track & field coaches:** One (1) member who is actively engaged in coaching track & field in each of the following specialties:
 - Sprints Horizontal jumps
 - Hurdles Vertical jumps
 - Throws Decathlon (men's committee)
 - Middle Distances Heptathlon (women's committee);
 - iii. **Race walking coaching:** One (1) member actively engaged in coaching race walking;
 - iv. **Long distance coaching:** Three (3) members who are actively engaged in coaching long distance running, at least one of whom must be involved in coaching cross country running, and one of whom must be the chair of the distances event group for the appropriate committee, approved by the chair of the applicable sport committee for that position;
 - v. **Sports committees:** One (1) member ~~named~~ appointed by each of the following sport committees:
 - Men's Track & Field (men's committee)
 - Women's Track & Field (women's committee)
 - Men's Long Distance Running (men's committee)
 - Women's Long Distance Running (women's committee)

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- Race Walking
 - Youth Athletics;
 - vi. **At-large:** The following at-large representatives:
 - High Performance divisional chair (or his/her assign)
 - Long Distance Running divisional chair (or his/her assign)
 - Cross Country Council chair (or his/her assign)
 - Chairs (2) of the Development Committees
 - Past chairs of the Development committees (Development Committees only)
 - One (1) representative from the Sports Medicine & Science Committee
 - One (1) representative from the Coaching Education Committee
 - Nine (9) representatives from the Coaches Advisory, ~~per Article 13-B-2-e~~
 - One (1) representative from the Associations Committee;
 - vii. **Athletes:** Nine (9) Active Athlete members selected by the Active Athlete delegates to USATF, at least one (1) of whom shall represent the following:
 - Track
 - Field
 - Long distance running
 - Cross country running
 - Race walking;
 - viii. **Additional members:** The chair of each committee, with the approval of the divisional chairs of High Performance and Long Distance Running in consultation with the President, shall have the authority to appoint additional nonvoting members necessary to carry out the committee's responsibilities ~~of the committee~~; and
 - ix. **Naming members:** The chair of each sport committee, with the approval of the divisional chairs of High Performance and Long Distance Running in consultation with the President, shall have the authority to appoint additional non-voting members necessary to carry out ~~the responsibilities of~~ the committee's responsibilities. Any development or event chairs ~~named~~ appointed shall be chosen by the committee members representing or participating in the particular discipline, in consultation with the High Performance and Long Distance Running Divisional chairs; and
3. **Sports Medicine & Science:**
- a. **General committee:** The committee shall be governed by the following provisions:

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- i. **Overall makeup:** It shall consist of a chair of the committee selected by the President, two (2) or three (3) assistant chairs selected by the President after consulting the chair, and the membership of the three (3) subcommittees established below;
 - ii. **Assistant chairs:** The President may designate the chair of the committee to be one (1) of the three (3) subcommittees, in which case only two (2) chairs of subcommittees shall be selected;
 - iii. **Subcommittee assignments:** In addition to their other duties assigned by the chair of the committee, each subcommittee chair shall be designated by the President to chair one (1) of the three (3) subcommittees;
 - iv. **Executive committee:** This committee shall have an executive committee with the following duties, responsibilities, and makeup:
 - a) **Duties and responsibilities:** The executive committee shall meet, either in person or by conference call, from time to time at the call of the committee chair, ~~(with at least five (5) days' notice, which may be unanimously waived,)~~ to carry out the business of the committee between its regular sessions. All minutes of the executive committee shall be promptly circulated among members of the entire committee; and
 - b) **Makeup:** The executive committee shall consist of seven (7) or eight (8) members: the committee chair, the two (2) or three (3) subcommittee chairs, and four (4) at-large members selected by and from the committee at its annual meeting. Two (2) of the members of the executive committee shall be Active Athletes; and
 - v. **Assistant chairs:** The committee chair may appoint an assistant chair to the committee and/or to the subcommittees, and designate responsibilities to those assistant chairs;
- b. **Medical Services subcommittee:**
- i. **Duties and responsibilities:** This subcommittee shall:
 - a) **Coordinate and provide** medical services to national teams at international competitions, both in the United States and abroad;
 - b) **Advise** athletes, coaches, and the Athletics community on preventing and caring for Athletics injuries;
 - c) **Collaborate** with the Sports Science Subcommittee in conducting seminars at the annual meeting and elsewhere and in all other areas of mutual concern;
 - d) **Establish** a nationwide pool of medical care providers and other support personnel, experienced in the field of Athletics, who meet criteria developed by the subcommittee, and establish a selection

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process to utilize these personnel to provide care for national team members at other major competitions;

- e) **Advise** national team medical personnel about recommended medications, supplies, equipment, immunizations, and other preventative health requirements;
 - f) **Compile** medical reports from national team medical personnel and disseminate recommendations concerning health care needs and preventative measures to the Athletics medicine community;
 - g) **Evaluate and establish** working relationships with sports medicine care providers throughout the United States to develop a nationwide medical care referral network;
 - h) **Provide** information and advice to athletes, coaches, and USATF concerning proper use of pharmaceuticals and the prevention and care of injuries, illnesses, and environmental stresses;
 - i) **Develop** educational materials and conduct educational programs concerning drug abuse in sports; and
 - j) **Serve** as a consultant to USATF and national championships organizing committees concerning ~~the establishing~~ment of medical care systems for the health and safety of athletes and officials;
- ii. **Makeup:** The subcommittee shall consist of the chair (who, if someone other than the committee chair, shall be an assistant chair of the committee), the chair of the committee, the chair of the Scientific Services Subcommittee, up to eleven (11) at-large members appointed by the President, one (1) representative from each sport committee, one (1) member ~~named~~appointed by the Associations Committee, one (1) member ~~named~~appointed by the Coaches Advisory Committee, and that number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership of the subcommittee to be selected by the Active Athlete delegates to USATF. The chair of this subcommittee, with the President's approval ~~of the President~~, shall have the authority to appoint additional members necessary to carry out the responsibilities of the subcommittee. The subcommittee shall organize the following subcommittees, with the chairs appointed by the subcommittee chair:
- a) Physicians (M.D., D.O.);
 - b) Trainer/therapist;
 - c) Allied health professionals; and
 - d) Pharmacology;
- c. **Scientific Services subcommittee:**
- i. **Duties and responsibilities:** This subcommittee shall:

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- a) **Study** the correlation between health and sports recommendations concerning the conduct of Athletics;
 - b) **Conduct** sports medicine and sports sciences seminars at each annual meeting of USATF and elsewhere as needed;
 - c) **Collaborate** with the Medical Services Subcommittee in areas of mutual concern, including educational seminars;
 - d) **Assist and advise** sport committees in areas of physiological testing, biomechanical analysis, and nutrition;
 - e) **Inventory and evaluate** sports medicine and sports sciences facilities throughout the United States;
 - f) **Develop** working relationships with qualified consultants in the fields of biomechanics, physiology, nutrition, and other sports-related sciences, and assist in making such consultants available to athletes, coaches, and Sport Committees;
 - g) **Develop and distribute** periodic newsletters, position statements, and other medical information to the Athletics community through all available channels; and
 - h) **Provide** references to technical knowledge, understanding, and applications of sports-related sciences which relate to the improvement and development of Athletics; and
- ii. **Makeup:** The subcommittee shall consist of the chair (who, if someone other than the committee chair, shall be an assistant chair of the committee), the chair of the committee, the chair of the Medical Services Subcommittee, up to eight (8) at-large members appointed by the President, one (1) representative each ~~named~~ appointed from the Coaching Education, Coaches Advisory, Mens Development, Women's Development, Associations, and each sport committee, and that number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership of the subcommittee to be selected by the Active Athlete delegates to USATF. The chair of this subcommittee, with the President's approval ~~of the President~~, shall have the authority to appoint additional members necessary to carry out the responsibilities of the subcommittee. The subcommittee shall organize the following subcommittees, with the chairs appointed by the subcommittee chair:
- a) Physiology;
 - b) Biomechanics;
 - c) Nutrition;
 - d) Education;
 - e) Research; and
 - f) Materials & Equipment;

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- d. **Psychological Services subcommittee:**
- i. **Duties and responsibilities:** This subcommittee shall:
- a) **Coordinate and provide** psychological services to national teams at international competitions in the United States and abroad;
 - b) **Establish** a nationwide pool of qualified mental health providers, experienced in the fields of Athletics, who meet criteria established by the committee;
 - c) **Establish** a selection process to utilize these personnel to provide care for national team members at international and national competitions;
 - d) **Compile** reports from national teams' psychology personnel and disseminate recommendations concerning mental health needs and preventative measures for athletes and staff;
 - e) **Collaborate** with appropriate committee members in conducting sessions at the annual meeting, and elsewhere in areas of mutual concern;
 - f) **Assist and advise** sport committees and the Development committees in the areas of mental health, psychological preparation for competition, and skills acquisition, including providing psychology personnel for camps, clinics, seminars, and workshops, ~~etc.~~;
 - g) **Develop and disseminate** educational information, position statements, and other mental health guidelines to athletes, coaches, team leaders, and USATF staff through all possible channels of communication; and
 - h) **Provide** personal individual consultation to members of the Athletics community, if requested, concerning mental ~~health~~-related matters; and
- ii. **Makeup:** The subcommittee shall consist of the chair (who, if someone other than the committee chair, shall be an assistant chair of the committee), the chairs of the Medical and Scientific Services subcommittees, up to eight (8) at-large members appointed by the President, one (1) representative each named-appointed from the Coaching Education, Coaches Advisory Committee, Men's Development, Women's Development, Associations, and each sport committee, and that number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership of the subcommittee to be selected by the Active Athlete delegates to USATF. The chair of this subcommittee, with the President's approval ~~of the President~~, shall have the authority to appoint additional members necessary to carry out the responsibilities of the

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subcommittee. The subcommittee shall organize the following subcommittees, with the chairs appointed by the subcommittee chair:

- a) Development activities (camps, clinics, seminars, etc.);
- b) Education;
- c) Research and Special Projects;
- d) Youth and Special populations;
- e) Masters;
- f) International competition services; and
- g) Publications; and

e. ~~Substance Abuse~~ Anti-Doping Education subcommittee:

- i. **Duties and responsibilities:** In cooperation with ~~the National Office Management~~ National Office Management, this subcommittee shall develop educational materials and conduct educational programs concerning drug abuse in sports; and
- ii. **Makeup:** The subcommittee shall consist of a chair and members appointed by the Sports Medicine and Science chair with the President's approval ~~of the President~~ and, in consultation with the chairs of the committees within the High Performance Division and the chair of the Long Distance Running Division, one (1) member ~~named~~ appointed by the Coaches Advisory Committee and each sport committee, and that number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership of the subcommittee to be selected by the Active Athlete delegates to USATF.

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REGULATION 13 LONG DISTANCE RUNNING DIVISION

(NOTE: old Article 15)

A. Long distance running division constituency: This division includes:

- Men's Long Distance Running Committee
 - Women's Long Distance Running Committee
 - Masters Long Distance Running Committee
 - Cross Country Running Council
 - Mountain/Ultra/Trail Running Council
 - Road Running Technical Council
- AND
- Joint Development Group (*also a part of the High Performance Division*)

B. Division:

1. **Divisional chair:** This division shall have a chair, ~~who shall be~~ selected under ~~Article~~ Regulation 9. The chair shall coordinate championships that are under the jurisdiction of more than one committee in the division;
2. **Divisional executive committee:** The executive committee shall be composed of the divisional chair, the three sport committee chairs, the three (3) council chairs, the nine (9) divisional subcommittee chairs, and four (4) ~~Active a~~ Athletes chosen from and by the athlete representatives to the sport committees. The divisional chair shall also chair the division's executive committee; and
3. **Subcommittees:** Divisional subcommittees shall have the role and authority to coordinate their activities across the division. The subcommittees shall make recommendations on budget needs to the divisional executive committee. Joint subcommittees shall include, but not be limited to: Awards, Budget, Championships, Coaching Education, Development, Governance, International Competition, Officials, and Records/RRIC:
 - a. **Naming:** The division chair shall ~~name-appoint~~ the subcommittee chairs with the approval of a majority of the three sport committee chairs; and
 - b. **Membership:** The appropriate Sport Committee chairs shall appoint their subcommittee members for their Sport Committees. Men's, Women's, and Masters Long Distance Running shall have equal representation on each divisional subcommittee. The subcommittee members ~~y~~ need not be members of the sport committee they represent, and shall not be voting members of the sports committees as a result of their appointments. Active Athletes shall make up at least twenty percent (20%) of the each subcommittee and meet the same criteria, when possible, as in ~~Article 13-B-3~~ Regulation 11-A-6.

C. Sport committees:

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1. **Duties and responsibilities:** In addition to ~~the provisions of Article 13~~ its other duties, each committee shall:
 - a. **Championships:** Have jurisdiction over the national championships and regional championships – where regional coordinators are appointed – in its discipline, and institute, conduct, and manage these championships under Regulation ~~4~~ 18;
 - b. **Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~ National Office Management;
 - c. **Records:** Approve records for the events within its discipline; and
 - d. **IAAF candidates:** Recommend candidates for nomination to serve in the IAAF under Article ~~22~~ 17;
2. **Committee definitions:** The disciplines and age categories under the control of the three sport committees in this division are as follows:
 - a. **Age categories:**
 - i. **Open athletes** are of any age 14 years and over for women and age 16 years and over for men;
 - ii. **Masters athletes** ~~shall~~ must be at least age 40 on the day of competition; and
 - iii. **Junior athletes** must be at least age 14 on the day of competition and under age 20 on December 31 in the year of the competition; and
 - b. **Jurisdiction:**
 - i. **Men's Long Distance Running:** Off-track running at all distances and track running at distances over 10,000 meters;
 - ii. **Women's Long Distance Running:** Off-track running at all distances and track running at distances over 10,000 meters; and
 - iii. **Masters Long Distance Running:** All off-track running and track running over 10,000 meters for masters men and women;
3. **Makeup:** Each sport committee shall be constituted as stated in ~~Article 13-B-2~~ Regulation 11-A-43. Active Athlete members on all committees and subcommittees in this division must have competed in a USATF-sanctioned event in the sport of long distance running as defined by subparagraph 2-b above at least once during the previous calendar year. When available, at least twenty-five percent (25%) of ~~that number shall be~~ the athletes ~~shall~~ who have represented the United States in international Athletics competition in one of the disciplines of long distance running ~~as~~ defined by subparagraph 2-b above; and
4. **Committee chair appointments:** ~~In addition to the duties spelled out in Article 13-C-1,~~ The chair shall have the authority to appoint committee representatives to committees where that sport committee has representation.

D. Councils:

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1. Cross Country Running Council:

- a. **Duties and responsibilities:** The Cross Country Running Council shall:
 - i. **Championships:** Have jurisdiction over the national championships and regional championships – where regional coordinators are appointed – in its discipline, and institute, conduct, and manage these championships under Regulation ~~184[]~~. ~~The Masters Long Distance Running Committee must have the right of approval of masters' championship bids recommended by the Council. A joint Site Selection Subcommittee consisting of three members selected by the Cross Country Council, three members selected by the Club Council and one member selected by the Masters Long Distance Running Committee shall recommend a site for the national Club Cross Country Championships to the CEO. The Masters LDR representative shall be the chairperson of this joint sub-committee;~~
 - ii. **Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~ National Office Management; and
 - iii. **IAAF candidates:** Recommend candidates for nomination to serve in the IAAF ~~in accordance with~~ under Article ~~22-17~~;
 - ii. **Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~ National Office Management; and
 - iii. **IAAF candidates:** Recommend candidates for nomination to serve in the IAAF ~~in accordance with~~ under Article ~~22-17~~;
- b. **Council definition:** The disciplines and age categories under the control of the Cross Country Running Council are as follows:
 - i. **Age categories:**
 - a. **Open athletes** are of any age 14 years and over;
 - b. **Masters athletes** ~~shall~~ must be at least age 40 on the day of competition; and
 - c. **Junior athletes** must be at least age 14 on the day of competition and under age 20 on December 31 in the year of the competition; and
 - ii. **Jurisdiction:** The Council governs cross-country running only for junior, open, and masters men and women;
- c. **Makeup:** The Council's ~~of the Council~~ makeup, which shall be reflected along with the sport committees in the exhibits section of this handbook, shall be as follows:
 - i. **Association members:** One (1) member to be ~~named~~ appointed by each accredited Association. If two Associations merge, the two incumbent representatives on the committee may continue to serve. When at least one incumbent no longer serves on the committee, the merged Association's representation shall revert to one committee member. If there are fewer Associations than the accredited number in attendance at

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any meeting of the Council, the Council may approve up to five (5) at-large voting members be added to the membership for that meeting;

- ii. **Sports organization members:** One (1) member to be ~~named-appointed~~ by each approved sports organization ~~listed in the exhibits section of this handbook~~;
- iii. **Officials Committee member:** One (1) member to be ~~named-appointed~~ by and from the Officials Committee;
- iv. **Elected chair:** The person elected by and from the council to serve as chair, who shall ~~name-appoint such~~ other officers and regional representatives from ~~within~~ the membership of the Council as needed; and
- v. **Athletes:** Active Athletes in the discipline of cross country who shall constitute at least twenty percent (20%) of the total membership, ~~the number of which may vary due to the number of Associations accredited and the number of Article 5-D members~~; and

~~d. — Council chair: See Article 13-C-1 for committee chairs, where applicable.~~
Executive Committee: The Council Chairperson shall appoint an executive committee to perform the Council's duties between annual meetings. Its membership shall include at least twenty percent (20%) Active Athletes in the discipline of cross country.

2. Mountain/Ultra/Trail Running Council:

- a. **Duties and responsibilities:** The Mountain/Ultra/Trail Running Council shall:
 - i. **Championships:** Have jurisdiction over the national championships and regional championships where regional coordinators are appointed in its discipline, and institute, conduct, and manage these championships under Regulation 18-4;
 - ii. **Membership:** Represent/promote the interests of MUT runners within USATF;
 - iii. **IAAF member organization representatives:** Recommend individuals to serve in the International Association of Ultrarunners (IAU) and World Mountain Running Association (WMRA) under those organizations' constitutions and bylaws;
 - iv. **Awards:** Coordinate the selection of the discipline's Runners of the Year and Contributor of the Year awards; and
 - v. **Miscellaneous:** Promote and develop activities related to its discipline.
- b. **Makeup:** The Council's ~~makeup of the Council~~, which shall be reflected along with the sport committees in the exhibits section of this handbook, shall be as follows:
 - i. **Association members:** One (1) member to be ~~named-appointed~~ by each accredited Association that has conducted a championship in one of the Council's disciplines in the previous twelve (12) months. Representatives

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of Associations that have not conducted a championship in one of the Council's disciplines in the previous twelve (12) months ~~are encouraged to~~ may attend Council meetings in a non-voting capacity. If two Associations merge, the two incumbent representatives on the committee may continue to serve. When at least one incumbent no longer serves on the committee, the merged Association's representation shall revert to one committee member;

- ii. **Elected chair:** The person elected by and from the Council to serve as chair;
- iii. **Elected vice-chair:** The person elected by and from the Council to serve as vice-chair;
- iv. **Sport committee members:** Three representatives each from the Women's Long Distance Running, Men's Long Distance Running, and Masters Long Distance Running Committees. Of the three representatives from each committee, one shall represent mountain running, one shall represent ultra running, and one shall represent trail running;
- v. **At-large members:** Up to four at-large members to be selected by the chair; and
- vi. **Athletes:** If the number of ~~a~~Active ~~a~~Athletes in the discipline of mountain, ultra, or trail running on the Council is less than twenty percent (20%) of the total membership, additional ~~a~~Active ~~a~~Athletes shall be ~~named-~~ appointed to bring the number on the Council to at least twenty percent (20%) of the total membership. The ~~a~~Active ~~A~~thletes members shall be selected by those registered attendees at the meetings of USATF who are ~~a~~Active ~~a~~Athletes engaged in the discipline of mountain, ultra, or trail running;

~~c. **Council chair:** See Article 13-C-1 for committee chairs, where applicable;~~

~~dc. **Executive committee:** The Council shall establish an executive committee to perform its duties between annual meetings. The membership of the executive committee shall be at the discretion of the Council as a whole. ~~The number of active athletes in the discipline of mountain, ultra, or trail running-~~ The committee shall include ~~be~~ at least twenty percent (20%) Active Athletes in the discipline of mountain, ultra, or trail running ~~of the committee~~; and~~

~~e. **Operating procedures:** The Council shall have a set of written operating procedures on file with the National Office, as stated in Article 13-D-6 for committees; and~~

3. Road Running Technical Council:

- a. **Duties and responsibilities:** The council shall:
 - i. **Manage** a national program of accurate road course measurement and certification;

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- ii. **Establish and maintain** a national list of certified courses;
 - iii. **Select, train, and supervise** road course certifiers;
 - iv. **Provide** technical information and advice to assure that rules relating to course measurement and certification can realistically be enforced;
 - v. **Provide** a pool of qualified expert measurers for special situations as determined by the council;
 - vi. **Assist** the Records Committee and RRIC by providing current information as to race course certification status;
 - vii. **Assist** the RRIC by providing validation measurers as necessary for record purposes; and
 - viii. **Maintain** communications with all interested parties nationally and with technical counterparts in foreign federations; and
- b. **Make-up:** The Council shall consist of a chair and members ~~named~~appointed by the President. At least twenty percent (20%) of the members shall be ~~a~~Active ~~a~~Athletes selected by the ~~a~~Active ~~a~~Athlete delegates to USATF.
- E. **Development Group:** See ~~Article 14-D~~Regulation 112-E.

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REGULATION 14 GENERAL COMPETITION DIVISION

(NOTE: old Article 16)

- A. **General competition division constituency:** This division consists of:
- Associations (operating committee)
 - Masters Track & Field (sport committee)
- B. **Chair:** The divisional chair shall be selected under ~~Article~~Regulation 9.
- C. **Masters Track & Field Committee:**
1. **Duties:** The committee shall:
 - a. **Championships:** Have jurisdiction over the national championships and regional championships – where regional coordinators are appointed – in its discipline, and institute, conduct, and manage these championships under Regulation ~~18~~ 4;
 - b. **Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~National Office Management;
 - c. **Records:** Approve records for the events within its discipline; and
 - d. **IAAF candidates:** Recommend candidates for nomination to serve in on the IAAF Masters Committee under Article ~~17-22~~;
 2. **Committee jurisdiction:** The Masters Track & Field Committee shall have jurisdiction over masters track & field athletes who are at least age 35 on the day of competition. Masters Track & Field shall include all track, field, and race walking activity for masters men and women, except track running races of greater than 10,000 meters; and
 3. **Makeup:** The committee shall be ~~named appointed~~constituted under ~~Article 13 B-3~~Regulation 1511-A-4.
- D. **Associations Committee:**
1. **Duties and responsibilities:** The committee shall:
 - a. **Communication:** Provide a forum for communication among ~~the~~USATF Associations ~~of USATF~~;
 - b. **Program development:** Improve and develop the organization and administration of USATF Association programs and activities ~~of the Associations of USATF~~;
 - c. **Promotion:** Publicize and promote ~~the~~USATF's programs, activities, and operation ~~of USATF~~ at the Association level;
 - d. **Examples:** Collect and provide samples of model Association bylaws, policies, and operations manuals;

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- e. **Regional championships:** Have jurisdiction over regional championships in those disciplines in which the applicable sport committees do not appoint regional coordinators;
 - f. **Clearinghouse:** Assemble and disseminate information to Associations on registration and membership, events, schedules, services to athletes, and Association statistics;
 - g. **Elections:** Stage voter information debates, candidate forums, and candidate question-and-answer sessions prior to contested elections for all USATF-wide elections;
 - h. **Association standards:** Assist Associations found to be deficient in requirements for accreditation in implementing approved plans for improvement;
 - i. **Championships:** Have a championship subcommittee to coordinate regional and Association championships; and
 - j. **Resource:** ~~Both a~~ Advise and serve as a resource for the Associations, their officers, and their boards, either individually or collectively, ~~with respect to~~ about current fund-raising, and marketing ~~&and~~ and media practices and policies ~~which that might be apply icable~~ to their ~~particular needs and situations~~ circumstances;
2. **Makeup:** The committee shall be constituted as follows:
- a. **Association members:** One (1) member to be ~~named~~ appointed by each accredited Association. In the event that two Associations merge, the two incumbent representatives on the committee may continue to serve. When at least one incumbent no longer serves on the committee, the merged Association's representation shall revert to one committee member;
 - b. **Sport committees:** One (1) member ~~named~~ appointed by each sport committee;
 - c. **At-large members:** Four (4) at-large members appointed by the President;
 - d. **Elected officers and other positions:** ~~Any p~~ Persons elected by the committee to serve in an officer position, ~~such number~~ not to exceed ten (10) additional members; and
 - e. **Active Athlete members:** That number of Active Athlete members, which shall be at least twenty percent (20%) of the total authorized membership of the committee, ~~such Active Athletes~~ to be selected by those registered Active Athlete attendees at the annual meetings ~~of USATF~~. The committee shall elect its chair at the annual meeting in even-numbered years; and
3. **Club Council:** The Associations Committee shall organize a council of club leaders ~~which that~~ shall hold a business meeting at the Annual Meeting and hold information and club-building meetings and exercises at the national club championships.
- a. **Duties and responsibilities:** The Club Council shall:

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- i. **Championship series:** Have jurisdiction over the national championships and regional championships – where regional coordinators are appointed – in its discipline, and institute, conduct, and manage these championships under Regulation 18. ~~Solicit bids for the national club championships events, hear bidders, and make a final recommendation to the Associations executive committee. A joint Site Selection Subcommittee consisting of three members selected by the Cross Country Council, three members selected by the Club Council and one member selected by the Masters Long Distance Running Committee shall select and award a site for the national Club Cross Country Championships. The Masters LDR representative shall be the chairperson of this joint sub-committee;~~
 - ii. **Club policy:** Assist ~~with the~~ in ~~preparation of~~ a policy ~~on~~ for elite development club criteria and benefits for Board ~~consideration~~ approval; and
 - iii. **Club evaluations:** Formulate a policy for ranking clubs in terms of assistance and national programs. It shall specify the criteria for clubs to attain each ranking.
- b. **Oversight:** The Associations executive committee shall oversee the Club Council's ~~operations of the Club Council and shall consider all actions and decisions of the Council via reports~~; and
 - c. **Makeup:** The Council shall be composed of the following members:
 - i. **One (1) coach or administrator and one (1) athlete** from each currently registered Elite Development Club (EDC) and Team USA Training Center (TUSA);
 - ii. **Ten (10) at-large members**, who are either the following persons or their designees:
 - USATF President
 - Men's Track & Field chair
 - Women's Track & Field chair
 - Race Walking chair
 - Development Group Coordinator
 - Long Distance Running Division chair
 - Men's Long Distance Running chair
 - Women's Long Distance Running chair
 - Cross Country Council chair
 - Associations Committee chair
 - RRCA President

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- iii. **Up to three (3) at-large members** who are appointed by the chair of the Club Council. The Council shall elect its own chair at even-year meetings.

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REGULATION 15 YOUTH DIVISION

(NOTE: old Article 17)

- A. Youth Athletics Division constituency:** This division consists of:
- Youth Athletics Committee (sport committee)
 - Youth Advisory Council (Council)
- B. Chair:** The Chair of the Division, who shall also serve as the Chair of the Youth Athletics Committee, shall be selected under ~~Article~~Regulation 9.
- C. Youth Athletics Committee:**
- 1. Duties:** The Youth Athletics Committee shall:
 - a. Championships:** Have jurisdiction over all championships in its discipline, and institute, conduct, and manage its national championships, regional championships, Youth Junior Olympics Association championships, and all other championships under its auspices, under Regulation 418;
 - b. Calendar:** Coordinate the domestic and international competition calendar in its discipline in conjunction with ~~the National Office Management~~National Office Management;
 - c. Records:** Approve records for the events in its discipline; and
 - d. Development:** In conjunction with ~~the National Office Management~~National Office Management, develop a Youth Athletics Development Plan to promote and increase participation in Youth Athletics; expand competitive and participation opportunities; foster physical fitness; and aid Youth Athletes in making the transition to High Performance Junior and elite programs. ~~The National Office Management~~National Office Management shall implement the Plan. ~~The National Office Management~~National Office Management and chair shall jointly report to the Board annually about progress in implementing the Plan.
 - 2. Committee jurisdiction:** The Youth Athletics Committee shall have jurisdiction over athletics competitions for Youth athletes who are not age 19 before the final day of the national Junior Olympics track and field competition. These competitions may include divisions for specified age categories. Youth Athletics includes all youth activity not conducted as junior competition for youth boys and girls, including track and field, road running, cross country running, and race walking.
 - 3. Makeup:** The Youth Athletics Committee's members shall be ~~name~~constituted under ~~Article 13-B-3~~Regulation 11-A-34.
- D. International Staff Selection Subcommittee:** The Youth International Staff Selection Subcommittee shall screen and recommend to the CEO and Board all coaching, managerial and other non-medical and non-media staff for all Youth international teams, except Junior

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Teams, under Regulation 317. The Youth Athletics Committee shall adopt and publish the process for selecting the Subcommittee's membership in its operating procedures.

- E. Youth Executive Committee:** The Youth Athletics Committee executive committee shall also be the executive committee of the division. The division members shall elect the Youth Athletics Committee executive committee members. The Executive Committee shall include the Divisional Chair, the Divisional Vice Chair, the Vice Chair for Operations, the Vice Chair for Administration/Treasurer, the Divisional Secretary, four (4) Zonal Representatives, the immediate past Divisional Chair who shall serve as an ex-officio member, and one ex-officio member appointed by the Associations Committee Chair.
- F. Youth Advisory Council:**
- 1. Duties:** The Youth Advisory Council shall assist the Youth Athletics Division in promulgating Youth Athletics programs.
 - 2. Membership:** The Youth Advisory Council shall consist of the Chair of the Youth Division; two (2) Active Athletes nameappointedd by the Athletes Advisory Committee; and one member nameappointedd by each of the following member organizations: (a) AAU, (b) National High School Federation, (c) Catholic Youth Organization, (d) Parks and Recreation, (e) Nike Foundation, (f) Hershey Games, and (g) any other organizational member of USATF that operates substantial youth programs.
- G. The Youth Division shall elected its officers for four-year terms at the annual meeting of USATF in each year the Summer Olympic Games are scheduled to be held.**

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REGULATION 16 ADMINISTRATIVE DIVISION

(NOTE: old Article 18)

A. Administrative division constituency: This division consists of the following operating committees:

- Athletes Advisory
- Athletics for the Disabled
- Coaches Advisory
- Law & Legislation
- Officials
- Organizational Services
- Records
- Rules
- Volunteer (Council)

In order to participate as a member of a USATF operating committee, an individual must be a member of USATF.

B. Reporting: Administrative Division committee chairs shall report to the Board and send communications to the Secretary.

C. Athletes Advisory Committee:

1. Duties and responsibilities: The committee shall:

- a. Policy advice:** Serve as a source of reference, opinion, and advice to the officers, CEO, National Office Management, Board, and all national and Association committees about current or contemplated policies of USATF and all matters relating to athletes and athlete's rights;
- b. Athlete representatives:** Appoint, elect, or oversee the election or appointment of athletes' representatives to USATF committees or subcommittees when ~~empowered to~~ authorized ~~to do so~~ by these Bylaws and the Operating Regulations;
- c. Participation in governance:** Encourage and foster the representation and active participation of athletes at the meetings of USATF, its Board, and its committees, and at all other levels of decision-making within USATF and in Athletics;
- d. Meetings:** Conduct meetings of the Active Athlete delegates and other Active Athlete attendees at the annual meetings of USATF;
- e. Performance:** Assist athletes in achieving maximum performance in Athletics competition;

2. Elections: The committee, except for its at-large athletes, shall be elected at the annual meeting in even-numbered years by International Athlete representatives to

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USATF. Its at-large members shall be elected by the other members of the committee;

3. **Officers:** The committee shall elect its chair, vice chair, secretary, and treasurer. The officers shall constitute the executive committee of the AAC;
4. **Financial assistance to meetings:** When funding is available, USATF shall pay for the committee members' transportation and lodging for USATF meetings. USATF shall pay these expenses for the International Athlete members for Nominating and Governance Panel and USATF meetings, and for the International Athlete Board members for Board and USATF meetings; and
5. **Makeup:** The committee shall consist of one (1) male and one (1) female Active Athlete in each of the following categories:
 - a. Sprints;
 - b. Hurdles;
 - c. Multi-event (Heptathlon for women, Decathlon for men);
 - d. Distances of 800 meters through 1500 meters;
 - e. Distances of over 1500 meters to 10,000 meters;
 - f. Road racing and cross country;
 - g. Throws;
 - h. Horizontal jumps;
 - i. Vertical jumps;
 - j. Race walking; and
 - k. At-large (active or inactive) athletes.

NOTE: Only athletes with a current USATF athlete memberships ~~can~~ may be elected to the AAC, hold office, or vote.

D. Athletics for the Disabled Committee:

1. **Duties and responsibilities:** The committee shall:
 - a. **Liaison:** Serve as liaison between USATF and (i) the Disabled in Sport Committee of the USOC and (ii) those sports organizations for athletes with disabilities ~~which~~ that conduct regular programs;
 - b. **Competitions:** Coordinate, through the appropriate sport committee, the competition of disabled athletes in events under the jurisdiction of USATF, and promote participation by athletes with disabilities in USATF-sanctioned events;
 - c. **Development:** Develop programs to improve athletic performance among athletes with disabilities; and
 - d. **Education:** Facilitate ~~the~~ educationg ~~and~~ training ~~of~~ coaches and officials, and educationg ~~of~~ the Athletics community in general in working with athletes with disabilities; and
2. **Makeup:** The committee shall consist of a chair and four (4) additional members ~~nameappointedd~~ nameappointedd by the President, one (1) member ~~nameappointedd~~ nameappointedd by the Associations Committee, two (2) members ~~nameappointedd~~ nameappointedd by the Coaches Advisory

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Committee, and two (2) members selected by each national sports organization for the disabled. One (1) of the two (2) members from each such organization shall be disabled and have competed in Athletics within ten (10) years. At least twenty percent (20%) of the committee shall be disabled.

E. Coaches Advisory Committee:

1. Duties and responsibilities: The committee shall:

- a. **Policy advice:** Serve as a source of reference, opinion, and advice to the officers, National Office Management, Board, and all national and Association committees about current or contemplated USATF policies ~~of USATF~~ and in all matters relating to coaches; and
- b. **Coaches representatives:** Appoint, elect or oversee the election or appointment of coaches' delegates and representatives to, ~~including, without limitation, representatives and delegates of Article [15-C-2 members to~~ USATF, and its committees ~~or and~~ subcommittees ~~and delegates to the annual meeting~~ when authorized empowered to do so by these Bylaws and the Operating Regulations; and

2. Makeup: The committee shall consist of forty eight (48) members, representing the following numbers of coach delegates: USTCA (8), USWTCA (4), NCAA I TCA (2), NCAA II TCA (2), NCAA III TCA (2), NAIA TCA (2), NHSACA (2), NJCAA TCA (2), NWAACC / CCCCCTCA (2), RRCA (2), club coaches (4) to be selected by the President, two (2) youth coaches appointed by the Youth Coaches Association and the four (4) elected officers of the CAC to total thirty eight (38), plus ten (10) Active Athlete members selected by the Active Athlete delegates to USATF. The members shall elect their chair at the annual meeting in the post-Summer Olympic year.

F. Law & Legislation Committee:

1. Duties and responsibilities: The committee shall:

- a. **Deliberations:** Consider and present in proper form for action all amendments to the USATF Bylaws and Operating Regulations and make recommendations;
- b. **Amendments by members:** Have the authority to propose amendments to the USATF Bylaws and Operating Regulations to the membership and Board;
- c. **Panels:** have its members serve on protest and election panels ~~as~~ required by the bylaws and regulations;
- d. **Review:** Review legal and legislative matters ~~as~~ requested by the General Counsel and Counsel to the Board; and
- e. **Other duties:** perform other duties requested by the President or the Board.

2. Makeup: The committee shall consist of twenty-two (22) members: six (6) members (including its chair) ~~name appointed~~ by the President, one (1) member ~~name appointed~~ by each of the eight (8) sport committees, the Associations

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Committee, the Coaches Advisory Committee, and the Officials Committee, and five (5) Active Athlete members selected by the Active Athlete delegates to USATF.

G. Officials Committee:

1. Duties and responsibilities: The National Officials Committee shall:

~~a. Duties and responsibilities: The committee shall:~~

- a. Certify, train, and generally supervise ~~officials of~~ Athletics officials;
- b. Establish and monitor overall requirements for ~~the~~ training and certifying ~~ieation of~~ officials;
- c. Delegate, at its election, duties to Association Officials Committees ~~duties that this committee directs~~;
- d. Develop and encourage ~~the use of~~ standard uniform attire ~~to be worn when~~ for officiating;
- e. Request, when appropriate, advice and reports from Associations' officials committees concerning ~~the~~ training, certifying ~~ieation~~, and other committee activities ~~that they are conducting~~; and
- f. Provide each Association, when appropriate or requested, with forms, examinations, clinic programs, and other material or knowledge to assist the Associations' officials committees in carrying out their duties;

2. Makeup: The committee shall consist of:

- a. The certification chair from each accredited Association
- b. In addition to the certification chair, up to five (5) additional members of each accredited Association, one for each one hundred (100) certified officials in the Association, who are current members of USATF, and registered at the annual meeting ~~they are attending~~;
- c. One (1) member ~~name appointed~~ by each of the sport committees;
- d. All committee chairs and sub-chairs of the National Officials Committee, whether appointed or elected.
- e. Three (3) at-large members to be elected by the members of the committee;
- f. Four (4) at-large members appointed by the President; and
- g. That number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership, if such athletes are available, to be selected by the Active Athlete delegates to USATF;

3. Elections: The committee shall elect its chair and other officers at the annual meeting in the year in which the Summer Olympic Games occur, except for the offices of Treasurer, Vice Chair Certification, and Vice Chair Awards who shall be elected at the annual meeting occurring at the next even year after the Games. All terms shall be for four (4) years. All officers shall be eligible to serve up to two (2) successive four (4) year terms;

H. Organizational Services Committee:

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1. **Duties and responsibilities:** The committee shall:
 - a. **Organizational memberships:** Review organization memberships annually ~~for the purpose of~~to ensureing that ~~all such~~they ~~members~~ maintain the minimum membership standards ~~during the period of their membership in USATF. In extreme circumstances, t~~The Organizational Services Committee may recommend ~~that to~~the Board ~~the suspension of~~ any organizational member's rights and privileges if it fails to maintain the minimum standards~~Article 5 member's rights and privileges;~~
 - b. **Credentials:** Hear all disputes regarding the seating of delegates ~~in accordance with under Article 8 Under Regulation f-17;~~
 - c. **Association accreditation:** Accredite Associations ~~in accordance with under Article 6 and under Regulation 15f-17;~~
 - d. **Association elections:** Oversee Association elections when requested by the Board or the President, or under Regulation ~~715-A-2-j;~~
 - e. **Annual Meeting:** Participate in ~~site~~selectiong sites for the USATF's annual meeting~~of USATF~~, in conjunction with ~~the National Office Management~~National Office Management, ~~subject to written guidelines approved by the Board and by final approval of the site by the second general session;~~ and
 - f. **Elections:** Oversee all elections and balloting of USATF and its divisions and committees under ~~Article~~Regulation 9, and provide the results to the Board Secretary or the division or committee secretary for inclusion in the minutes of USATF's meetings;
2. **Makeup:** The committee shall consist of twenty-six (26) members: eight (8) members (including its chair) ~~nameappointed~~ by the President, one (1) member ~~nameappointed~~ by each of the eight (8) sport committees, the Associations Committee, and the Officials Committee, two (2) members ~~nameappointed~~ by the Coaches Advisory Committee (one to be a youth or high school coach and one to be a college or post-college coach), and six (6) Active Athlete members selected by the ~~a~~Active ~~a~~Athlete delegates to USATF. The chair may submit the names of additional delegates to the President for appointment as elections supervisors and floor managers for annual meetings ~~as necessary;~~ and
3. **Accreditation subcommittee:** The chair shall appoint an accreditation subcommittee that shall carry out the Committee's accrediting duties ~~with respect to accreditation set forth in Article 6 and under Regulation 157.~~ The subcommittee shall consist of at least five (5) and no more than nine (9) individuals, one of whom shall be the Organizational Services Committee member ~~nameappointed~~ by the Associations Committee and at least 20% of whom shall be Active Athletes. Two of the members of this subcommittee shall be appointed by the chair of the Associations Committee.

I. Records:

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1. **Duties and responsibilities:** The committee shall:
 - a. **Process:** Investigate every performance submitted for record approval, and recommend ~~the approving~~ or rejection ~~of~~ every application to the appropriate sport committee; and
 - b. **Conformity:** ~~Assure, Maintain,~~ so far as is practicable, ~~the~~ requirements for ~~applying for and approving records~~ approval that conform to the requirements of the applicable international sports governing body for world records ~~with respect to application for and approval of world records in such sport~~; and
2. **Makeup:** The committee shall consist of nineteen (19) members: six (6) members (including its chair) ~~name appointed~~ by the President, one (1) member ~~name appointed~~ by each of the eight (8) sport committees (excluding cross country), one (1) member ~~name appointed~~ by the Coaches Advisory Committee, and four (4) Active Athlete members selected by the Active Athlete delegates to USATF.

J. Rules:

1. **Duties and responsibilities:** The committee shall:
 - a. **Rules enforcement:** Ensure that adequate technical rules and standards for procedures of competition are developed and that the requirements of the appropriate rules are complied with during international and domestic competition; and
 - b. **Rules process:** Perform the following in order to accomplish the above:
 - i. **Deliberations:** Initiate and consider proposed amendments to the Rules of Competition and to present them along with the committee's recommendations to USATF at the annual meeting for approval;
 - ii. **Interpretation:** Interpret the Rules of Competition;
 - iii. **Process:** Receive from all committees or their rules subcommittees proposed rules of competition affecting their activity and present them along with the committee's recommendations to USATF for approval at the annual meeting; and
 - iv. **Rule book:** Cause the Rules of Competition to be published and distributed at least biennially;
2. **Makeup:** The committee shall consist of ~~twenty two (22) members:~~ five (5) members (including its chair) ~~name appointed~~ by the President, one (1) member ~~name appointed~~ by each of the eight (8) sport committees, one (1) member ~~name appointed~~ each by the Associations and Officials Committees, two (2) members ~~name appointed~~ by the Coaches Advisory Committee, the USATF representative to the IAAF Technical Committee (if applicable), and five (5) Active Athlete members selected by USATF's Active Athlete delegates; and
3. **IAAF Technical Officials Subcommittee:** ~~For~~ This subcommittee relates to National Technical Officials (NTOs), Area Technical Officials (ATOs), International

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Technical Officials (ITOs), International Race Walk Judges (IRWJs), and Area Race Walk Judges (ARWJs).

- a. **Duties and responsibilities:** The subcommittee shall:
 - i. **Diversity:** Solicit a diverse group of candidates to be technical officials and international level race walk judges;
 - ii. **Jurisdiction:** Certify NTOs in the United States under the auspices given to USATF by the IAAF and as a result of the National Officials Committee training and testing program, and those of this subcommittee;
 - iii. **Primary responsibility:** Train and generally supervise the NTOs, ATOs, ITOs, and IRWJs in the United States;
 - iv. **Evaluation instruments:** Develop and monitor qualification criteria, procedures, tests, and performance standards in order to make recommendations for candidates for promotion to the next level to the President;
 - v. **Solicitation:** Request, when appropriate, advice and reports on performance and qualifications from Association Official's Committees for ~~such~~ these individuals, or candidates for ~~such~~these positions, and for nominations for candidates for ~~such~~-these positions;
 - vi. **Information:** Act as a clearinghouse to insure all ~~such~~of these officials are kept informed of changes in IAAF rules or procedures, which impact them or their assignments;
 - vii. **International assignments:** Make recommendations for assignments at the various levels for technical officials or race walk judges when requested or appropriate; and
 - viii. **Domestic assignments:** For domestic competitions, make recommendations for the lead position for this group of officials at a meet.
- b. **Makeup:** The subcommittee shall consist of a chair ~~nameappointed~~ by the President and the following members:
 - i. **Technical officials:**
 - a) All current ITOs,
 - b) All current ATOs,
 - c) All current IRWJs,
 - d) Three (3) NTOs elected by and from the current NTOs, and
 - e) Three (3) ARWJs elected by and from the current ARWJs.
 - ii. **Sport committees:** One representative from each Sport Committee that has used the NTO position (Rule 115) in at least one of their championships in the last year (as defined by the Competition Rules), and one representative from the Race Walking Committee;
 - iii. **Rules Committee:** Two (2) at-large members ~~nameappointed~~ by the Rules Committee;

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- iv. **IAAF Technical Committee:** Any member of the IAAF Technical Committee from the USA (if any); and
- v. **Athletes:** That number of Active Athletes equal to at least twenty percent (20%) of the total authorized membership, to be selected by USATF's Active Athlete delegates.

K. Volunteer Council:

1. **Duties:** The Volunteer Council shall serve as a source of reference, opinion and advice to the Board and National Office Management about current or contemplated USATF policies ~~of USATF~~;
2. **Composition:** The Volunteer Council shall include:
 - a. The President, and the most recent past President who is able to serve (2 persons);
 - b. The Chair and three (3) sport chairs of the High Performance Division (4 persons);
 - c. The Chair and three (3) sport chairs of the Long Distance Running Division (4 persons);
 - d. Two (2) representatives of the General Competition Division (the two committee chairs);
 - e. The Youth Athletics Division Chair (1 person);
 - f. The Officials Committee Chair (1 person);
 - g. The IAAF Council member from the U.S.A. (1 person);
 - h. The Coaches Advisory Committee Chair (1 person);
 - i. A representative from each of the sports organizations, which conduct a national program or a regular national competition in Athletics on a level of proficiency appropriate for the selection of eligible athletes to represent the United States in international Athletics competition, as described in Article ~~5-CE~~. Current members are listed in the exhibits section of this handbook (currently 6 persons); and
 - j. At least twenty percent (20%) of the membership must be Active Athletes, ~~name appointed~~ by the Athletes Advisory Committee. The Active Athlete membership shall consist at a minimum of the officers of USATF's AAC and the USOC Athlete's Advisory Council member and alternate member (currently 6 persons);
3. **Chair:** The President shall serve as chair. The Group may designate an individual, who need not be a voting member, as Secretary;
4. **Meetings of the Council:** The Council shall hold meetings by conference call;
5. **Election or selection of members:** All members of the Council are elected by their constituencies and shall serve at the discretion of those constituencies, unless otherwise stated in these Bylaws; and

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6. **Terms:** The terms for Council members, which are not otherwise set by their terms of office, shall be the four (4) years of the Olympiad and shall commence when the Annual Meeting in the Summer Olympic Games year concludes.

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REGULATION 17 NATIONAL TEAM STAFFS

(NOTE: Old Reg 3)

- A. **Conduct:** Any plan by any committee or council to fill any international team staff position shall be approved by the CEO, after considering input from the High Performance Division before the position is advertised. The plan shall require that all applicants be USATF members. The approved plan shall be mailed to each Association's Sport Committee chair for the appropriate sport discipline, and be listed in a special section of the USATF web site.
- B. **Diversity:** International team staff shall reflect the diversity of the sport, with special emphasis given to the inclusion of women, and ethnic and racial minorities.
- C. **Staff performance:** ~~The National Office Management~~National Office Management shall maintain records of athlete surveys and other information received about the performances of international team staff members and medical services personnel. Staff members shall be provided anonymous summaries of comments and ratings for past service and an opportunity to respond. ~~Such~~These responses shall be added to their files ~~at by the National Office Management~~National Office Management. These records, or a summary of their contents, shall be prepared by ~~the National Office Management~~National Office Management, and shall be reviewed and taken into consideration by the appropriate committee(s) prior to the recommendation or selection of an individual as a team staff member.
- D. **General selection procedures:** Team staff for international competitions other than the Olympic Games, IAAF World Outdoor Championships in Athletics, and Pan American Games shall be nominated by the executive committees of the relevant Sport Committees or councils having jurisdiction over the sport disciplines and voted upon by the members of the committee for submission to the CEO for screening and to the Board for final approval. In the event that the applicable Sport Committees or councils cannot agree, the Board shall make the selection. In the event that a national team staff person resigns or is unable to serve, prior to the next scheduled meeting of the appropriate Sport Committee or council, the chair of that body shall recommend a replacement to the Board after consulting with his or her executive committee, and giving due regard to the staff performance records on file and the resultant diversity of the staff.
- E. **Conflicts of interest:** Any individual selected as a national team staff person must commit his or her full time and attention to the position for the full duration of his or her travel with a USATF national team. Family, personal or professional conflicts that arise after an individual's selection as a national team staff member shall be disclosed to the President, CEO, and chairperson of the applicable sports or administrative committee, as soon as they arise, but in no event later than forty-eight (48) hours thereafter. Such a conflict may be the

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basis for removal or replacement of an individual as a national team staff member by the President, CEO, or by the Board. USATF shall not be obligated to exceed the funding budgeted for a national team staff person in order to accommodate the individual's family, personal, or professional issues.

F. Olympic Games, IAAF World Outdoor Championships in Athletics and Pan

American Games: ~~All of the coaching, managerial, and other non-medical and non-media staff for the Olympic Games, IAAF World Outdoor Championships in Athletics, and Pan American Games shall be screened and selected by the Men's International Staff Subcommittee and or Women's International Staff Selection Subcommittees of the High Performance Division shall normally be constituted at the USATF annual meeting held in the year of each summer Olympic Games . These subcommittees shall maintain pools of qualified candidates for coaching, managerial, and other non-medical and non-media staff for the Olympic Games, IAAF World Outdoor Championships in Athletics, and Pan American Games. The Staff Committees shall establish procedures and criteria for individuals to apply and qualify for national team service. The criteria shall be based on experience and expertise, and designed to include a broad and diverse pool of qualified candidates. The pools shall include at least five times as many candidates as available positions, if practicable. Any USATF member in good standing may apply to be included in the pools. The Board, National Office Management, and the Athletes Advisory and Coaches Advisory Committees may also recommend individuals to be included in the pools. The following individuals or their designees shall select proposed lists of coaches and managers for these competitions from the pools and forward to the CEO for background checks, and to the Board for approval: The Chief of Sports Performance; the Director of Coaching; the Chairs of the Men's and Women's Track and Field, Race Walking, and Coaches Advisory Committees; the Long Distance Running Division Chair; the Athletes Advisory Committee Chair; and an International Athlete of opposite gender named by the Athletes Advisory Chair. to the Chairs of the Athletes Advisory and Coaches Advisory Committees for comment. The CEO or designee shall then submit the staff selections for submission to the CEO for screening and to the Board for final approval. These subcommittees shall normally be constituted at the USATF annual meeting held in the year of each summer Olympic Games:-~~

Comment - SUBSTANTIVE CHANGE: CHANGES SELECTION OF OLYMPIC, WORLD CHAMPIONSHIPS AND PAN AM COACHING STAFFS . FROM ELECTION BY VARIOUS REPRESENTATIVES TO FINAL SELECTION BY THE CEO OR DESIGNEE WITH APPROVAL BY THE BOARD. PROCEDURAL STEPS PROVIDE INPUT FROM COMMITTEES - JIM MURPHY:-
SUBSTANTIVE CHANGE: THIS PARAGRAPH ADDED, Also, - Jim Murphy

1. **Men's International Staff Selection Subcommittee:** The Men's International Staff Selection Subcommittee shall consist of the following persons:
 - a. **The High Performance Division chair**, or his or her designee, who shall serve as chair of the subcommittee and who may cast a vote only in the event of a tie;

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committees, and after giving due regard to previous staff evaluations and the diversity of the newly composed staff;

5. **Conflicts of interest:** Neither the Men's nor the Women's International Staff Selection Subcommittee may recommend any of its members for a coaching or managerial position; and

6. **Limitations Diversity:** International team staff shall reflect USATF's diversity.

~~The international staff selections shall be subject to the following limitations:~~

~~**Committee representation:** During each Olympiad, at least one (1) individual with a background and expertise in representative from each of the Men's Track & Field, Women's Track & Field, Men's Long Distance Running, Women's Long Distance Running, and Race Walking ~~committees~~ shall be recommended to the Board ~~to~~for a coaching or managerial position for at least one (1) of the three (3) meets (Olympic Games, IAAF World Outdoor Championships in Athletics, and Pan American Games); and~~

~~**Diversity:** International team staff shall reflect USATF's diversity.~~

~~**b. Lifetime restrictions:** An individual may serve only once in his or her lifetime as head Olympic coach and head Olympic manager; and~~

~~**c. Qualifications:** An individual may not be recommended for Head Olympic Coach unless he or she has previously served as head Olympic manager, assistant Olympic coach or manager, or head coach or head manager for an IAAF World Indoor Championship in Athletics, IAAF World Outdoor Championships in Athletics, IAAF World Cup in Athletics, World University Games, or Pan American Games team. An individual may not be recommended for Head Olympic Manager unless he or she has previously served as head Olympic Coach, assistant Olympic coach or manager, or head coach or head manager for the IAAF World Indoor Championship in Athletics, IAAF World Outdoor Championships in Athletics, IAAF World Cup in Athletics, World University Games, or Pan American Games team.~~

- G. **Medical support staff:** USATF shall post on its web site, in an identifiable location, the list of qualifications and the application and selection processes, including application forms and deadlines, for all medical staff positions for all international competitions. Medical staff shall be selected by the Sports Medicine & Science Committee, which shall provide a list of appointments to the chair of the appropriate Sport Committees or councils, the Athletes Advisory Committee, and ~~the National Office Management~~National Office Management before they become final. If none of the affected chairs objects to any of the appointees within ten (10) business days, the appointments will be considered confirmed, subject to approval by the CEO. If any chair objects to one or more of the proposed appointments, the Sports Medicine & Science Committee may propose an acceptable substitute to the chairs, or the dispute shall be referred to a three-person panel, consisting of

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the President, the High Performance Division chair, and the chair of the Athletes Advisory Committee, or their designees, for final resolution.

- H. **Media support staff:** ~~The National Office Management~~National Office Management shall select media support staff.

Comment - SUBSTANTIVE CHANGE: Limit of one term as Olympic head coach or manager eliminated. Previous experience requirements for head Olympic coach and manager eliminated. Jim Murphy

REGULATION 18 CHAMPIONSHIPS

(NOTE: Old Reg 4)

- A. **General:** ~~The~~USATF's national championships ~~of USATF~~ shall be conducted in open, junior, youth (including Junior Olympics), and masters classes. ???

NOTE: Rules governing age groups, eligibility, entries, protests, and competition are contained in the Rules of Competition.

- B. **Title:** ~~Prospective~~Proposed titles of all national championships must be submitted to the CEO for approval.
- C. **Dates:** The CEO and National Office Management shall approve dates of all national championships, after consulting with the affected sport committee chairs.
- D. **Notice:** At least sixty (60) days' notice of the time and place of each national championship shall be given to the Association Sport Committee chairs, who shall forward the information to the members of their Association.
- E. **Special criteria:** Prior to bidding for a national championship event, the following specifications of sport committees ~~shall have been~~must be met:
- Youth Athletics:** All national Youth and Junior Olympic competition national bids are subject to review by a site evaluation team assigned by the chair, in conjunction with ~~the National Office Management~~National Office Management. Bids beyond the next two (2) calendar years shall not be considered. In track & field, a national meet site must have at least eight (8) lanes, a raised curb ~~in accordance with~~under USATF Rule 62.3(a), and fully automatic timing;
 - Long Distance Running and Race Walking:** All road courses ~~shall~~must have prior certification before a bid will be considered. The certification number provided through the Road Running Technical Council (RRTC) ~~shall~~must be on the bid form; and

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3. **Men's and Women's Track & Field:** In awarding the USA Outdoor Track & Field Championships, primary consideration should be given to facilities where all field events may be conducted within the stadium or arena and to facilities that have competition surfaces that comply with applicable IAAF standards.

- ~~4~~ **Masters Cross Country-Running Council Championships:** The Masters Long Distance Running Committee must shall have the right of approval of masters' championship bids recommended by the Cross Country Running Council. A joint Site Selection Subcommittee consisting of three members selected by the Cross Country Running Council, three members selected by the Club Council, and one member selected by the Masters Long Distance Running Committee shall recommend a site for the national Club Cross Country Championships to the CEO. The Masters LDR representative shall be the chairperson of this joint sub-committee;
- 5 **Club Council:** ÷ All national club championship events a shall be subject to review by the -Club Council

- F. **Awarding procedure:** The CEO may authorize that national championships of USATF be conducted by the Sport Committee concerned, by USATF, or be awarded to a sponsoring organization under these Regulations and a contract between the organization and USATF. The CEO should approve awards of USATF championships ~~of USATF~~ at ~~the~~ annual meetings ~~of USATF~~, when feasible:
1. **Distribution of application:** For those championships that will be awarded to a sponsoring organization, an application form shall be prepared and provided by ~~the National Office Management~~ National Office Management to any prospective bidder and all Associations. The application form shall include the necessary information to assure ~~the National Office Management~~ National Office Management and the Sport Committee(s) concerned that the championships will be efficiently administered and safe for the competitors. The application shall further require information (i) whether the competition will be staffed by competition officials who are USATF-certified at the level of "national" and/or "master" (ii) whether the applicant will invite and accept a proportionately representative number of national and/or master officials from outside the Association, to ensure a national character of the championship; and (iii) what provision will be made for assisting officials with transportation, food and/or lodging. The form shall ,and encourage ing such assistance with officials' expenses. These portion part of the form related to officials shall be ~~shared-~~ withforwarded to the chair of the Officials Committee before consideration of ~~the~~ is bid;
 2. **Notification of championships available:** By May 1, ~~the National Office-~~ Management National Office Management shall compile from the Sport Committees a list of all championships available to be awarded at the annual meeting and circulate the list to appropriate parties, including the media, and include it in appropriate

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- publications. The awarding procedure ~~set forth~~ in this Regulation shall also ~~be applicable~~ apply ~~to~~ for international team selection events;
3. **Formulation of bid details:** The individual(s), names of committee members, or legal entity submitting the bid shall be clearly identified in the bid application, and the bidder shall submit any additional information requested by USATF to verify his, her or its legal authority to assume responsibility for conducting a USATF national championship. The ~~role of the~~ local Association's role shall be clearly stated on the application. If a bidder intends to assign part of its responsibilities for conducting the championships to another entity, the bidder shall provide USATF with a copy of the document assigning ~~such~~ these responsibilities. ~~—, provided, however, that~~ Assigning responsibilities shall not absolve the bidder ~~from its~~ shall remain legally responsible obligations to USATF ~~for the~~ related to conducting ~~of~~ the championships. When the bid provides for profit sharing or minimum guarantees, an itemized budget shall be submitted with the application. Bids involving one or more championship categories or more than one Sport Committee (joint bids) shall state whether ~~or not~~ they are contingent upon approval of all parties;
 4. **Association sign-off:** The part of the application that ~~sets forth the role of~~ states the Association's role shall be furnished to the Association prior to the submission of the bid. An acknowledgment of the Association's receipt of the part of the application pertaining to the Association's role shall be submitted with the bid. The sport committee(s) presented with the bid shall not consider the bid without such an acknowledgment, unless the bidder ~~has~~ furnishes a satisfactory explanation for the absence;
 5. **Submission of bid:** Copies of the completed application shall be returned to ~~the National Office Management~~ National Office Management and to the chair(s) of concerned Sport Committee(s) or their designees not less than thirty (30) days prior to the meeting at which the Sport Committee considers the application. ~~For~~ Youth Athletics, bids must be returned no later than August 30. Race walking bids are due sixty (60) days prior to the start of the annual meeting;
 6. **Presentation at meetings:** Presentation by or on behalf of each applicant shall be made at a regular meeting of the Sport Committee or a duly appointed subcommittee. The role of the local Association, any assignment of responsibilities to another entity, and any provisions for profit sharing or minimum guarantees shall be stated as part of the presentation;
 7. **Award method:** The concerned Sport Committee(s), after consulting with ~~the National Office Management~~ National Office Management, and verifying the bidder's legal authority ~~of the bidder~~, shall recommend the championship event(s) bid award to the CEO for approval. The award of a championship shall be to USATF, an Association, to a member in good standing of that Association, or to a competent third party within the Association's geographic area ~~of the Association~~. The awardee

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shall assume all financial and operating responsibilities required by the bid application and all applicable agreements. Joint bids shall not be contingent upon approval of all parties unless specified by the applicant;

8. **Unawarded championships:** Championship events ~~which~~that remain unawarded after the annual meeting may be recommended to the CEO under a process formulated by the particular Sport Committee in consultation with ~~the National Office Management~~National Office Management;
9. **Contract:** The championship contract shall include the legal and financial obligations and responsibilities of all parties and shall be approved and signed by USATF and the awardee. The contract shall include provisions containing a list of the parties responsible for equipment, facilities, personnel, volunteer recruitment, clerical work, and other matters relating to ~~the conducting of~~ the championship. If the awardee is not an Association, the services to be provided by the Association, together with the fees to be paid by the awardee to the Association for providing these services and sanctioning the event shall also be included in the contract. Prior to approval by the parties, the CEO may make changes in the championship contract ~~as necessary to~~ protect USATF; and
10. **Withdrawal and/or reassignment:** Unless the championship contract and operating addendum have been executed at least one hundred twenty (120) days prior to the championship(s), or as otherwise determined by USATF, the award may be withdrawn upon the request of the appropriate Sport Committee(s) by the USATF Board. The ~~Board may cancel an award of a championship~~ ~~may be canceled by USATF or by a ninety percent (90%) vote of the total membership of the Board~~, for good cause, and, ~~upon reasonable notice, transfer~~ the award ~~may be made~~ to another ~~party~~ awardee. If necessary, a championship event may be reassigned to another awardee with approval of the Board and the Association of the new awardee.

G. Finances:

1. **Media rights fees:** USATF reserves for itself exclusive rights in the receipts from radio, television, motion picture, the Internet, and all other media involving USATF national championships and international team events. These receipts shall be included, in detail, in the financial report and shall be available upon demand to each member of the Board before its next meeting;
2. **Other revenues:** USATF shall receive from its national championships:
 - a. **Media:** The receipts stated in subparagraph G-1 as provided above; and
 - b. **Other:** Fixed fees, profit sharing, or other revenues as designated in the championship contract;
3. **Entry fees:** All entry fees and late entry fees shall be retained by the organization that conducts a championship; or as otherwise agreed between the applicable Sport Committee and ~~the National Office Management~~National Office Management;

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4. **Reports:** The organization(s) conducting a championship shall furnish to USATF within sixty (60) days following the event a detailed financial report showing all receipts and disbursements. Failure to comply without good cause within the time specified shall bar the contracted sponsor and/or Association involved from being awarded any national championship in that sport for five (5) years thereafter;
5. **Prohibited expenses:** Except for those championships that are either awarded on a fixed-fee basis or whose budgets, including all expenses and purchases, are approved in advance by USATF:
 - a. **Bidding:** The expense of any person(s) traveling to or attending any meeting for the purpose of securing the award of any national championship shall not be charged against the cost of conducting ~~such~~the event; and
 - b. **Equipment:** The expense of purchasing equipment for use in a national championship shall not be charged against the cost of conducting ~~such~~the event unless title to ~~such~~the equipment is placed in the name of USATF and it is delivered~~y of same is made to~~ USATF immediately following the event ~~to~~ USATF; and
5. **Defending champion:** If any athlete expense allowance is to be made in any championship of USATF, the defending champion, if fit, shall receive first consideration.

H. Championship meet management: At least ~~ninety~~sixty (960) days prior to a championship event, the involved Sports Committee chairs and organizations conducting the event shall present to the CEO a list of individuals who will oversee the competition or serve in managerial capacities (including referees, jurors of appeals, and NTOs.)~~-~~ The CEO shall ~~then~~ have fifteen (15) days to accept the individuals, or reject any of them for good cause.

Comment - SUBSTANTIVE CHANGE: This paragraph added. Jim Murphy

I. ~~I.~~ Competition officials staffing: Prior to the assignment of competition officials and meet management referees to a track and field championship event, the chairs of the Officials and Men's and Women's Track and Field Committees shall submit a plan specifying the titles and numbers of competition officials, referees, NTOs, jurors of appeal, and others in a managerial capacity. The CEO shall then have fifteen (15) days to accept the plans, or reject them for good cause.

Comment - SUBSANTIVE CHANGE: This paragraph added. Jim Murphy

III. Selection of officials: Competition officials shall be selected for the events below as follows:

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1. USA Indoor and Outdoor Championships, Junior Track & Field Championships, and Olympic Track & Field Trials:

- a. **Applications:** No later than September 15 of each year, provided location and dates of championships have been determined, application forms shall be mailed to every competition officials certified at the national or masters level. In the event the location and/or dates of championships have not been determined by September 15, the application forms shall be mailed immediately following the determination. The application form shall apply to the USA Open Indoor and Outdoor Track & Field Championships, the USA Junior Outdoor Track & Field Championships, and the Olympic Track and Field Trials. Every official to be invited to these ~~se above~~ championships shall be certified as an official at a masters or national level, and be a member of USATF. Applications must be postmarked by the October 15 deadline.
- b. **Selection:** Competition officials for these ~~se above named~~ championships shall be selected at the USATF annual meeting ~~of USATF~~. A list of recommendations for referees and members of the juries of appeals may be submitted from the chair of the Officials Committee to the Men's and Women's Track & Field committees through the National Headquarters by November 15. Referees, NTOs, and members of the juries of appeals must be a USATF members ~~of USATF~~, and shall be selected by the chairs of ~~each of the above two~~ Track & Field Sport Committees, or their designees. Other competition officials (excluding race walk judges and race walk referees) shall be recommended by a joint subcommittee after a review of the applications and approved by the chairs of each of the ~~above two~~ Track & Field Sport Committees, or their designees. The Sports Committee chairs shall present to the CEO a list of individuals selected as competition officials. The CEO shall have fifteen (15) days to accept the individuals, or disqualify/reject any of them for good cause. The Selection Committee or their designees shall select replacements for any rejected individuals and forward the names to the CEO. The officials selected shall be notified as soon as possible. Notification to the applicants shall be made by mail as soon as possible after the annual meeting.

Comment - SUBSTANTIVE CHANGE: Language about CEO's role added. Jim Murphy

- c. **Makeup:** The recommending subcommittee shall consist of the following:
- i. **From the Officials Committee:**
 - a) **The Officials Committee chair** or designee; and
 - b) **One (1) additional member** selected by the executive committee;
 - ii. **From the championship sites:**

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- a) **The certification chair** of the Association where the championships take place, or the certification chair's designee; and
 - b) **The meet directors** of the event, or the meet director's designee;

NOTE: As to the above subsections (a) and (b), all persons shall have voice, but only the appropriate persons from that site under consideration jointly shall have one vote, and if unable to decide, the person designated in (b) shall cast that vote;
 - iii. **From the two Sport Committees:**
 - a) **The chair of each committee** or their designees; and
 - b) **One (1) additional member** from each committee selected by the chair of the applicable Sport Committee; and
 - iv. **From Athletes Advisory:** three (3) Active Athletes appointed by the AAC chair;
 - d. **Chair:** The chair of the Selection Committee shall be the Chair of the National Officials Committee or his or her designee who shall serve for a term ~~which~~that coincides with the National Officials Committee Chair's term of office;
 - e. **Self-selection:** The Selection Committee may not select one of its own members to officiate any event.
2. **LDR and race walking championships:** The selection of competition officials for national championships in long distance running and race walking shall be made by the applicable Sport Committee(s) in consultation with the local event director.
3. **Special selections:** Selection of officials for an Olympic Games, the IAAF Outdoor or Indoor World Championship in Athletics or the IAAF World Cup in Athletics, if hosted in the USA ~~and the meet which selects the U.S. Team for the above hosted competition~~ shall occur as follows:
- a. **Process:** The application ~~and selection process s, election, and makeup~~ shall ~~follow be the same as listed in~~ Regulation 18-J-14-H-1 above, with the following additions:
 - i. There shall be a co-chair of the Committee certified at the Masters or National level selected by the President after consulting with the USA member to the IAAF Council, if any; and
 - ii. The President may also select two additional at-large members to the Committee certified at the Masters or National level, after consulting with the USA IAAF Council members~~same person identified in "i" above~~; and
4. **Diversity:** In nominating officials for selection for national championships or Olympic Trials, the selection body shall give appropriate consideration to recommending a diverse pool of qualified officials, taking into account the age, gender, ~~and a~~ Association and ethnic background of each nominee recommended for selection.

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- IJ. World or area championships:** Any organization in the United States wishing to host a world or area championship in any discipline governed by USATF shall first obtain the approval of ~~the National Office Management~~National Office Management and the USATF Board. ~~T~~In order to obtain approval, the organization must first notify the host Association, and the appropriate USATF sports committees, which shall be provided with the opportunity to evaluate the bid. ~~The procedures for the approval of USATF shall include a review by the chair(s) of the appropriate Sport Committee(s) of the organization's technical capacity to conduct the event, and a review of the credibility of the proposed financial plan and budget offered by the organization.~~ After being awarded a world or area championship, the host organization shall provide periodic reports at least quarterly on the progress of the event preparations, including funding, to ~~the host Association, the National Office~~National National Office Management, ~~and the USATF Board.~~

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REGULATION 19 RECORDS

(NOTE: Old Reg 5)

A. Submission:

1. **Form:** All applications for records shall be submitted on an official record application form and shall contain all pertinent information requested on the form;
2. **Responsibility:** It shall be the responsibility of the host Association Sport Committee, or of the member club or affiliate organization sponsoring or conducting the competition, to apply for the record on the form, which shall be properly completed and forwarded to ~~the National Office~~National Office Management without delay;
3. **Processing:** Upon receiving a record application form and any accompanying documentation, ~~the National Office~~National Office Management shall forward it to the individual designated by the appropriate Sport Committee. That individual shall review the form, gather any needed additional information, and make a recommendation regarding the application to the Records Committee, which shall, in turn, make its recommendation to the appropriate Sport Committee;
4. **Ratification:** Each Sport Committee shall have the responsibility of ratifying records in its events; and
5. **Report to USATF:** At the second general session of the annual meeting, the Records Committee shall report the actions of all Sport Committees regarding records.

- B. **Certificates:** Every holder of an American record or of an all-comers record, as the case may be, shall receive a certificate to that effect signed by the President and the chair of the Records Committee.

REGULATION 20 ~~CERTIFICATION OF ROAD COURSES~~

(NOTE: Old Reg 6)

~~A. Definition of course:~~

- ~~1. Path: A running course shall be defined as the streets, roads, paths, marked paths on grass or gravel or dirt, and/or paths using established permanent landmarks or benchmarks which is intended as the runner's path for any type of race; and~~
- ~~2. Shortest possible route: The measured running course shall involve the course noted above and the measurement shall follow the runner's shortest possible legal route.~~

- ~~B. USATF certification: A course may be designated as "USA Track & Field Certified" only if a final signatory national certifier who is approved by the certification chair of the Road-Running Technical Council of USATF has determined that the shortest possible route has been measured with reasonable accuracy:~~

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- ~~1. **Stated distance:** Courses meet certification standards if the measurements demonstrate that the course is at least the stated distance. In order to ensure that a course is not short, the measurement must include an addition of 1/1000th of the stated race distance; and~~
- ~~**NOTE:** Information concerning acceptable methods of measuring courses should be obtained from the Road Running Technical Council of USATF prior to the measurement of a long distance course.~~
- ~~2. **Effective date:** Certification is effective as of the date that all measurements and necessary adjustments are submitted as evidenced by the postmark, although the actual review and approval of the certification may be at a later date.~~
- ~~**C. Road Running Technical Council:** This body is defined in the Long Distance Running Division, Article 15 D.~~

~~NB: This should be moved to the [This Former Regulation 6, Certification of Road Courses, has been referred to the Rules Committee for inclusion in the Rules of Competition.]~~

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REGULATION ~~2120~~ DOPING CONTROL

(NOTE: Old Reg 10)

This Regulation 10 shall apply to all doping controls conducted on or after December 4, 2005.

A. Definitions: The following terms shall have the indicated meaning when used in this Regulation:

1. **Doping:** Doping is the occurrence of one or more of the violations defined as “doping” by IAAF Rules;
2. **IAAF Protocol:** Procedures set forth by the IAAF in its current “Procedural Guidelines for Doping Control,” or any successor publication. The IAAF procedural guidelines govern drug testing pursuant to the authority of the IAAF;
3. **In-Competition Drug Testing:** Drug testing that takes place during a selected competition;
4. **World Anti-Doping Code:** That version of the World Anti-Doping Code Prohibited List adopted by the IAAF;
5. **Out-of-Competition Drug Testing:** Drug testing that takes place when an athlete is not competing;
6. **Prohibited Substances:** The prohibited substances identified in either the WADA Anti-Doping Code or the IAAF Procedural Guidelines for Doping Control; and
7. **USADA:** The United States Anti-Doping Agency, 1330 Quail Lake Loop, Suite 260, Colorado Springs, CO 80906; Telephone 719/785-2000 or 866/601-2632; www.usantidoping.org.
- ~~8. **USATF appeal of NABR decisions:** Upon their own initiative, the President and CEO of USATF, after consultation with the General Counsel and Counsel to the Board, may initiate stay and appeal proceedings of any NABR decision and opinion which in their opinion clearly contravenes:~~
 - ~~a. **Federal law:** The Sports Act;~~
 - ~~b. **USATF rules and regulations:** USATF Bylaws, Operating Regulations, and/or Rules;~~
 - ~~c. **IAAF rules and regulations:** IAAF Rules and Regulations; or~~
 - ~~d. **Other laws:** Any applicable law.~~

B. Doping Control programs: USATF participates in several doping control programs ~~which~~ that are conducted by USADA, the IAAF, and WADA. The IAAF may conduct doping control at USATF national championships competitions:

1. **In-Competition Program (ICP):** This program involves ~~the~~ testing ~~of~~ athletes during USATF sanctioned events for prohibited substances and techniques. ~~The~~ Selection ~~of~~ athletes shall ~~be pursuant to~~ occur under procedures established by either USADA or IAAF protocol. The organization responsible for drug testing will determine which protocol will apply; and

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2. **Out-of-Competition Program (OOC):** This program involves ~~the~~ testing ~~of~~ selected athletes for prohibited substances and techniques. The OOC shall include a program of unannounced, walk-up testing. ~~The s~~Selection ~~of~~ those athletes to be tested ~~pursuant to~~ under the OOC program shall be determined by USADA, in conjunction with USATF, on the one hand, or by the IAAF, on the other hand. Each athlete who is eligible to be drug tested ~~pursuant to~~ under this provision is required to keep one (1) current address on file with the IAAF, USATF and USADA, and must notify the IAAF, USADA and USATF if the information on his/her previously submitted whereabouts or location form changes. It is each athlete's responsibility to ensure that the IAAF, USADA, and USATF are informed of his/her whereabouts. Failure to adhere to this requirement may result in the athlete being charged with a doping offense. Those athletes wishing to be removed from the OOC program must meet the retirement requirements ~~set forth~~ in paragraph E below.

C. **Anti-doping program:** USATF shall participate in those anti-doping programs mandated by the IAAF and USOC under their respective constitutions, bylaws, and/or anti-doping rules. The Anti-Doping program shall apply to athletes and athlete support personnel, including but not limited to, coaches, trainers, managers, authorized athlete representatives, agents, team staff, officials, medical or para-medical personnel, or other persons working with or treating athletes participating in, or preparing for competition in, Athletics.

NOTE: The text of the applicable IOC, IAAF, USADA and/or USOC rules, protocols, and guidelines, relating to doping control are set forth in the attached see exhibits section of this handbook. These documents may be amended from time-to time. Check the USATF website for updates or contact USATF's Legal Department.

D. **Disciplinary procedures:** The disciplinary proceedings related to domestic positive drug tests of USATF athletes shall be conducted by USADA, as mandated in Chapter XXIV(2)(G) of the USOC Bylaws. When USATF is notified by the IAAF that an athlete's "A" sample has tested or has been deemed positive for a prohibited substance, the matter shall be referred to USADA, by USATF, for a determination of whether a doping offense has occurred:

1. **Ineligibility:** If an athlete is found to have committed a doping offense or the individual waives the right to a hearing, the individual shall be declared ineligible to participate in Athletics competition, as provided below. In addition, if testing was conducted in competition, the athlete shall be disqualified from that competition and all competitions s/he competed in prior to the final decision of the hearing or appeals panel, and the result(s) amended accordingly. Ineligibility shall begin:

- a. from the date the period of ineligibility was imposed by an arbitration panel; or
- b. as otherwise determined by the IAAF.

2. **Period of ineligibility:** For doping offenses in events conducted under the IOC's jurisdiction ~~of the IOC~~, the penalties provided by the World Anti-Doping Code shall

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apply. In all other situations, an athlete or other person who commits a doping offense will be ineligible for the periods set forth below:

- a. Steroids:** For a steroid offense under IAAF Competition Rule 32.2 (a) involving substance listed in S4-1 (a) and (b) of the World Anti-Doping Code, the suspension shall be for life, provided that ~~such~~the lifetime suspension does not violate any provision of the Sports Act, including the provision that requires that USATF may “not have eligibility criteria related to amateur status or to participation in the Olympic Games, the Paralympic Games, or the Pan American Games that are more restrictive than those of the appropriate international sports federation;”
 - b. Other substances:** For offenses involving all other substances or activities prohibited by IAAF Competition Rule 32.2, the penalties provided in IAAF Competition Rules 39 and 40 shall apply.
- E. Retirement:** Athletes wishing to retire from competition must complete and submit to USATF, prior to retirement, ~~an~~the “official” USATF retirement form. A copy of the retirement form is reproduced in the exhibits section of this handbook. Retired athletes are ineligible to return to competition for a minimum of twelve (12) months and must make themselves available for OOC drug testing for a period of six (6) months prior to returning to competition.
- F. Unexcused failure:** An unexcused failure to provide a sample shall be considered as being the same as a confirmed “A” positive test for anabolic steroids, except that the athlete shall have the burden of proving ~~to the panel~~ a permissible excuse ~~pursuant to~~under the ICP or OCP, as the case may be.
- G. Reinstatement:** Reinstatement after doping suspensions shall be governed by IAAF Rules 40.12, 40.13, and 40.14. An athlete who has been declared ineligible and subsequently successfully completes reinstatement drug testing pursuant to IAAF Rule 40.12, shall be automatically reinstated upon issuance of a reinstatement letter by USATF or IAAF.
- H. Notification of penalties:** Upon a finding by a hearing panel that doping has occurred, USATF shall provide notice of the penalty(ies) to be imposed by means of a letter sent by facsimile transmission, regular mail, and/or by overnight mail.
- I. Confidentiality of test results and doping offenses:** Except as provided in paragraph J below, USATF shall only disclose such information related to drug testing matters as is appropriate and necessary to fulfill its obligations to the worldwide Olympic anti-doping effort, and in the event, only to the appropriate representatives of the relevant Olympic drug testing authorities – the USOC, USADA, the IAAF, WADA, and the IOC.
NOTE: If the athlete or the athlete’s representative breaches confidentiality, USATF’s response shall not constitute a breach of confidentiality.

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- J. Publication of doping test results:** USATF shall publish, on a quarterly basis, the names of all USATF athletes who have tested negative during in-competition and out-of-competition drug testing. USATF shall publish the names of athletes who have been found to have committed a doping offense, at the conclusion of the entire disciplinary process; ~~provided, however, that the publication by~~ If another Olympic drug testing authority publishes ~~of~~ an athlete's doping offense, ~~shall satisfy~~ USATF's publication obligation ~~related thereto~~ shall be satisfied.

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REGULATION ~~2122~~ FORMAL GRIEVANCES AND DISCIPLINARY PROCEEDINGS

(NOTE: Old Reg 11)

- A. **Jurisdiction:** The jurisdiction of USATF and its Associations with respect to disciplinary, formal grievance, and other necessary proceedings shall be, but is not limited, as follows:
- 1. Jurisdiction over grievances:** USATF shall have exclusive jurisdiction over all informal and formal grievance proceedings in which a Grievance Complaint has been filed ~~in accordance with~~ under USATF Regulation ~~11212-C~~ and ~~11212-F below~~;
 - 2. Jurisdiction over disciplinary matters:** USATF shall have exclusive jurisdiction over all proceedings involving:
 - a. A Disciplinary Complaint filed under Regulation ~~11212-D below~~;
 - b. Persons from more than one Association;
 - c. Matters arising out of or resulting from national or international Athletics competitions;
 - d. Violations of IAAF Rules;
 - e. Conduct prohibited by the Sports Act; and/or
 - f. Sexual misconduct;
 - 3. USATF jurisdiction over Association matters:** USATF shall have exclusive jurisdiction over all matters relating to an Association in which jurisdiction has been specifically granted by the USATF Bylaws and/or Operating Regulations; and
 - 4. Association jurisdiction:** Except as provided above, USATF Associations in good standing shall have jurisdiction over all disciplinary and formal grievance proceedings relating to matters that arise within the boundary of the particular Association, except sexual misconduct allegations, which shall be under ~~the~~ USATF jurisdiction ~~of USATF~~. All penalties imposed by an Association shall be effective only within the jurisdiction of that Association.
- B. **National Athletics Board of Review:** The following shall apply to the appointment and conduct of National Athletics Board of Review (NABR) arbitrators:
- 1. Regions:** The NABR shall be divided into four (4) regions ~~in accordance with~~ under the exhibits section of this handbook;
 - 2. Members:** The NABR in each region shall consist of three (3) members: a chair, an at-large member, and an athlete member. There shall also be a first alternate, second alternate, and additional alternates who may be appointed from time to time;
 - 3. Terms:** Appointments shall be made jointly by the Law & Legislation Committee chair and the Athletes Advisory Committee chair, and approved by the President. Terms shall commence on January 1 of each even-numbered year. Members and alternates may be removed ~~as provided in~~ under Regulation ~~11212-B-7 below~~;
 - 4. Hearings:** The three (3) NABR members in a region shall serve as the arbitration panel conducting hearings in the region. If a member is disqualified or declines to

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serve, an alternate for the member shall substitute for the member. If a member, that member's alternate(s), and all other appropriate alternates are unable to serve, a special appointment may be made ~~under utilizing the procedures outlined in~~ Regulation ~~H212-B-3-above~~. The special appointment shall terminate upon conclusion of that matter;

5. **Consolidated hearings:** In matters concerning individuals from more than one region, the President, after consulting with the Counsel to the Board, may authorize that the panel from a single region to conduct consolidated hearings concerning some or all of the individuals;
6. **Effective date of decision:** Unless a stay of enforcement is granted under Regulation ~~H212-N-2~~ or ~~H212-O-below~~, a disciplinary or formal grievance decision shall be immediately effective on the date the decision is rendered; and
7. **Removal of an NABR member:** An NABR arbitrator's term may be terminated for good cause by majority vote of the Law & Legislation chair, Athlete's Advisory Committee chair, and the President. Good cause may include, but is not limited to, the following:
 - a. **Dilatory practices:** An NABR arbitrator who causes or permits delays in the hearing process;
 - b. **Failure to follow procedures:** An NABR arbitrator who disregards the hearing procedures ~~set forth~~ in the USATF Rules, Bylaws, and/or Regulations; and/or
 - c. **Detrimental actions:** An NABR arbitrator who fails to apply USATF and IAAF Rules and Regulations as written.

C. **Grievances:** A grievance may involve any matter within the cognizance of USATF, other than doping offenses described in Regulation ~~H201~~:

1. **Grievance Complaints:** A Grievance Complaint shall state the following:
 - a. **Detrimental conduct:** Conduct detrimental to the best interests of Athletics or USATF has taken place;
 - b. **USATF violations:** A violation of any of USATF's Bylaws or Operating Regulations has occurred; or
 - c. **IAAF violations:** The IAAF rules of eligibility have been violated;
2. **Parties:** Grievance Complaints may be filed only by and against individuals or entities which were, at the time that the conduct complained of occurred, and at the time the Complaint is filed, members, directors, or officers of USATF or otherwise subject to ~~the~~USATF's jurisdiction ~~of USATF~~. A non-member, former director, or former officer of USATF shall be subject to ~~the~~USATF's jurisdiction ~~of USATF~~ for the purpose of defending against a Grievance Complaint for an incident that occurred while he or she was a member, a director, or officer of USATF or otherwise subject to USATF's jurisdiction ~~of USATF~~. A Grievance Complaint may only be filed by a person or entity affected by the issues raised in the complaint; and

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3. **Time limit:** Except as provided in Regulation ~~11212-Q-3~~below, Grievance Complaints must be filed within one (1) year from the time the complaining party knew or should have known of the act giving rise to the Complaint.

D. Disciplinary matters: USATF shall have the authority to discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Athletics who, by neglect or by conduct, acts in a manner subject to discipline ~~pursuant to~~under Regulation ~~11212-D-1~~below. Any athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied an opportunity to participate in an Athletics competition shall be entitled to fair notice and opportunity for a hearing conducted ~~pursuant to~~under this Regulation. An expedited hearing may be requested, ~~pursuant to~~under Regulation ~~11212-M~~below:

1. **Activities subject to discipline:** USATF may discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Athletics who, by neglect or by conduct:
 - a. **Detrimental conduct:** Acts in a manner detrimental to the purposes of USATF or Athletics;
 - b. **USATF, IAAF, and Sports Act violations:** Violates any of the Bylaws, Operating Regulations, or Competition Rules of USATF or the IAAF, or violates the Sports Act;
 - c. **National team conduct:** Violates a commitment as a member of a national team, as provided in Regulation ~~1324~~; or
 - d. **Eligibility violations:** Violates the rules of eligibility for Athletics;
2. **Association disciplinary request:** Any USATF Association in good standing may recommend that USATF, under this Regulation ~~1121~~, discipline a member, delegate, athlete, coach, manager, official, trainer, member of any committee, or any other person or entity participating in Athletics;
3. **Association national suspension request:** Any USATF Association in good standing that has held a hearing and determined that a member, delegate, athlete, coach, manager, official, trainer, member of any committee, or any other person should be suspended or expelled, may request that ~~said~~the suspension or expulsion be extended on a national basis. The request shall be made on a form to be provided by ~~the National Office~~National Office Management, and be accompanied by the Association's opinion and a statement of the reasons why the suspension or expulsion should be on a national basis. (See the exhibits section of this handbook). The request shall be heard by an NABR panel ~~in accordance with~~under the procedures set forth in Regulation ~~11212-F~~below;
4. **Association hearings:** A copy of the decision and opinion ~~from rendered as the result of a hearing by~~an Association hearing shall be forwarded to ~~the National Office~~National Office Management. ~~In the case where~~When an Association has suspended a member, ~~the National Office~~National Office Management

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shall post the member's name, and the length and scope of suspension on the USATF web site; and

5. **Time limit:** Except as provided in Regulation ~~11212-Q-3~~ below, disciplinary proceedings must be requested within one (1) year from the time the complaining party knew or should have known of the issue giving rise to the request for a disciplinary hearing.

E. **Rights of persons or entities charged:** In all matters ~~subject to~~ under this Regulation, the athlete, coach, trainer, manager, administrator, or official, or entity charged shall be provided with fair notice and an opportunity for a hearing prior to the adjudication or imposition of any penalty by USATF or its Associations. Persons or entities charged:

1. **Respondent's representation:** May be represented in any disciplinary, grievance, or Association proceeding by a person(s) who may, (but need not) be, an attorney;
2. **Right to appeal:** May appeal any adverse decision ~~in accordance with~~ under this Regulation;
3. **Presenting and challenging evidence:** Shall have the right to present evidence and witness testimony and to cross-examine adverse witnesses, ~~testifying against him, her or it.~~

F. **Initiation of proceedings:** Disciplinary, formal grievance, and other proceedings of USATF not involving matters set forth in Regulation ~~1020~~ shall be commenced as follows:

1. **Hearings:** In any matter in which a complaint has been filed ~~in accordance with~~ under Regulation ~~11212-C or 11212-D~~ above, the following procedures shall apply:

a. **Complaint procedures:**

- i. **Filing location:** Complaints shall be filed with ~~the National Office~~ National Office Management and the USATF Secretary. ~~The National Office~~ National Office Management shall forward a copy of each Complaint to the President and to each party charged in the Complaint, as provided in Regulations ~~11212-C-2~~ above and ~~1122-G-~~ below;
- ii. **Language:** All hearings under this Regulation shall be held in English. All documents filed and exchanged with respect to hearings under this Regulation shall be in English. ~~;~~ ~~provided, however, that a~~ An original document that is in a foreign language must be submitted along with an English translation. The party submitting the document shall bear the cost of obtaining its translation, which shall be ~~conducted~~ done by a reputable translator or translation service. In the event of a challenge to the accuracy of a translated document, the panel chairperson may direct USATF to order a translation of the document(s) in question and may allocate the

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cost of the translation to any party or all parties, as the panel deems appropriate;

- iii. **Signature:** The Complaint shall be signed, sworn to, and notarized (see the exhibits section of this handbook);
 - iv. **Basis for the Complaint:** The Complaint shall allege clearly the nature of the dispute and, where appropriate, the USATF Rule, IAAF Rule, Sports Act provision, or USATF policy alleged to have been violated;
 - v. **Facts of allegation:** Factual allegations shall be separately stated in concise language with one allegation set forth in each numbered paragraph of the Complaint; and
 - vi. **Filing fees:** A filing fee of One Hundred U.S. Dollars (US\$100) must accompany an organization's complaint and a filing fee of Seventy-five U.S. Dollars (US\$75) must be paid by each individual filing a Complaint(s). The filing fee must be ~~in the form of a~~ by certified check or money order ~~made~~ payable to USA Track & Field, Inc.;
- b. **Failure to comply with Complaint procedures:** Complaints that fail to comply with the procedures outlined in Regulation ~~11212~~-F-1 shall be returned to the filer with instructions explaining the deficiency. A returned Complaint may be re-filed within thirty (30) days of the initial filing. After thirty (30) days, the Complaint will be deemed abandoned;
 - c. **Informal resolution of grievances:** Upon receipt of a Grievance Complaint, the President or his/her designee shall make every effort to resolve the dispute through informal means. In disputes pertaining to a specific sport discipline, the CEO shall also confer with the chairperson of the Sport Committee for the discipline involved. As part of the informal resolution process, all persons or entities ~~name~~appointed~~d~~ in the complaint shall be served with a copy. All discussions related to ~~the~~ informally resolving~~ution of~~ a complaint shall be confidential and be inadmissible in any subsequent proceeding;
 - d. **Formal resolution:** If the complaint is not informally resolved~~ution of the~~ ~~complaint is unsatisfactory to any party~~, or if a party declines to pursue informal resolution, the party may request that the complaint be resolved by a formal hearing before an NABR arbitration panel; and
 - e. **Hearing panel:** When one party has indicated that the matter cannot be resolved informally, the CEO, or his or her designee, shall select an NABR hearing panel, as provided ~~with~~ Regulation ~~11212~~-B or ~~11212~~-F-4, within thirty (30) days of the request for formal arbitration;
2. **Reinstatement hearing:** ~~For any reinstatement request, t~~The CEO, after consulting with the General Counsel, shall select an NABR hearing panel within thirty (30) days of receiving a reinstatement ~~such~~ request (see Regulation ~~1222~~);

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3. **Other hearings:** In all other disciplinary matters, the CEO shall select an NABR hearing panel within thirty (30) days of receiving authorization from the Board;
4. **Association:** In matters involving an Association (excluding internal Association hearings), the CEO shall select an NABR hearing panel from outside the Association's region ~~of the Association~~, within thirty (30) days after the complaining party satisfies the applicable preliminary grievance, disciplinary, or appellate procedures. The panels shall be selected as follows:

ASSOCIATION LOCATION	PANEL LOCATION
East	South
South	North
North	West
West.....	East

and

5. **USATF representative(s):** The CEO may assign a person or persons to represent USATF's interests in any proceeding. The representative(s) may be asked to perform the following tasks on USATF's behalf:
 - a. **Relevant information:** Gather relevant facts and information;
 - b. **USATF evidence:** Present evidence at a hearing; and
 - c. **Challenge evidence:** Challenge, by cross-examination and other appropriate means, evidence presented by any party at a hearing.
- G. Notice of proceedings:** Within thirty (30) days of the commencement of all disciplinary, formal grievance, and other necessary proceedings conducted by an Association or by a panel of the NABR, all interested parties and the hearing panel shall be sent the following:
1. **Documents:** A copy of the complaint or other documents giving rise to the proceeding, with any attachments;
 2. **Contacts:** The names of the hearing panel members and the address and telephone number of the panel's chairperson;
 3. **Regulation ~~11212~~:** A copy of the text of this and any other relevant USATF Rule or Regulation; and
 4. **Other relevant documents:** A copy of any specifically identified document(s) related to the dispute.
- H. Answer:** The person(s) or entity(ies) named in a ~~C~~complaint (respondent(s)) must submit a written answer to the CEO within thirty (30) days after receipt of the letter (Notice of Proceeding) notifying respondents that a proceeding has been filed (~~"Notice of Proceeding"~~). The CEO shall forward Aa copy of the ~~A~~answer ~~shall be forwarded by the CEO to the complainant~~ (the party filing the ~~C~~complaint)(complainant) and the NABR panel. If a party raises a hearing panel challenge under Regulation 22-I, the panel chair may extend the time to answer. ~~The failure of~~ If the respondent(s) fail to file a timely answer, ~~within thirty (30) days after the receipt of the Notice of Proceedings will be deemed a~~

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~~waiver by~~ the respondent waives the opportunity to have a hearing or have an appeal of any adverse Association or USATF Committee decision. ~~Upon such failure, and after confirmation of the receipt of the Notice of Proceeding by all parties, t~~ The hearing panel may then, after confirming that all parties received the Notice of Proceeding, ~~may~~ proceed in the respondent's absence ~~of the respondent~~ and may decide the matter with or without a hearing and with or without taking testimony and evidence, as it deems appropriate. ~~If a party raises a hearing panel challenge under Regulation 11-I, the panel chair may extend the time to answer.~~

- I. Challenge to arbitrator(s):** Following the receipt of the Notice of Proceedings, any party to a hearing or an appeal, a person appointed ~~pursuant to~~ under Regulation ~~11-212-F-5~~, or any NABR panel member may, prior to the hearing and during the fourteen (14)-day period after receipt of the list of proposed arbitrators, challenge the seating of any panel member, on the ground that the panel member may not be impartial. The panel chairperson may extend the time to answer if a panel member is challenged. A party who fails ~~Failure~~ to bring a timely challenge against the seating of an NABR arbitrator ~~constitutes a waiver of such~~ the challenges.
- J. Hearing procedures:** The following procedures apply to disciplinary, formal grievance, and other hearings:
- 1. Date:** The NABR panel chairperson shall consult with all interested parties and the USATF Representative, if any, during a pre-hearing conference to discuss scheduling and procedural matters. The NABR panel chairperson shall, within five (5) business days of the expiration of the arbitrator challenge period in Regulation ~~subsection 11-212-I, above~~, schedule a hearing, using best efforts to set a convenient time and date for all participants. The NABR hearing panel shall schedule the hearing to take place within thirty (30) days of the initial pre-hearing conference. The hearing date may be delayed beyond the thirty (30) day period only upon a showing to the NABR panel that a substantial injustice would otherwise occur. If an interested party causes a delay, the NABR panel may dismiss the proceeding or, at its discretion, rule against the party causing the delay. If the delay is the result of NABR panel inaction, the CEO may dismiss the panel and replace it with a new panel from among the NABR members. If a party to the proceeding fails to appear at the hearing, ~~then~~ the NABR panel may find the absent party in default and rule in favor of the party(ies) present;
 - 2. Venue for USATF proceedings:** Hearings shall be held by telephone conference call unless good cause is shown to the President and CEO that holding an in-person hearing is in the best interests of ~~the sport of~~ Athletics. If a party requests that the hearing be held in-person, ~~such~~ the request shall be accompanied by a statement identifying the material issues of fact or questions of credibility which the hearing panel should resolve in-person. The in-person hearing request must be submitted to the President and CEO within ten (10) business days ~~of~~ after the requesting party's

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- receives ~~pt of~~ the Notice of Proceedings and shall be ruled upon within five (5) business days. ~~A party who fails Failure~~ to submit a timely in-person hearing request ~~during the above-described timeframe constitutes~~ a waiver ~~of~~ the right to request an in-person hearing. Hearings in-person shall be within the boundaries of the Association in which the person or entity charged resides or has its headquarters. However, the President, after consultation ~~g with~~ the General Counsel, shall have the right to authorize a different venue, in which case only the reasonable travel, lodging, and food expenses of the person or entity inconvenienced by the change shall be paid by USATF;
3. **Venue for Association proceedings:** All NABR proceedings that relate to an Association shall be held by telephone conference call;
 4. **Evidentiary rules:** The rules of evidence generally accepted in administrative proceedings shall ~~be apply~~ icable to the hearing. ~~;~~ The formal rules of evidence shall not apply;
 5. **Burden of proof:** The burden of proof is upon the complainant to prove by a preponderance of the evidence that conduct described in Regulations ~~11212-C-1 or 11212-D-1~~ above has occurred;
 6. **Hearing record:** ~~A h~~ Hearing records shall be made as follows ~~according to the following procedures:~~
 - a. **USATF proceedings:** In proceedings conducted by USATF, ~~the National Office National National~~ Office Management shall arrange for a transcript of the proceedings to be made. These transcripts shall be retained by ~~the National Office National National~~ Office Management, be kept confidential, and shall be made available to the appellate panel in the case of an appeal. ~~Such~~ The transcripts shall be made available to the parties to the proceeding, at their own expense; and
 - b. **Association proceedings:** An official transcript or recording is highly recommended for hearings conducted by an Association. Any party to the proceedings may retain a court reporter or other competent individual to provide a transcript or recording of the hearing at that party's own expense. If made, such transcripts or recordings shall become the official record of the proceedings and a copy shall be provided to all parties at their own expense; and
 7. **Closed hearing:** Hearings shall be closed to the public. Witnesses shall attend hearings only as necessary to provide testimony.
- K. Consolidated hearings:** If separate grievances, appeals, or disciplinary proceedings are filed involving related matters, the separate proceedings shall be assigned to the same NABR panel. The panel ~~and may~~ be consolidated, ~~at the discretion of the NABR panel, into one hearing if, in the opinion of the NABR panel,~~ the proceedings if it decides that doing so would promote a fair hearing process and would not ~~hinder~~ prevent any party from

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receiving a fair hearing. The procedures of consolidated hearings shall follow the requirements of Regulations ~~11212~~-J and ~~11212~~-M.

- L. Dismissals:** An NABR panel may dismiss a Grievance or Disciplinary Complaint upon its own motion or upon a motion of a party for the following reasons:
- 1. Late filing:** The Complaint was filed after the established deadline;
 - 2. Inadequate content:** The Complaint fails to meet the requirements of Regulation ~~11212~~-C, ~~11212~~-D, or ~~11212~~-F ~~above~~;
 - 3. Lack of jurisdiction:** USATF or the NABR does not have jurisdiction over the matter;
 - 4. No remedy:** The Complaint states a claim which USATF does not have the authority or ability to remedy;
 - 5. Lack of standing:** The complaining party does not have standing; and/or
 - 6. Excessive delay:** The complaining party has caused excessive and unnecessary delay in the hearing process.
- M. Expedited hearing procedures:** If a matter before an NABR panel affects the rights of any eligible athlete, coach, trainer, manager, administrator, or official who is to take part in a protected competition, as that term is defined in Article IX of the USOC Constitution (See exhibits section of this handbook), scheduled to take place prior to the time that has been established or that is likely to be set for a hearing, USATF shall, upon request by any party, conduct an expedited hearing upon notice to all parties concerned. The expedited hearing shall take place at a time and in a manner which will enable the individual to participate in the competition, should she or he prevail at the expedited hearing. The expedited hearing process outlined in this subsection shall not be available to any athlete who wishes to contest a positive drug test, as ~~such~~ those matters are exclusively under the jurisdiction of USADA, ~~pursuant to~~ under the USADA Olympic Movement Anti-Doping Code. The following shall apply to expedited hearings:
- 1. Appointment of NABR panel:** The CEO, or his/her designee, shall select an NABR panel within 48 hours of the request for the expedited hearing. The CEO shall appoint the panel chairperson;
 - 2. Date:** Following consultation with all interested parties and the USATF representative, if any, the hearing panel shall schedule a hearing at the earliest convenient time and on the earliest convenient date for all interested parties, prior to the scheduled competition or the deadline for entry in the competition. The NABR panel shall use all reasonable efforts to schedule the hearing no later than 48 hours before the scheduled competition. If an interested party causes a delay, the NABR panel shall rule in favor of the complaining party. If the delay is the result of panel inaction, the CEO may dismiss all or part of the panel and replace those members by random selection as described in Regulation ~~11212~~-M-1. If a party to the proceeding

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- fails to appear in person or by telephone at the hearing, the NABR panel may find the absent party in default and rule in favor of the party who is present;
3. **Venue:** All expedited hearings shall be held by telephone conference call, unless the NABR arbitrators and all parties are scheduled to be in the same location at the time of the hearing;
 4. **Evidentiary rules:** The rules of evidence generally accepted in administrative proceedings shall apply at the hearing. The formal rules of evidence shall not apply;
 5. **Burden of proof:** The burden of proof is upon the complainant to prove by a preponderance of the evidence that conduct described in Regulations ~~11212-C-1 or 11212-D-1-above~~ has occurred;
 6. **Hearing record:** In expedited proceedings conducted before an NABR panel, ~~the National Office National National~~ Office Management shall arrange for a transcript of the proceedings to be made, if possible. These transcripts shall be retained by ~~the National Office National National~~ Office Management, be kept confidential, and be made available to the appellate panel in the case of an appeal. ~~Such~~The transcripts or recordings shall be made available to all ~~ny~~ parties to the proceeding, at ~~his, her or its~~their own expense;
 7. **Closed hearing:** Hearings shall be closed to the public. Witnesses shall attend the hearing only as necessary to provide testimony; and
 8. **NABR decision:** The NABR panel shall render a decision within three (3) hours after the conclusion of the expedited hearing. The NABR panel shall render a written opinion within ten (10) days after the conclusion of the hearing. The NABR decision shall conform to the requirements of Regulation ~~11212-Nbelow~~.
- N. **NABR decisions and opinions:** The following shall pertain to NABR final decisions and opinions ~~below~~ rendered in hearings and appellate proceedings:
1. **Scope of decision:** All NABR panel decisions shall be consistent with USATF and IAAF Rules and Regulations, and the Sports Act. If ~~the implementation of~~ any NABR panel decision and opinion would have a significant budgetary impact on USATF, the Budget Committee chair and/or the USATF Treasurer shall review it and report their findings to the Board within thirty (30) days ~~of after~~ the ~~issuance of~~ the opinion ~~is issued~~. In ~~such~~these circumstances ~~instances~~, the decision and opinion shall not become final and binding unless and until approved by the Board. The Board shall determine to what extent any NABR decision and opinion having a significant budgetary impact on USATF may be implemented, in light of fiscal considerations, and may remand the matter back to the NABR panel for modification based upon budgetary directives from the Board;
 2. **Form of decision and opinion:** The NABR decision shall state in one or two brief sentences which party the NABR arbitrators have ruled in favor of. The opinion of the NABR panel shall set forth the following:
 - a. **Issue:** The question(s) the NABR panel was asked to decide;

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- b. **Arguments:** A brief summary of the arguments made by each party;
 - c. **Findings of fact:** The findings of fact upon which the panel based its decision;
 - d. **Citations:** A citation to the applicable IAAF, USATF, Sports Act, or other applicable rule, bylaw or minutes, reports, guidelines, or other documents upon which the NABR panel decision is based, if any; and
 - e. **Stay provision:** Whether the effect of the decision shall be stayed in the event of an appeal, if appropriate;
3. **Time frame:** An NABR panel shall issue a decision with respect to the disciplinary, formal grievance, or other proceedings within fifteen (15) days after the conclusion of the hearing. The panel shall render a written opinion no later than thirty (30) days after the conclusion of the hearing, or after the submission of any post hearing documentation to the panel. For expedited proceedings, a decision shall be rendered according to the requirements of Regulation 44212-M-8. ~~above.~~ NABR arbitrators who fail to follow these timeframes may be removed as provided in Regulations ~~44212-J-1~~ and ~~44212-M-2~~ ~~above.~~ NABR panel opinions shall be available upon reasonable request;

44. **Effect of decision:** All NABR panel decisions shall be effective upon the date rendered, unless otherwise stated in the decision, or unless stayed under Regulations ~~44212-O~~ ~~below~~ or ~~44212-N-2-e~~ ~~above~~;

55. **Non-compliance with NABR order or decision:** The NABR panel may, upon its own motion or the motion of a party, make a finding that a party to a hearing has failed to obey the panel's interim order or final decision. The panel shall give reasonable written notice and an opportunity for a hearing before the panel before making such a finding. If the panel finds that a party has disobeyed its decision, the panel shall impose a sanction on the offending party of not less than Two Hundred Fifty U.S. Dollars (US\$250), nor more than One Thousand U.S. Dollars (US\$1,000), payable to the other party, and may impose additional disciplinary measures authorized by this Regulation against the disobeying party. The panel shall issue a decision and opinion as provided in Regulation 44212-N-2 ~~above~~, which shall include its rationale, and the penalties imposed. A finding that a party has disobeyed a panel's order may be appealed ~~pursuant to~~ under Regulation ~~44212-P,~~ ~~below~~. All monetary sanctions shall be paid within thirty (30) days of the decision and opinion, or within thirty (30) days after all appellate remedies are exhausted, if the finding is appealed and affirmed;

~~6. **USATF appeal of NABR decisions:** Upon their own initiative, the President and CEO of USATF, after consultation with the General Counsel and Counsel to the Board, may initiate stay and appeal proceedings of any NABR decision and opinion which in their opinion clearly contravenes:~~

~~a. **Federal law:** The Sports Act;~~

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- ~~b. **USATF rules and regulations:** USATF Bylaws, Operating Regulations, and/or Rules;~~
- ~~c. **IAAF rules and regulations:** IAAF Rules and Regulations; or~~
- ~~d. **Other laws:** Any applicable law.~~

78. Non-payment of non-compliance sanction: If a party fails to pay a monetary sanction within 30 days after exhausting all appeals, the NABR panel that imposed the sanction may request that the Board suspend the party from USATF, until the party pays the sanction.

~~DAVID, WHAT IS IN AND OUT IN THIS???~~

- ~~8. **USATF appeal of NABR decisions:** Upon their own initiative, the President and CEO of USATF, after consultation with the General Counsel and Counsel to the Board, may initiate stay and appeal proceedings of any NABR decision and opinion which in their opinion clearly contravenes:~~
 - ~~a. **Federal law:** The Sports Act;~~
 - ~~b. **USATF rules and regulations:** USATF Bylaws, Operating Regulations, and/or Rules;~~
 - ~~c. **IAAF rules and regulations:** IAAF Rules and Regulations; or~~
 - ~~d. **Other laws:** Any applicable law.~~
 - ~~e. **Appeals panel decisions:** An NABR appeals panel shall render a decision within fifteen (15) days after the conclusion of an appellate hearing. The NABR appeals panel concerned shall render a written opinion and recommendation no later than thirty (30) days after conclusion of the appellate hearing, or the submission of any post-hearing documentation to the panel. The opinion and recommendation shall be forwarded to the Board for appropriate action; and~~
 - ~~f. **Appeal taken from Association decisions:** After the NABR appeals panel decision becomes final, the individual may seek reinstatement pursuant to Regulation 12.~~

~~Comment - Appeals decision language moved to section governing appeals. Jim Murphy~~

- O. Stays of enforcement:** A stay of enforcement of an Association, USATF Committee, or NABR decision may be issued under the following circumstances:
- 1. Applicability of stays:** A stay of the enforcement of any decision may be granted by USATF, upon written application and a showing of good cause. A showing of good cause means that there is a strong likelihood that (a) the party appealing a decision will succeed in the appeal, and (b) that circumstances are present which clearly show that the party appealing would suffer irreparable harm unless the enforcement of the decision is stayed, pending the determination of the appeal; and
 - 2. Procedures for a stay:** All applications for stays of enforcement shall ~~adhere to take~~ place under the following procedures:

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- a. **Time frame:** If a stay has not already been granted ~~pursuant to~~ under Regulation ~~H212-N-2-e-above,~~, an application for a stay of enforcement may be made within thirty (30) days after a final Association decision, NABR panel decision, or Committee decision, is rendered;
- b. **Application:** The application for a stay shall be in writing and submitted to the CEO;
- c. **Appeal requirement:** A notice of appeal, conforming to the requirements of Regulation ~~H212-P-below,~~, shall accompany the application for a stay of enforcement. A request for a stay filed without a notice of appeal will be returned to the filer with instructions explaining the deficiency. A returned application for a stay of enforcement may be refiled, with a notice of appeal, within fifteen (15) days of the initial filing. ~~After fifteen (15) days~~If the application for stay of enforcement is not refiled on time, ~~it~~the application for stay of enforcement shall be deemed abandoned, the decision of the NABR shall have full force and effect, and the request for a stay may not be refiled; and
- d. **Panel hearing stay request:** The Appeals Panel appointed ~~pursuant to~~ under Regulation ~~H212- P below~~ shall decide whether the stay will be granted. The decision of the Appeals Panel granting or denying the stay shall be final.

~~RE-ORDER THE OUTLINE—SHOULD BE ONE SUB-PARAGRAPH:~~

~~3. Imposition of penalties:~~

- ~~a. Notice of penalty: The CEO shall notify the individual or entity of the penalties imposed against him, her, or it by overnight mail to the last address of record contained in USATF's membership database or to an alternate address subsequently provided in writing to USATF by the person or entity being disciplined. The notice of penalties may also be sent by facsimile (see exhibits section of this handbook);~~

P. Appeals: The following shall pertain to appeals from Association decisions or other USATF decisions that are appealable:

1. **Initiation of appeals:** Appeals shall contain the following:
 - a. **Notice:** A written notice of appeal must be signed by the appellant (the party filing the appeal) and postmarked within thirty (30) days of the decision from which appealed (see exhibits section of this handbook):
 - i. **Association appeal:** The notice of appeal from an Association hearing decision shall be sent to USATF, the USATF Secretary, the President of the Association, and the Association Secretary; or
 - ii **NABR or USATF committee appeal:** The notice of appeal from an NABR or USATF Committee decision shall be sent to the CEO and the USATF Secretary;

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- b. **Filing fees:** The written notice of appeal shall be accompanied by filing fees ~~in the form of a~~ paid by cashier's check or money order ~~made~~ payable to USA Track & Field, Inc. for the following amounts:
 - i. One Hundred Fifty U.S. Dollars (US\$150) for an organization or committee appeal that is accompanied by a transcript of the prior proceeding or minutes of the Committee meeting;
 - ii. Two Hundred U.S. Dollars (US\$200) for an organization or committee appeal that is not accompanied by a transcript of the prior proceeding or minutes of the Committee meeting; or
 - iii. One Hundred U.S. Dollars (US\$100) for an appeal by an individual;
- c. **Documents:** A copy of the notice of appeal and any supporting documents shall be sent to the other parties to the proceeding and to the appeals panel;
- d. **Stay of enforcement:** If a stay of enforcement of the decision appealed from has not been granted under Regulation ~~11212-N-2-e~~ ~~above~~ and is sought by the appellant ~~in accordance with~~ under Regulation ~~11212-0~~ ~~above~~, the application for a stay of enforcement must accompany the written notice of appeal, and shall be decided by the appeals panel.
- e. **Appointment of arbitrators:** USATF shall appoint a panel of arbitrators to hear appeals as follows:
 - i. **Association appeal:** The CEO shall appoint an NABR appeals panel from the appellant's region as provided in Regulation ~~11212-F-4~~ ~~above~~, within thirty (30) days of receipt of the notice of appeal; or
 - ii. **NABR or USATF committee appeal:** Within thirty (30) days of receipt of the notice of appeal from an NABR or USATF Committee decision, the chair of the Law & Legislation Committee shall appoint an appeals panel by selecting three (3) members from the Law & Legislation Committee, with one being an Active Athlete, to hear the appeal;
- f. **Panel chairperson:** The NABR appeals panel shall select a chairperson within five (5) days of appointment to hear the appeal. If a panel chairperson is not selected within five (5) days, the CEO shall appoint the chairperson;
- g. **Abandonment:** If the appellant fails to appear on the date set for hearing the appeal, the appeal shall be deemed abandoned and shall be dismissed; and
- h. **NABR appeals panel replacement:** If the NABR appeals panel or appointed appeals panel fails to follow the timelines outlined above, the CEO or chair of the Law & Legislation Committee, as appropriate, may dismiss one or more members of the panel and replace them with newly selected members ~~as provided in~~ under Regulation ~~1121-2-JP-1-e~~ ~~above~~; and

2. USATF appeal of NABR decisions: Upon their own initiative, the President and CEO of USATF, after consultation with the General Counsel and Counsel to the Board, may

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initiate stay and appeal proceedings of any NABR decision and opinion which in their opinion clearly contravenes:

- a. **Federal law:** The Sports Act or any other federal law;
- b. **USATF rules and regulations:** USATF Bylaws, Operating Regulations, and/or Rules;
- c. **IAAF rules and regulations:** IAAF Rules and Regulations; or
- d. **Other laws:** Any applicable law.

—23. **Appellate procedures:** The following procedures apply to appeals:

- a. **Date:** The appeals panel chairperson shall establish a hearing date within ten (10) days of appointment, after consulting the parties and the other panel members. The hearing shall be scheduled to commence within thirty (30) days following the appointment of the panel chairperson. The appeals panel chairperson may grant a reasonable delay, not to exceed thirty (30) days, if she or he determines that ~~no prejudice would accrue to either~~ neither party ~~as a result of such delay~~ will be prejudiced;
- b. **Venue:** All hearings shall be conducted by telephone conference call;
- c. **Burden of proof:** The burden of proof is upon the appellant to prove that the decision being appealed was clearly erroneous;
- d. **Presentation of appeal:** The appeal shall, at the option of the panel chair, be made by written presentation and/or oral presentation before the appeals panel, with each party presenting its reasons why the decision appealed from is correct or incorrect;
- e. **Evidentiary limitations:** No new evidence may be presented to the appeals panel unless circumstances have changed or new facts have been discovered that were unavailable at the time of hearing. In ~~such~~ those cases, the appeals panel may direct that such matters be presented to it, provided that all parties involved in the appeal have been given notice and are given adequate time to respond to the changed circumstances or previously undiscovered or unavailable facts;
- f. **Appeals panel decisions:** An NABR appeals panel shall render a decision within fifteen (15) days after ~~the the conclusion of an the~~ appellate hearing concludes. The NABR appeals panel concerned shall render a written opinion and recommendation no later than thirty (30) days after conclusion of the appellate hearing, or the submission of any post-hearing documentation to the panel. The opinion and recommendation shall be forwarded to the Board for appropriate action.

Q. **Penalties:** USATF penalties are subject to the following guidelines:

1. **Penalties available:** Under this Regulation the penalties that may be imposed are the following:
 - a. **Expulsion:** Expulsion from Athletics and/or membership in USATF;

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disciplined. The notice of penalties may also be sent by facsimile (see exhibits section of this handbook);

- b. **Association and Board notice:** The CEO shall also notify the relevant Associations and the Board, of the penalty imposed;
 - c. **Association disciplinary notice request:** Upon the request of an Association whose disciplinary penalty has been upheld ~~pursuant to~~under this Regulation, the CEO shall notify the Board, all Associations, and the appropriate Association and national committee chairpersons that ~~such~~the penalty has been imposed; and
 - d. **Posting on website:** ~~The p~~Posting ~~of~~ a grievance or disciplinary penalty~~y~~(ies) on the USATF website satisfies the notice requirement to Associations and to Association and national committee chairpersons; and
5. **Reinstatements:** Regulation ~~2+2~~ shall govern reinstatement requests.

R. Vexatious proceedings: An NABR panel may, upon its own motion or the motion of a party, make a finding that a grievance or other proceeding (1) is devoid of merit and (2) was brought by an individual or entity solely for the purpose of harassing or causing expense to another individual or entity. The panel shall give reasonable written notice and an opportunity for a hearing before the panel prior to making such a finding. If the panel finds that a party has initiated such a meritless and harassing grievance or proceeding, it shall order the offending party to pay the other party(ies) a penalty fee of not less than Two Hundred Fifty U.S. Dollars (US\$250) nor more than One Thousand U.S. Dollars (US\$1,000), plus the affected party(ies)' reasonable costs in defending the grievance or proceeding, including reasonable ~~legal~~attorney's fees. The panel shall issue a decision and opinion as provided in Regulation ~~1+21-N~~ and ~~1+21-Q~~above, which shall include its rationale and the penalties imposed. A finding of a vexatious grievance or proceeding may be appealed under Regulation ~~1+212-P~~above.

1. **Payments:** All monetary penalties and costs shall be paid within thirty (30) days following the notice of ruling, or within thirty (30) days after all appellate remedies are exhausted, if the finding is appealed and affirmed; and
2. **Non-payment of penalty fee:** If a party fails to pay a monetary penalty within 30 days after exhausting all appeals, the NABR panel that imposed the penalty may request that the Board suspend the party from USATF, until the party pays the penalty.

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REGULATION ~~23~~22 REINSTATEMENT

(NOTE: Old Reg 12)

- A. *****Scope:** The reinstatement of any athlete declared ineligible ~~in accordance with~~ under Regulation ~~1020[-]~~, or any person or entity otherwise declared ineligible, suspended, or expelled by the USATF or the USOC, shall be governed by this regulation. A person or organization suspended, expelled, or declared ineligible to participate may, at any time, make an initial request for reinstatement, provided all appeals within USATF have been exhausted or waived. After an initial reinstatement request is decided upon, additional reinstatement requests may only be made one (1) year or more after the most recent reinstatement decision.
- B. **Reinstatement requests:** A request for reinstatement shall be made by written application filed with the CEO of USATF. The reinstatement request shall detail the reasons advanced for reinstatement.
- C. **Automatic reinstatement:** Except for doping reinstatements, any person or organization declared ineligible to participate in USATF or Athletics for a definite period, or suspended from USATF or Athletics for a definite period, shall be automatically reinstated upon written request by the person or organization at the conclusion of the period of ineligibility or suspension, provided that any conditions or tasks required in the initial disciplinary decision have been fully complied with.
- D. **Procedures:**
- ***1. Request for reinstatements:** If the automatic reinstatement provisions or Regulation ~~1222[-]~~ ~~C_e above~~ do not apply, ~~then~~ an application for reinstatement must be filed with the CEO which includes a satisfactory report on the circumstances surrounding the violation and indicating the basis upon which reinstatement should be granted;
 - 2. Hearing panel:** The Reinstatement Board (RB) shall hear all early doping reinstatement applications;
 - 3. Members:** The RB shall consist of three members, each of whom shall have an alternate. At least one member and that member's alternate shall be Active Athletes;
 - 4. Decisions:** The three members shall decide all early doping reinstatement applications except for cases in which a member is disqualified or declines to serve. In ~~such~~ those instances, the member's alternate shall substitute for the member. In instances in which a member and that member's alternate are unable to serve, the President shall make a special appointment for that matter; and
 - 5. Appointments:** Members shall be nominated by the Law & Legislation Committee chair, seconded by the Athletes Advisory Committee chair, and approved by the President. Terms shall commence on January 1 of each even- numbered year. Members and alternates may be removed for good cause by the Board.

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- E. Referral and review of reinstatement request:** The CEO, after consulting with the General Counsel, shall refer ~~For a~~ all other early reinstatement ~~requests,~~ applications ~~shall be referred by the CEO after consultation with the General Counsel~~ to a randomly selected NABR panel ~~and for~~ a hearing ~~shall be held~~. An investigation or presenter at the ~~***~~evidentiary hearing may be appointed as provided in Regulation ~~4421~~. The hearing shall be held by telephone conference call. Within fifteen (15) days, the panel shall report its findings and recommendations to the Board.
- F. Disposition of reinstatement request:** The panel's recommendation shall be sent to the CEO, who shall distribute copies of the recommendation to each member of the Board for consideration. The Board shall meet expeditiously and may accept, deny, or modify the recommendation. The meeting may be held by telephone conference call.

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REGULATION ~~24~~23 ATHLETICS SANCTIONS

(NOTE: Old Reg 14)

Sanctions are issued, withheld, or withdrawn ~~in accordance with~~ under Article ~~20~~15 of the Bylaws and this Regulation. USATF shall only issue a sanction for event disciplines in Athletics that are under the jurisdiction of the IAAF and/or USATF. All defined terms in Article ~~20~~15 shall apply to this Regulation.

- A. International sanctions:** Provided that USATF has not determined that granting a sanction will be detrimental to the sport, USATF shall promptly grant a sanction to an organization or person (i) seeking to hold an international athletics competition in the United States; or (ii) seeking to sponsor American athletes to compete in athletics competitions abroad, if:
- 1. Fee:** It has paid USATF a sanctioning fee that is reasonable and nondiscriminatory;
 - 2. Previous financial report:** It has submitted to USATF, upon request, an audited or notarized financial report of similar events, if any, conducted by it;
 - 3. Eligibility:** It has established that appropriate measures have been taken to protect the eligibility status of athletes who will take part in the competition and to protect their eligibility to compete in international athletics competition;
 - 4. Records:** It has established that appropriate provision has been made for validation of any records established during the competition;
 - 5. IAAF rules:** It has established that due regard has been given to any IAAF requirements specifically applicable to the competition;
 - 6. Officiating:** It has established that the competition will be conducted by qualified officials;
 - 7. Medical:** It has established that proper medical supervision will be provided for athletes who will participate in the competition; and
 - 8. Safety:** It has established that proper safety precautions have been taken to protect the personal welfare of the athletes and spectators at the competition; ~~In the case of subparagraph A-2 above, it has submitted a report of the most recent trip to a foreign country, if any, that the organization or person sponsored for the purpose of having American athletes in international competitions; and has submitted a letter from the appropriate entity that will hold the international competition certifying that the requirements of paragraph A has been satisfied.~~
- B. Domestic sanctions:** USATF ~~and its Associations~~ shall have the authority to grant two (2) types of domestic sanctions, namely elite and general competition: __

Comment - SUBSTANTIVE CHANGE: Only USATF, and not its Associations, grant sanctions. Associations continue to administer most sanctions. See, also Article 15. Jim Murphy

- 1. Elite event sanctions:** All Athletics competitions held within the United States that meet one or more of the following criteria shall be issued an Elite sanction:

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- a. **Value:** Competitions which award prizes or funds with a lasting value of more than \$500 for any individual performance or participation;
 - b. **Championships or trials:** National championships and/or trials competition for the selection of international teams (other than Youth or Masters);
 - c. **Doping:** Competitions which may be subject to formal doping controls; and/or
 - d. **International:** Competitions which anticipate including five (5) or more athletes who are foreign citizens (excluding national team competitions);
2. **General competition sanctions:** All athletics competitions held within the United States ~~which~~that do not meet the requirements for obtaining an Elite sanction shall be issued a general competition sanction; and
3. **Domestic sanction requirements:** ~~Every~~ USATF ~~Association~~ shall grant a sanction for domestic athletics competitions provided that the person or entity applying for the sanction has:
- a. **Elite:** ~~For~~In the case of Elite sanctions, (i) complied with subparagraphs A-1 through A-8 above; (ii) made adequate provisions for the conduct of doping controls; (iii) disclosed to USATF the names and addresses of invited foreign citizens as well as the conditions of ~~such~~those invitations; and (iv) complied with paragraph E below; or
 - b. **General:** ~~In the case of~~For general competition sanctions, complied with subparagraphs A-1, A-7, and A-8 above.
- C. **Sanction application process:** Sanction applications should be submitted thirty (30) days prior to the event. Additional fees and charges may be ~~levied to normal charges~~added for late applications. The application shall:
1. **Form:** Be made on a form provided or approved by ~~the National Office~~National Office Management, a sample of which appears in the exhibits section of this handbook along with a sample of the sanction itself;
 2. **Hold harmless clause:** Contain the following clause which shall also appear on all sanction application forms and on all forms upon which official sanctions are granted:

“In granting this sanction, it is understood and agreed that USA Track & Field and its Associations shall be held free and harmless by the applicant for any liabilities or claims from damages arising by reason of injuries of any kind to anyone during the conduct of, or otherwise in connection with, the competition/event;”

Note: Consult a local attorney for variations on language necessitated by applicable state law.
 3. **Crank racing wheelchairs:** Contain in the section on “Sanction Instructions” the following language:

“The decision to allow persons with disabilities to compete using crank racing wheelchairs is at the sole discretion of the race organization and/or race director;”

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4. **Prizes:** Have printed on every sanction the following sentence:

“No future sanction shall be given to any organization which has failed to fulfill its obligation to athletes or to give prizes as stated on its entry forms;” and

5. **Prior sanctions:** Contain the following attestation and disclosure requirement:

“Applicant represents and warrants that she, he, or it has fully complied with all sanction application requirements for USATF-sanctioned competitions that she, he, or it has conducted within the preceding four year period.”

6. **Americans with Disability Act:** Contain the following attestation:

“All USATF sanctioned events shall comply with the Americans with Disability Act and with USATF’s Policy & Procedures for the Evaluation of Requests for Accommodations Pursuant ~~under to~~ the American’s with Disabilities Act. ~~as provided at~~ See <http://www.usatf.org/groups/eventdirectors/ada/>. Applicant represents and warrants that he, she, or it will fully comply with the applicable requirements of the Americans with Disabilities Act.”

If applicant cannot make these ~~se foregoing~~ attestations and representations, s/he or it shall fully disclose the circumstances surrounding the noncompliance. USATF reserves the right to deny a sanction to any individual or entity based upon prior non-compliance with sanction requirements and obligations.

D. Sanction approval process:

1. **International:** These sanctions shall be instituted by a formal application signed by USATF. A copy of each International sanction granted by USATF shall be forwarded, in a timely manner, to the appropriate Association; and
2. **Domestic: Applications for T** these sanctions shall be signed and approved ~~by~~ (i) by the Association sanctioning agent and retained in the Association office, with the concurrence of the appropriate Association Sport Committee chair, who shall receive a copy upon request, or (ii) by USATF. A copy of each sanction ~~application granted approved~~ by an Association shall be forwarded to USATF, which, consistent with the Sports Act, shall grant or deny the sanction. ~~and a~~ A copy of each sanction granted by USATF shall be forwarded to the appropriate Association. If a single competition takes place in more than one Association (e.g. a road race), the Association sanctioning agent may sign and process the sanction application for the event upon the approval of the Association membership chair(s) of the other affected Association(s).

E. Sanction award disclosure requirements: Every organization or person granted a sanction for athletics competition shall ensure that the event entry form:

1. **Statement:** States that the event is sanctioned ~~either by USATF or by the applicable Association;~~

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2. **Filing:** Is filed, at the request of the Association, with its appropriate Sport Committee or its designee prior to the competition;
3. **Awards:** Contains a statement listing all awards and prizes; and
4. **Doping clause:** ~~In the case of~~ For events receiving receiving international sanctions, and for national championships, trials competition for the selection of international teams (other than Masters), or when doping controls will be conducted, the form shall contains the following statement, unless it is published instead in related informational materials:

“Athletes who participate in this competition may be subject to formal drug testing ~~in accordance with~~ under USA Track & Field rules and IAAF rules, and ~~in accordance with~~ under USOC, USADA or IAAF procedures. Athletes found, after a disciplinary hearing, to be positive for prohibited substances, as defined by the WADA Code and/or IAAF, or who refuse to be tested, will be disqualified from this event and may lose eligibility for future competitions. Any prize money payable to an athlete who has tested positive shall be withheld until the final disposition of all disciplinary proceedings. BEWARE: Some prescriptions, over-the-counter medications, and nutritional supplements may contain prohibited substances. Information regarding drugs and drug testing may be obtained by calling the USADA Reference Line at 800/233-0393, or at www.usantidoping.org.”

F. Sanction fees:

1. **Association:** Each Association may establish its own fee structure. Fees may vary based upon the number of entrants, services provided to the event by the Association, or other factors; and
2. **National:** A national sanction fee shall accompany all sanction applications.

G. Prohibition of sanction transfer:

Sanctions may not be transferred between organizations and/or persons. Any ~~sanction so~~ transferred sanction shall be void for all purposes. ~~The sanctioning Associations and the National Office~~ National Office Management ~~may~~ shall be empowered to deny further sanctions to any organization violating this provision.

H. Post-event reporting requirement:

All organizations or persons receiving a sanction shall provide the following information to the Association processing its sanction or to USATF, as appropriate, issuer of its sanction within fifteen (15) days of the completion of the competition or within ten (10) days after a written request, whichever is later. The request may only be made within one (1) year after the conclusion of the event:

1. **Financial statement:** A final financial statement listing all receipts and disbursements in connection with the sanctioned events (not applicable to events conducted by USATF);

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2. **Payments:** If funds are paid to athletes, the athletes' names, and addresses,~~and social security number of such athletes~~ and the amounts and explanations of ~~such~~the funds paid to each athlete;
3. **Incident report:** If an injury has occurred to an athlete, official, volunteer, spectator or passerby, the sanction holder shall issue a detailed incident report to USATF, within five (5) days of the conclusion of the sanctioned event, and
4. **Other:** ~~Such~~Other information required by the CEO, President, or Board concerning the sanctioned event.

I. Prizes:

1. **Untested competitors:** An event director shall pay prize funds for all non-contested places (see USATF Competition Rule 73) within thirty (30) days of the event, when athletes have not been subject to doping controls. This time requirement shall not apply to the payment of funds to athletes who have been subject to drug testing; or
2. **Tested competitors:** To preserve confidentiality, when athletes have been tested, all prize money shall be forwarded by the event director to USATF in a lump sum or in the form of cashier's check or money orders. Within ten (10) business days, USATF shall forward all payments to athletes testing negative and shall hold in escrow the proceeds of all payments earned by athletes testing positive, until the final disposition of all disciplinary proceedings.

- J. **Use of word "Olympic:"** No sanction shall be granted for any event ~~which~~that uses in any manner the word "Olympic," (or any derivative ~~thereof~~) in connection with the event unless prior written consent is obtained from the USOC through ~~the National Office~~National National Office Management.

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REGULATION 24 COMMITMENTS AND CONDUCT OF ATHLETES AND STAFF

(NOTE: Old Reg 13)

- A. **Written agreement:** Individuals who qualify or are selected or elected to represent the United States in international competition shall enter into a written agreement (see sample as Appendix 9) ~~setting forth~~stating the obligations and expectations of their participation prior to the issuance of a travel authorization. The written agreement shall include the date and place of the competition, the text of this Regulation, provisions to protect the rights of USATF regarding national sponsors and national team uniforms, provisions as to doping controls in effect for the competition, and ~~that~~the part of Regulation ~~11212~~ explaining the hearing process. The staff member who is taking the individual's commitment is responsible for making specific reference to these Regulations.
- B. **Failure to participate:** Any individual who, without reasonable cause, fails to participate in any ~~such~~ competition for which he or she has signed an agreement to participate representing the United States shall be in breach of that commitment. This includes athletes in relay pools for appropriate events. Furthermore, should any individual fail for any reason to participate in such a competition, and fail adequately to notify the appropriate coach, manager, team leader, or ~~the National Office~~National Office Management at least seventy-two (72) hours (if traveling with the team or delegation) or seven (7) days (if not so traveling) prior to the scheduled competition of his or her inability to participate, he or she shall be in breach of his or her commitment, unless he or she was precluded from timely ~~communicati~~ong by extraordinary circumstances. In addition, should any athlete scheduled to travel with the team to ~~such~~the competition fail to appear for the scheduled departure without having notified the appropriate coach, manager, team leader, or ~~the National Office~~National Office Management at least seventy-two (72) hours prior to departure, he or she shall be in breach of his or her commitment, unless he or she was precluded from timely ~~communicati~~ong by extraordinary circumstances.
- C. **Misconduct:** Any individual who acts in a manner detrimental to the best interest of Athletics or the USATF national team, shall be subject to discipline as provided in this Regulation and/or Regulation ~~11212~~. Acting in a manner detrimental to the best interests of Athletics or the USATF national team includes, but is not limited to:
1. **Attire:** Failing to wear appropriate national team attire, or use national team sponsor products that the athlete is required to use while a member of a national team;
 2. **Team functions:** Failing to attend events and functions designated as national team functions without a valid reason; or
 3. **Fitness:** Failing to maintain competitive fitness.
- D. **Failure to abide by the written agreement:** All members of the team shall be bound by the written agreement for that event. Failure to abide by the agreement may result in the imposition of penalties set forth below.

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- E. Penalties:** Hearings regarding alleged breaches of commitments shall be conducted ~~in accordance with~~ under Regulation ~~11212~~, including under the provisions for expedited hearings where there is a time constraint. Although the team leaders (including coaches, managers, medical personnel, or national staff) may recommend ~~the imposition of~~ a more severe penalty, for the breaches above stated, the following minimum penalties shall be enforced:
- 1. First offense:** The athlete or staff member shall receive a written reprimand and may be held liable for monetary penalties assessed to USATF. Should the athlete be receiving payments ~~pursuant to~~ under USATF-sponsored financial aid programs, those payments shall be discontinued for a period of not more than twelve (12) months;
 - 2. Second offense:** The athlete or staff member shall receive a written reprimand and may be held liable for monetary penalties assessed to USATF. The athlete shall not be eligible for USATF-sponsored financial aid programs for a period of twelve (12) months; ~~or~~ and
 - 3. Third offense:** The athlete or staff member shall immediately be suspended and rendered ineligible to participate in the national championships, be barred for a period of one (1) year from representing the United States as a member of any sanctioned international competition teams, and may be held liable for monetary penalties assessed to USATF.

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REGULATION 256 AUTHORIZATION OF ATHLETE REPRESENTATIVES

(NOTE: Old Reg 16)

- A. **Authority:** ~~In accordance with~~ Under IAAF Competition Rule 7, USATF shall authorize Athletes' Representatives to assist athletes in planning, arranging and negotiating their competition programs under the following conditions and procedures.
- B. **Applicability:** Any individual who represents American athletes who are members of USATF must be authorized by USATF under this regulation to assist ~~such~~those athletes in planning, arranging and negotiating their competition programs.
- C. **Authorization:** Athletes' Representatives or applicants shall apply for authorization through USATF by (1) submitting a fully completed "USA Track & Field Authorized Athletes' Representative Application and Agreement;" (2) submitting the application fee and/or membership dues established by USATF; and (3) unless the applicant is authorized by USATF to serve as an athletes' representative at the time the application is submitted, satisfactorily completing the examination administered by USATF.
- D. **Criminal background screening:** ~~In addition to the foregoing requirements of Section 1626(e),~~ individuals wishing to be authorized under this regulation to represent United States athletes shall be required to submit to and successfully complete USATF's criminal background screening process annually.
- E. **State license:** Any USATF-authorized Athletes' Representative who has a principal place of business in the United States shall maintain a license to act as an athlete agent in that place of business, if required by state law.
- F. **Professional license:** USATF-authorized Athletes' Representatives who are licensed professionals in the fields of accounting, law, real estate, finance, banking, investment advising, or consulting shall be required to be in good standing with the relevant professional licensing body.
- G. **Education:** Each USATF-authorized Athlete Representative or applicant shall attend one USATF Authorized Athletes' Representative seminar annually, and shall demonstrate compliance with this requirement in a manner prescribed by USATF. USATF reserves the right to issue conditional authorization to an applicant in ~~such~~ circumstances ~~as~~that USATF, in its discretion, ~~shall~~deems appropriate.
- H. **Agent screening committee:** The USATF President, after consulting with the Chair of the Athletes Advisory Committee, shall appoint a three-person Agent Screening Committee, consisting of one professional athlete in Athletics, one USATF-authorized Athletes' Representative with at least 10 years' experience, and one other person with a legal or business background. The President shall also appoint an alternate for each position. The Agent Screening Committee's duties shall include:

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1. **Reviewing** applications for authorization;
 2. **Reviewing** criminal background reports which contain adverse information about an applicant;
 3. **Granting or denying** authorization to applicants.
- I. Application review and appeal:** After an applicant submits a fully completed application, the following procedures shall apply:
1. **Initial review:** The Elite Athlete Programs Department of USATF shall review the application for completeness and return any incomplete application form for completion and resubmission.
 2. **Background screening:** A criminal background screening search report shall be ordered for each applicant.
 3. **Explanation request:** USATF shall request that an individual whose application or background screening report reveals adverse information, or who has not met one or more of the other requirements ~~set forth~~stated above, provide an explanation to the Agent Screening Committee. The Committee may, but need not, request that the applicant appear before it, in person or by telephone conference.
 4. **Action after explanation request:** The Agent Screening Committee shall accept or deny the application after affording the applicant an opportunity to provide an explanation.
 5. **Appeal:** An applicant who is denied authorization shall have the right to appeal the decision to the Agent Screening Committee.
- J. Contracts:** Every contract between a USATF-authorized Athletes' Representative and an athlete shall be in writing in the athlete's native language, and describe the respective obligations of the Athletes' Representative and the athlete. Any contract between a USATF-authorized athlete representative and an athlete with remaining collegiate eligibility shall contain a statement that discloses that by signing the agreement the athlete will forfeit any remaining eligibility he or she has to compete at the collegiate or university level.
- K. Revocation of authorization:** The Agent Screening Committee may, after affording the affected USATF authorized athlete representative an opportunity to be heard, fine, revoke the certification of or otherwise discipline a USATF-authorized athlete representative for any appropriate reason, including:
1. **False information:** Providing false or misleading information on his or her application;
 2. **Failure to update information:** Failing to update material changes in information provided on his or her application;
 3. **Professional license:** Revocation or suspension of a professional license, and/or suspension, reprimand or revocation of membership in the applicable professional

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organization (e.g. UAAA certification, State or Federal Bar, NASD/SEC, State Board of Public Accountancy);

4. **Conviction of crimes:** A conviction or plea of nolo contendere for any felony, or for any crime involving fraud or embezzlement in state or federal criminal proceedings;
 5. **Civil or administrative proceeding:** Any finding in a civil or administrative proceeding of fraud or embezzlement; or
 6. **USATF bylaw violation:** Any finding by an NABR panel of a violation of USATF Bylaws or Operating Regulations.
 7. **Continuing education:** Failure to comply with continuing education requirement.—
~~The failure by any USATF-authorized Athlete Representative to satisfy the annual education requirements set forth~~ in Regulation 25-G, ~~1126~~ Section G. ~~???~~
 8. **Co-workers:** Working in a partnership, employer-employee, or other relationship or otherwise sharing clients with a person who is not a USATF-authorized Athletes' Representative, but who nevertheless assists American athletes in planning, arranging, and negotiating their competition programs.
 9. **Inappropriate conduct:** Any finding by the Agent Screening Committee that a USATF-authorized Athlete Representative has engaged in inappropriate conduct, including, but not limited to, verbal or physical abuse of an athlete, misappropriation of funds, failure to ~~timely to~~ pay a client timely, or providing ~~ision~~ of inaccurate financial data to a client.
- L. **Initiation of revocation proceedings:** USATF or the affected athlete or agent may initiate proceedings before the Agent Screening Committee against a USATF-authorized Athletes' Representative when it, he or she has received credible evidence that there exists good cause for ~~such~~ revocation.
- M. **Appeal of revocation:** A USATF-authorized Athletes' Representative may appeal a revocation or other sanction imposed by the Agent Screening Committee to the NABR under Regulation ~~11212~~.
- N. **Agent compensation:** The Agent Screening Committee may establish and publish a schedule of recommended maximum compensation rates for USATF-authorized Athletes' Representatives. USATF shall distribute such a schedule, if established, at least annually, to all U.S. athletes listed by USATF-authorized Athlete Representatives in their client lists.

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PROPOSAL NOT INCLUDED IN THE PACKAGE

THE FOLLOWING HAVE BEEN SUGGESTED AS EITHER BEING REJECTED OR TABLED

REJECTED

A09 - A11A.10

Bob Bowman
Supported by David Griefinger

1. Action Requested:

Add "whose background cannot include being a previous USATF Board member;" to Nominating and Governance Pane;

2. Proposed Amendment:

Amend Article 11.A.10 as follows:

10. Three independent members selected by the Nominating and Governance Panel, whose background cannot include being a previous USATF Board member; and

3. Rationale.

One current independent member was previously a USATF committee chair and Board member.

4 Constituencies Affected:

Members of the Nominating and Governance Panel

5 Estimated Budget Impact:

None

A21 - A.26.E.5

Bill Roe
Supported by Scott Erwin

1. Action Requested:

Correct what I perceive to be an error in approval of submissions language, add another "privileged submitter" category to the list of possible legislative authors, a correct a typo..

2. Proposed Amendment:

Amend Article 26-E-5 as follows:

5. Approval of submissions: All proposed amendments must originate with, or must ~~first~~ be recommended for approval at the time of submission by a Board member, a past president of the organization, the chair of any sport, development, or operating committee, any member of the Law & Legislation Committee (for bylaws and Operating Regulations) or Rules Committee (for Rules of Competition), the president of any Association, or any officer or the executive director of a national member organization authorized by Article 5-BE. The approval must be in writing, dated, and placed on the proposal when submitted. These listed approval parties may submit proposed amendments directly without such an approval; and

3. Rationale.

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I do not think it was our intent last year that Board members, L&L members and other major constituencies had to get someone else to sign off on their submissions. Also, prior to the 2008 legislation, the past president was a member of the Board and could submit directly. Finally, 5-E is the proper designation for the sports organizations that have had direct submittal rights in the past.

4. Constituencies Affected:

The general L&L process.

5 Estimated Budget Impact:

Possibly a few more pages on the submissions package.

TABLED

These items can be discussed either this year or next

The Board has approved the Concept of amending the Grievance Procedures so that they:

- Reflect the concept of Alternative Dispute Resolution,
- Produce fair and quick resolutions,
- Increase accountability with accurate record keeping
- Are flexible, and
- Regularly report to the CEO/Board

L&L is drafting the language for this.

L&L is considering language to add to the Bylaws all existing committees that are currently not listed hereing, including a statement of committee purpose, duties and procedures for election or appointm thereto.

A19 -A26.D

David Greifinger

1. Action Requested:

Amend Article 26-D to require that Board obtain constituent-based committees' consent before changing their jurisdiction or membership between annual meetings. Limit Board's authority to change bylaw and operating regulation-amending procedures, or to remove delegates' voting rights between annual meetings to emergency circumstances, to comply with federal or state law.

2. Proposed Amendment:

A26.D - **Amendments by the Board:** Unless otherwise specified, t((T))he Board may, at any meeting, amend the Bylaws or Operating Regulations by a two-thirds (2/3) vote of its total membership. The Board must obtain the consent of the majority of the following committees' members prior to adopting any amendment between annual meetings that changes that committee's jurisdiction or membership: All sports committees, Associations, Athletes Advisory, Coaching Advisory, Law and Legislation, and Officials. The Board may obtain committee members' consent by mail or electronic mail. The Board may not adopt any amendment that removes delegates' voting rights or changes the procedures for amending these Bylaws and Operating Regulations between annual meetings, except by a ninety percent (90%)

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vote of its total membership to comply with federal or state law. This Article shall not limit the Board's authority to decertify associations or other members, and to remove their voting rights, when provided for in these Bylaws or Regulations. The Board shall submit all proposed amendments to the Law and Legislation Committee for a recommendation before voting on adoption. Amendments passed by the Board shall remain in effect until the next annual meeting, where the membership shall vote on permanent adoption.

3. Rationale.

1. This amendment ensures the proper balance of responsibilities between staff, the Board, and volunteers negotiated during the restructuring process in Reno. During 2009, an attempt was made to effectively strip the constituent-based committees of all jurisdiction, and transfer it to staff and Board committees appointed by the President and/or CEO. Also, an amendment was floated (but quickly dropped) that would have gutted the procedures in Article 26 assuring constituent review and input into amendments adopted by the Board. This proposal assures that USATF's stakeholders will continue to control their own destinies.

4. Constituencies Affected:

All constituent-based committees. This amendment advances USATF's mission by keeping its volunteers relevant. It does not conflict with any other bylaw or operating regulation.

5 Estimated Budget Impact:

2. None discernible

A17b-Amendment

Ken Ferguson – L&L

1. Action Requested:

Amendment to Article 17 of USATF Bylaws to preserve substantive rights that amendments to the provisions of the Youth Division requires two thirds vote of those delegates present and voting.

2. Proposed Amendment:

A17

F. Amendments

1 Voting for Amendments to the Article 17 shall require a passage of a two-thirds vote of those delegates present and voting, provided notice of the proposed amendment has been submitted in writing to the members of USATF at least thirty (30) days prior to the meeting.

3. Rationale.

This amendment preserves substantive rights the Youth Division currently has under the bylaws that amendments to the provisions of the Youth Division requires two thirds vote of those delegates present and voting.

4. Constituencies Affected:

Youth Division

5 Estimated Budget Impact:

None

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Rh1.e-Amendment

John Bahakel – L&L

1. Action Requested:

The National Officials Committee proposes to amend Regulation 4.H.1.e. by deleting the “Self Selection” prohibition of the Regulation which currently reads:

e. Self-selection: The Selection Committee may not select one of its own members to officiate any event.

2. Proposed Amendment:

The NOC proposes that paragraph 4.H.1.e. be eliminated in its entirety.

~~**e. Self-selection:** The Selection Committee may not select one of its own members to officiate any event.~~

3. Rationale.

1) The application of Regulation 4.H.1.e. makes no sense because when inviting excellent officials to serve on the selection committee it penalizes them by not letting them apply to work the Championships.

2) By eliminating Regulation 4.H.1.e. it will advance the objective of getting the very best Officials to serve on the committee.

3) Being on the selection committee is by no means a guarantee one will be selected to work the Championships. However, a member of the selection committee should be allowed to apply to work the Championships and have the possibility of selection.

4) The existing language may limit service by some officials appointed under Regulation 4.H.3.1.a. which reads:

Special selections: Selection of officials for an Olympic Games, the IAAF Outdoor or Indoor World Championship in Athletics or the IAAF World Cup in Athletics if hosted in the USA, and the meet which selects the U.S. Team for the above hosted competition, shall occur as follows:

a. **Process:** The applications, election, and makeup shall be the same as listed in 4-H-1 above, with the following additions:

i. There shall be a **co-chair** of the Committee certified at the Masters or National level selected by the President after consulting with the USA member to the IAAF Council, if any; and

ii. The President may also select **two additional at-large members** to the Committee certified at the Masters or National level, after consulting with the same person identified in “i” above;

5) This amendment will not conflict with any other provisions of the By-Laws or Regulations.

4. Constituencies Affected:

The following constituencies will benefit from having a larger pool of available Officials to choose from:

- 1) Men’s Track & Field;
- 2) Women’s Track & Field;
- 3) The National Officials’ Committee;

5 Estimated Budget Impact:

None